1. Click on the "Sign Up" button at the bottom of any page on the MBCC website.

You will be taken to the following page:

2. Enter your email address into the "Email Address" text-entry field and click the "Submit" button.
You will be taken to the following page:

3. Type your email address into the “Confirm Email Address” text-entry field.

4. **OPTIONAL:** enter a password into the “Password” and “Confirm Password” text-entry boxes. If you do not set up a password initially you will have the option to do so later.

5. Check the box under “Privacy” and click the “Submit” button.
You will be taken to the following page:

Email Updates
STAY CONNECTED • STAY INFORMED

Welcome: [Redacted]

Quick Subscribe for: [Redacted]
Montana Department of Corrections offers updates on the topics below. Subscribe by checking the boxes; unsubscribe by unchecking the boxes. Access your subscriber preferences to update your subscriptions or modify your password or email address without adding subscriptions.

Subscription Topics

- [ ] Montana Board of Crime Control
- [ ] Conference
  - [ ] Exhibitor Opportunities
  - [ ] Presenter Opportunities
  - [ ] Sponsorship Opportunities
- [ ] MBCC Meetings
  - [ ] Anti-Drug Committee
  - [ ] Executive Committee
  - [ ] Legislative Committee
  - [ ] Policy Committee
  - [ ] MBCC Training
  - [ ] Prevention and Treatment Committee
  - [ ] Quarterly Board Meetings
  - [ ] Technology and Crime Reporting Committee
  - [ ] Victims Committee
  - [ ] Tribal Committee

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6. Check the boxes next to the topics you are interested in.

- [ ] MBCC Funding Opportunities
  - ✔ Victims of Crime Act (VOCA)
  - [ ] STOP Violence Against Women Act (VAWA)
  - [ ] Sexual Assault Services (SASP)
  - [ ] Domestic Violence Intervention (DVI)
  - [ ] Sexual Assault Kit Initiative (SAKI)
  - ✔ Coronavirus Emergency Supplemental Funding (CESF)
  - [ ] Title II Juvenile Justice

[Submit] [Cancel]

Your contact information is used to deliver requested updates or to access your subscriber preferences.

Privacy Policy | Cookie Statement | Help

7. When you have finished selecting your topics, click the “Submit” button at the bottom of the page.
You will be taken to the following page:

**Email Updates**

STAY CONNECTED • STAY INFORMED

Welcome

Subscriptions updated

Questions
Please answer the following questions:

Access your subscriber preferences to update your subscriptions, modify your password or email address without adding subscriptions.

What is your first name?

What is your last name?

Please select one of the following:

Submit Cancel

Your contact information is used to deliver requested updates or to access your subscriber preferences.

OPTIONAL: If you would like to receive personalized emails from MBCC (i.e. “Dear Taylor” versus "Dear Subscriber"), you can enter your first name, last name, and salutation. If you do not answer these questions initially, you can answer them later by navigating to the “Questions” tab on the “Subscriber Preferences” page.

8. Click “subscriber preferences” to view the mailing lists you just subscribed to.
You will be taken to the following page. As you can see, the selected mailing lists appear under “Topic” in the “Subscriptions” tab.

9. To subscribe to more mailing lists, click “Add Subscriptions” and you will be taken back to the list of available Topics.
10. To unsubscribe from a mailing list, check the box next to the topic you’d like to unsubscribe from and click the “Submit” button.

11. You can delete your entire account at any time by clicking “Delete my account” under the “Submit” button.
12. There is also an unsubscribe link at the bottom of every email we send out:

If you delete your account, you can subscribe again at any time as well.

If you have any questions, please feel free to email Jessi Deily at jessica.deily@mt.gov.