# COMPETITIVE REQUEST FOR PROPOSAL (RFP)

## 1.0 POLICY

1.1 It is the policy of the Montana Board of Crime Control that all Request for Proposals (RFP) issued by the agency will undergo a transparent and competitive review process for determination of grant awards, unless specific program requirements deem otherwise. The Board of Directors will allocate funding to proactively contribute to public safety, crime prevention and victim assistance.

## 2.0 PROCEDURE

2.1 The Board of Directors shall consider renewal or continuation of a sub grant award using the sub grant review process as defined in MBCC Policy B-03 Subgrantee Application Review and following federal guidelines. If offered, a renewal or continuation of a sub grant award is not subject to the competitive process and will not be scored. Required documents will be requested by program staff as determined by the Application Review Committee should a renewal or continuation be offered.

2.2 Renewal of sub grant awards is not guaranteed and is at the discretion of the Board of Directors.

2.3 RFPs shall be open and posted to the MBCC website for six weeks. The Crime Control Bureau Chief will determine if special circumstances exist for an RFP to be open for any other length of time and will relay these circumstances to the ARC Chair.

## 3.0 REFERENCE AND AUTHORITIES

3.1 MBCC Bylaws – Article VII Objectives and Duties, Section II.

## 4.0 DEFINITIONS

4.1 Competitive – all applications will be reviewed against a defined scoring matrix with a defined points schedule and a minimum 60% required score. The defined scoring matrix is part of the funding determination process but not all inclusive. Agency RFP's will outline all additional funding determination criteria.

**Issuing Authority:** _____

Effective Date: 12/12/2019 Revised Date: 12/12/2019