



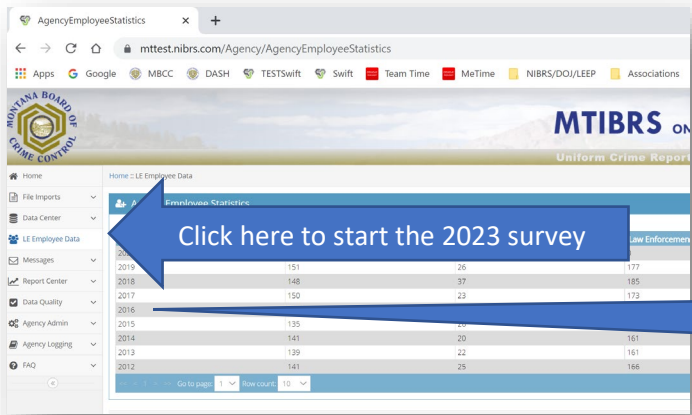
## Annual MTIBRS Law Enforcement Survey: *Due by Friday, December 8, 2023*

The survey will be open for completion on Wednesday November 1<sup>st</sup>. See instructions below.

Login to MTIBRS: <https://montana.nibrs.com/Home/Login>

- If you have not logged in within 90 days, your account will be suspended. If you have entered your challenge questions you may be able to reset your password yourself.
- If you do not submit MTIBRS data regularly, you can fill in the table at the bottom of page 2 and email it to any SAC team member.

The instructions below show you how to create your 2023 survey and see previous year survey entries.



Note: You can see all previous survey submission on this page.



Complete all the fields in the LE Employee Data form shown to the right. Below are some tips for entering the information.

- Provide counts on the number of officer and civilian employees on each department's payroll as of **October 31, 2023**. If you have vacancies on this date, note that in the comments field.
- **Officer** counts are inclusive of all **full-time**, sworn personnel that possess full arrest powers, and carry a weapon. Their primary duties include responding to routine calls for police service, emergency situations, or crime scenes; performing routine patrol; rendering emergency services, enforcing criminal laws and traffic regulations; and investigating violations of criminal laws and traffic accidents.

- These employees' salaries are paid from law enforcement funds.
- Correctional officers and police cadets should only be included in the officer counts if they are sworn and possess full arrest powers.
- **Civilian** counts are inclusive of all **full-time** employees of the agency, i.e., dispatchers, clerks, and meter attendants.
  - These employees' salaries are paid from law enforcement funds.
  - Correctional officers or jailers that have no police or arrest powers outside the jail, should be counted as civilians if their salaries are paid from the funds of the law enforcement agency.
- **Reserve officer** means a sworn, part-time, volunteer member of a law enforcement agency or a **part-time**, paid member of a law enforcement agency serving as a court officer as provided in Montana Code Annotated (MCA) 3-6-303. The Reserve officer volunteer member or the part-time paid member is a peace officer, as defined in MCA 46-1-202, and has arrest authority, as described in MCA 46-6-210, only when authorized to perform these functions as a representative of the law enforcement agency.
- **School Resource Officer** whether full time, part time or reserve. Officers in this data set may be duplicated in the counts above.

Police employee data are now used in the National Use of Force data collection and are a contributing factor in publication determination. Thank you for your assistance and your continued participation in the national UCR Program.

***Trouble accessing the online form?***

If the person completing this survey does not have or maintain an active MTIBRS account, you can complete the table below and email it to one of the Statistical Analysis Center Staff below.

LE Category (See instructions above. To see submissions for previous years, <a href="#">click here to see our survey dashboard.</a> )	Males	Females
Full Time Law Enforcement Officers – (no part time or reserve officers included)		
Full Time Civilian Employees – (no part time or reserve employees included)		
Paid Part Time law Enforcement Officers in addition to the full time officers		
Volunteer Reserve Officers in addition to the full time officers		
School Resources officers (full time, part time or reserve) these number may be duplicated in the above categories as SRO may be part of an existing position		
Average Annual Salary		
Comments		



**Montana Board of Crime Control**

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