

**MONTANA BOARD OF CRIME CONTROL
YOUTH JUSTICE COUNCIL
March 3rd, 2020
YOUTH COMMITTEE
Conference Call
5 South Last Chance Gulch
11: AM – 12:00 PM**

MEMBERS PRESENT: RaeGyn Trombley, Chase Comes at Night

MEMBERS EXCUSED: Peter McIntosh, Jazmyn Saunders

STAFF PRESENT: Natalia Bowser, Amanda Rasmussen, Mark Thatcher, Jessi Deily, Rachel Gemar

GUEST PRESENT: No Guests Present

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS
- PUBLIC COMMENT
- OVERVIEW OF COMMITTEE DUTIES
- DISCUSSION OF COMMITTEE WORK PLAN
- ADJOURNMENT

CALL TO ORDER:

RaeGyn called the meeting to order at 11:13am.

PUBLIC COMMENT: There was no General Public Comment

Purpose of Youth Committee

Mark went over the overview of the committee duties.

Youth committee main goal is to develop programs within the Juvenile Justice System that support the Youth Justice Councils Mission. It is also to help develop programs that assist youth within the state that are in the system and outside of the system. Another goal is to increase youth participation. This committee has not met since about 2011. We want to make a main goal for the year, but we don't want to have too many goals at once.

Mark then went into the goals and planning sheet, Chase, and RaeGyn went over each question and added some ideas. I have attached the final worksheet for reference.

2020 YOUTH JUSTICE COUNCIL COMMITTEE

Goals and Objectives Planning Sheet

March 3rd, 2020

1. Identify your committee:

Youth Committee

2. List one primary goal for your committee:

Goal: To address social disparities with youth in Montana. This includes youth problems in connecting with the real world, and youth within the juvenile justice system experiencing social injustice.

3. What objectives, or milestones, will be accomplished as your committee implements the goal identified in #2?

Objective 1: To develop statistics regarding social disparities, through the creation of surveys by the Youth Committee and YJC and gathering data from other sources; by June 30, 2020.

4. Identify two or three strategies or activities that will help your committee achieve the objectives identified in #3:

- 1) Promotion of Committee and YJC participation;*
- 2) Staff identify sources already created where relevant data is being collected;*
and
- 3) Staff provide Committee members with resources, enabling them to also perform research.*

5. Who will be responsible for the strategies or activities identified in #4?

- Juvenile Justice Specialist;*
- Youth Committee members; and*
- Youth Justice Council*

6. What resources, including people, materials, technology, money, etc., are necessary to implement the strategies or activities?

- Montana Office of Public Instruction and other outside resources;*
- Juvenile Justice Specialist and appropriate staff;*
- Youth Committee members;*
- Youth Justice Council members;*
- Electronic research and survey technology;*
- Title II grant funds*

7. What can your committee accomplish before the next Youth Justice Council meeting?

- Provide a copy of the completed Committee Goals and Objectives Planning Sheet to all Committee members; and*

- *Provide the completed Committee Goals and Objectives Planning Sheet, and a Committee progress report at the March YJC meeting.*

ADJOURNMENT

The Meeting Concluded at 11:42pm with RaeGyn concluding the meeting.

**YOUTH JUSTICE COUNCIL COMMITTEE MEETING
DMC/JDAI/RED**

May 7th, 2020

Montana Board of Crime Control

5 South Last Chance Gulch

Helena MT 59601

9:00 A.M. – 10:00 A.M.

MEMBERS PRESENT: Quasim Abdul-Baki, Rhonda Schaeffer, Tim Brurud, Judge Mary Jane Knisely, Laurie Barron, Kim Leighton

MEMBERS EXCUSED:

STAFF PRESENT: Rachel Gemar, Mark Thatcher, Carrie Lutkehus, Jessi Deily

GUEST PRESENT: None

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS/APPROVAL OF MINUTES
- PUBLIC COMMENT/ROUNDTABLE
- REVIEW OF COMMITTEE GOALS/OBJECTIVES
- REVIEW OF 2020 RED PLAN
- DISCUSSION OF 2020 TITLE II RFP
- DISCUSSION OF 2021-2024 RED GOALS
- ADJOURNMENT

CALL TO ORDER

Mary Jane Knisely Called the meeting to order at 9:05 A.M.

PUBLIC COMMENT

None

REVIEW OF COMMITTEE GOALS AND OBJECTIVES

Rachel went over the goals and objectives that were set out in March. Our goal is to make a RED 2021-2024 Strategic plan and submitting our application for Title II funds.

REVIEW OF RED PLAN

Rachel went over the 3- year plan.

Mary Jane discussed the struggles for meetings and dates and her other scheduling. She felt like the plan was well laid out. Rachel went over the goals to reduce RED in the future percentages for black and native American youth here in the state and set a goal to reduce each by 5%. Rachel wanted to keep the goals pretty broad, so that we can work on this more as we go along. Suggestions for minimum goals for program funding this year, and how we can expand this.

How did we get the numbers for the reduction? Rachel explained that those were numbers that she thought could be reasonably obtained. Mark discussed that this switch from DMC to RED was a sudden

requirement from OJJDP and has to be included in the Title II application. We put this plan together without a lot of input in order to meet that application deadline. All of the data was put together from the staff level without committee input. We needed to submit the application.

Laurie discussed based on the last committee meeting you all have done a good job with working with what we discussed. The others all concurred and thought that it was laid out very well.

Rachel wanted to know if the committee wanted research to be a main priority in the new strategic plan. Mary Jane asked what that would look like. Rachel explained that we could use Title II funds for University research, it could be difficult to guarantee funding for research, but it is an option. It would help to find out what the causes of RED are, and recommendations on how to lower those numbers.

Tim asked what the idea of what the cost would be? Because the Title II funds are small. Rachel explained that to her understanding that there are a lot of priority areas that people can apply under, but it would be a separate priority area for research. Mark added that they have had some projects previously for 3-year projects. That was about 100k. Mark doesn't think that this project would cost as much as that, maybe half. We could then talk with U of M to discuss what it would cost to do that research. 75K would probably be a fair number to look at.

Concern on the return on our investment with this. Tim also agrees. Is this going to be worth the time and money that may be needed, and not sure that we would get enough direction from the research to justify the amount of money for it. Kim stated that she can see both sides of this, it can be good with community groups, but we are already getting good data.

DISCUSSION OF 2020 TITLE II RFP

Rachel stated adding race and ethnicity to the RFP to help to track these trends so that she can report better on these issues. This could help to give us an idea as whether we want to fund research in the future. When we release the RFP for Title II there are 8-9 priority purpose areas, DMC is one of those purpose areas, there is an opportunity to apply under that area specifically, this area should be one of the top priorities on the list to work on.

Rachel explained that she will put that DMC will stay as a priority moving forward with a goal to fund more DMC/RED programs, and better tracking of outcomes. Rachel would like to add to the RFP that the programs track Race, and ethnicity. Also tracking outcomes as well. Rachel would like to include some of the previous goals into the new RED plan for 2021-2024.

DISCUSS 2021-2024 RED GOALS

Rachel asked if there were any other goals that the committee would like to see over the next 3 years?

Tim stated that the document looks good, to incorporate the changes we discussed. The rest of the committee agreed. Mark discussed shifting the context from DMC to RED. This is by direction of OJJDP. We will have to look into what the exact difference is between the two, but would shift the plan more towards RED.

Qasim stated that making people aware of these different issues, it will help to expand the outcomes. Kim stated that there are concerns that the new RED definition leaves out minorities such as LGBTQ youth.

ADJOURNMENT

Kim moved to adjourn the meeting, Tim Seconded the motion. The meeting was adjourned at 10AM.

**YOUTH JUSTICE COUNCIL COMMITTEE MEETING
LEGISLATIVE/MENTAL HEALTH COMMITTEE**

May 14th, 2020

Montana Board of Crime Control

5 South Last Chance Gulch

Helena MT 59601

1:00 P.M. – 2:00 P.M.

MEMBERS PRESENT: Rhonda Schaffer, Qasim Abdul-Baki, Randy Shipman, Kim Leighton

MEMBERS EXCUSED: Laura Obert, Jazmyn Saunders, Craig Anderson

STAFF PRESENT: Rachel Gemar, Carrie Lutkehus, Natalia Bowser, Jessi Deily

GUEST PRESENT: None

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS/APPROVAL OF MINUTES
- PUBLIC COMMENT/ROUNDTABLE
- GOALS AND OBJECTIVES
- PREFERENCE LIST – CURRENT LEGISLATIVE BILLS
- RESEARCH POSSIBILITIES
- ADJOURNMENT

CALL TO ORDER

Rhonda Called the meeting to order at 1pm. This meeting did not have a quorum and was held as a discussion meeting.

PUBLIC COMMENT

No Public Comment

GOALS AND OBJECTIVES

Rachel went through the goals and objectives that were made at the last committee meeting. Some of the main goals of the committee are to monitor legislation for the state that pertains to our MBCC Board. Qasim discussed ideas of possibly making legislation to help juveniles. The committee discussed the mental health portion of the committee. Listing a primary goal for the committee would be to monitor mental health and other legislation for juveniles in the state of MT. When identifying whom would be responsible for making sure these objectives are accomplished, Natalia nominated Randy. Randy stated that we as committee members would do our part but confirmed that the Juvenile Justice specialist would be the normal person in charge.

LEGISLATION BILLS

Committee members discussed if there were any new legislative bills to discuss. The committee members

didn't know of any new bills. Qasim discussed his ideas about the legislation that he would like to see proposed or changed for the juveniles in the state.

RESEARCH POSSIBILITIES

Looking into the legislation that is currently in place with the legislator. Also looking at how we can recommend to entities the changes to ARMS or statutes for juveniles in the state. Rachel will be looking into the data and research collection to be able to monitor changes. Begin to form a databank to show correlation and changes in data.

ADJOURNMENT

The Meeting was adjourned at 2:00 p.m.

**YOUTH JUSTICE COUNCIL COMMITTEE MEETING
TRIBAL OUTREACH COMMITTEE**

May 27th, 2020

Montana Board of Crime Control

ZOOM MEETING

5 South Last Chance Gulch

Helena MT 59601

9:00 A.M. – 10:00 A.M.

MEMBERS PRESENT: Minetta Armstrong, RaeGyn Trombley

MEMBERS EXCUSED: Geri Small

STAFF PRESENT: Rachel Gemar, Natalia Bowser, Jessi Deily

GUEST PRESENT: None

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS
- PUBLIC COMMENT
- GOALS AND OBJECTIVES
- ADJOURNMENT

CALL TO ORDER

The Meeting was called to order by Minetta at 9:23 am.

PUBLIC COMMENT

None

GOALS AND OBJECTIVES

The committee discussed that they should make sure to talk to the youth that RaeGyn may know about the committee and anything that they feel would be helpful with helping tribal youth in Montana. Minetta discussed the increase of serious crimes with the tribes. Minetta discussed the need to educate the people on the resources available to them. Minetta discussed applying for the COVID-19 funds for the tribes.

Rachel and Natalia discussed contacting Chase Comes at Night, and to propose adding people to the Tribal Outreach Committee at the June Youth Justice Council.

Rachel talked about the goals and objectives planning sheet and to go ahead and write down their ideas.

ADJOURNMENT

Minetta adjourned the meeting at 9:40 am.

**MONTANA BOARD OF CRIME CONTROL
YOUTH JUSTICE COUNCIL
June 30th, 2020
YOUTH COMMITTEE
Conference Call
5 South Last Chance Gulch
3:00 PM – 4:00 PM**

MEMBERS PRESENT: RaeGyn Trombley, Chase Comes at Night, Laurie Barron, Jaxx Saunders

MEMBERS EXCUSED: Peter McIntosh

STAFF PRESENT: Carrie Lutkehus, Rachel Gemar, Jessi Deily

GUEST PRESENT: No Guests Present

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS
- PUBLIC COMMENT
- REVIEW OF RESEARCH
- GOALS AND OBJECTIVES
- ADJOURNMENT

CALL TO ORDER:

RaeGyn called the meeting to order at 3:08 PM.

PUBLIC COMMENT: There was no General Public Comment

REVIEW OF RESEARCH

Rachel went over the research that she has done for the different issues that are facing the Native population in MT.

[file:///S:/Youth%20Justice%20Council/YJC%20Meetings/2020/Youth%20Committee/6-30-2020/Youth%20Committee%20Research%20\(JJ%20Specialist\).pdf](file:///S:/Youth%20Justice%20Council/YJC%20Meetings/2020/Youth%20Committee/6-30-2020/Youth%20Committee%20Research%20(JJ%20Specialist).pdf)

Rachel asked if there were any suggestions and questions on the information that she has given. There was none.

GOALS AND OBJECTIVES

Rachel asked if there were any changes wanted or anything that has been brought up that we may want to expand on. Rachel asked Chase about his comments at the previous meeting about youth problems connecting with the real world. Chase discussed the fact of the youth are not addressing the problems, we do not have solutions to our problems, and needing to look at the root of the problems first. Youth being able to process these issues.

Objective 1: To develop statistics regarding social disparities, through the creation of surveys by the Youth Committee and YJC and gathering data from other sources; by June 30, 2020.

- 1) Promotion of Committee and YJC participation;
- 2) Staff identify sources already created where relevant data is being collected; and
- 3) Staff provide Committee members with resources, enabling them to also perform research.

Rachel asked if there was anything different they were needing from her or if they are happy with the research and goals and objectives that we have now?

RaeGyn stated she is in agreement with them all. Jaxx is in agreement.

Rachel discussed what goals should be worked on before the next meeting for YJC.

ADJOURNMENT

The Meeting Concluded at 3:41pm with RaeGyn concluding the meeting.

YOUTH JUSTICE COUNCIL COMMITTEE MEETING

DMC/JDAI/RED

July 16th, 2020

Montana Board of Crime Control

5 South Last Chance Gulch

Helena MT 59601

9:00 A.M. – 10:00 A.M.

MEMBERS PRESENT: Quinn Leighton,

MEMBERS EXCUSED:

STAFF PRESENT: Rachel Gemar, Carrie Lutkehus, Jessi Deily

GUEST PRESENT: None

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS/APPROVAL OF MINUTES
- PUBLIC COMMENT/ROUNDTABLE
- DATA TRENDS AND LIMITATIONS
- 3 YEAR RED PLAN OVERVIEW AND DISCUSSION
- OTHER COMMITTEE BUSINESS
- ADJOURNMENT

CALL TO ORDER

Rachel opened the meeting, no quorum. Discussion meeting

PUBLIC COMMENT

None

DATA TRENDS AND LIMITATIONS

Rachel discussed the trends with LGBTQ youth and how that data is hard to determine. Rachel also discussed the fact that we do not have the updated population estimate so our numbers are not up to date yet, black youth is still number 1 followed by native American youth. The percentage of black youth being arrested did drop a little, but the native American percentage went up. Rachel went over the increase in secure confinement in American Indian youth. This is concerning because it went from 4 to 26 of Native American youth in confinement.

3 YEAR RED PLAN OVERVIEW AND DISCUSSION

Rachel discussed some of the flexibility with the 3 year RED plan. They had a discussion on different thoughts on what should be included in the plan, discussion on diversion with youth. Trans and Latino youth diversion should be worked on. Black youth being overrepresented in the juvenile system. We do not have the 2019 population numbers yet, so we are working with the 2018 numbers for now. We do expect a increase in population with the different ethnicities in the state and are waiting to see what the numbers will be. Judge Knisley discussed the increase in Meth use on the reservations, there is a hard time finding diversion with the reservations. Hard times finding a sober/ clean adult to help to divert the youth from getting them away from the things they are getting involved in. Turnover in the court with the advocates and

liaisons with the tribe has been hard. It can be a difference of 2 days to 10 days due to the hardships of transferring native youth to custody of a safe environment. RED reduction from the 2020 plan is being brainstormed on what these statistics look like in Montana. A lot of counties are trying to support the native American youth more, but there has been a lack of attention to the black youth in the state because we do not have the large population in the state. Continuing the diversion efforts should be a large part of our plan. With urban areas, we should focus on getting more services specific to their culture to help youth adjust to different settings, such as being off the reservation and having access to someone who understands their culture. Targets for reducing RED in the state were went over. 5% overall reduction with a 3% reduction in black and native American youth. Judge Knisley asked if we could see which tribes if any is higher in percentage? Wanting to see if there is maybe a reasoning or a trend that we could determine from some of that information. Carrie suggested Pine Hills as a resource (Steve). Hispanic and Latino youth is growing in the state, want to make sure we are catering to their needs as well.

Expanding the tribal youth involved with the YJC is a focus right now, wanting to take a look at Meth use on the tribes and how that is affecting youth. Advocating on specific tribal needs. Working with OJJDP to get some interagency cooperation and help to collaborate with the decision-making process.

Measuring and improving RED outcomes, we did include in our RFP for applicants to answer some questions that pertain to RED. We are going to try this out and see what kind of outcomes and answers we get from the different tribes. We are asking for a spreadsheet with the youth information with specific questions to be included in their quarterly reporting. ACT Innovations was suggested by Mary Jane Knisley as something to look into to help report this data.

Increasing support for black and Latino youth in the SAG. Want to work with schools and other agencies to help youth in those areas. We still want to make sure that youth are being held accountable but are being helped to become productive adults in the community.

OTHER COMMITTEE BUSINESS

ADJOURNMNET

Meeting Adjourned at 9:50 AM

**YOUTH JUSTICE COUNCIL MEETING
ARC COMMITTEE
ZOOM CALL
August 4th, 2020
Montana Board of Crime Control
5 South Last Chance Gulch
Helena MT 59601
9:00 A.M. – 11:00 A.M.**

MEMBERS PRESENT: Quinn Leighton – Chair, Laura Obert, Tim Brurud, Minnetta Armstrong, Mary Jane Knisely's assistant

MEMBERS EXCUSED: Peter McIntosh, Craig Anderson

STAFF PRESENT: Carrie Lutkehus, Rachel Gemar, Chris Botteron, Mandy Rasmussen, Jessi Deily

GUEST PRESENT:

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS
- PUBLIC COMMENT/ROUNDTABLE
- REVIEW TITLE II APPLICATIONS – ACTION ITEM
- ADJOURNMENT

CALL TO ORDER:

Quinn called the meeting to order at 9:09 A.M.

PUBLIC COMMENT: No Public Comment

TITLE II APPLICATIONS

Chris and Rachel went over the funding applications. 12 applications all scoring a 60% or higher. No Disqualifications for missing documents. Chris then discussed the funding recommendations as well as the available funds and how those funds are distributed.

Two new applicants this year, CASA of Missoula, Big Brothers Big Sisters of Butte Silver Bow.

Option 1: 61% of everyone's ask across the board. This approach is to fund at the same percentage without taking into account the WARS scores.

Option 2: funding is based on their scores. 80% or lower their funding would be 50% of their ask. Anyone over 80% would be funded at 60% - 65%.

Chris and the Committee discussed the challenges that Chippewa Creek are having and the funding requirements for OJJDP for tribes, and how they are working with the tribe to help them get their money allocated and their programs up and running.

The committee discussed the minimum amount to be distributed due to tribal allocation requirements. With the tribes having a 40k balance, they discussed giving them 17k to make up for the 2020 ask to ensure that this money is spent. Minnetta discussed that they wrote for the 57k knowing that they have a balance, they may end up shorted if they do.

Quinn brought forward another option: to fully fund the tribe, and then fund the rest of the applications at a set percentage. Laura discussed using the option 2 percentages based on scoring. Quinn stated that she would agree with the proposal.

Motion #1: Tim moves to proceed with Option #1 with the adjustment that we use 125% of the prior year's award for the Big Brothers Big Sisters Yellowstone base amount and that we adjust the amount awarded to Chippewa Cree so that they are awarded enough out of the 2020 funds to fully fund their 2020 request, taking into account the remaining funds they'll have at the end of the year. Quinn seconded.

Vote: Motion carries.

ADJOURNMENT

Motion to Adjourn by Quinn at 9:56a.m.

VOTE: Motion Carries

**YOUTH JUSTICE COUNCIL MEETING
LEGISLATIVE/MENTAL HEALTH COMMITTEE
ZOOM CALL
August 13th, 2020
Montana Board of Crime Control
5 South Last Chance Gulch
Helena MT 59601
1:00 P.M. – 2:00 P.M.**

MEMBERS PRESENT: Laura Obert – Chair, Qasim Abdul-Baki, Randy Shipman, Rhonda Lindquist (1:36pm)

MEMBERS EXCUSED: Craig Anderson, Jaxx Saunders, Quinn Leighton,

STAFF PRESENT: Rachel Gemar, Jessi Deily.

GUEST PRESENT: Val Weber (guest speaker, not public comment)

AGENDA ITEMS:

- CALL TO ORDER/WELCOME/INTRODUCTIONS
- PUBLIC COMMENT/ROUNDTABLE
- JUVENILE JUSTICE SPECIALIST UPDATES
- MENTAL HEALTH IN DETENTION FACILITIES – Q&A
- TITLE II PLAN DISCUSSION
- ADJOURNMENT

CALL TO ORDER:

Laura called the Meeting to order at 1:04 PM

PUBLIC COMMENT: No Public Comment

JUVENILE JUSTICE SPECIALIST UPDATES

Rachel discussed the recruitment opportunities that she has had, advised that there will be some new members soon. Working of the Juvenile Justice RED plan. 2020 Report to the governor due at the end of the year.

MENTAL HEALTH IN DETENTION FACILITIES – Q&A

Val was introduced by Rachel, Director of the Youth center, Detention center for youth. They take a very trauma informed approach with the youth, with this committee's interest in youth mental health in detention centers we thought that Val could give us some insight into their program. She has asked if we can look into the occurrences of continuations in the youth courts. Val discussed with me the issues faced by juveniles who are expecting to have a court hearing on a date, and then it being pushed back and what that does to the kids. Rachel opened it up to Val to go over some of their discussion.

This facility is a Pretrial hold, kids are only to be held prior to their Trial date, where they get placement. They do see some probation violation youths, but they are not held long in this facility. ½ of the children are

out within 48 hours. There are therapists on staff to provide services but with the fast turn around it does make it hard to provide any mental health services to these youth. These therapists are the ones that do the PREA evaluation that we are required to do on every youth right after intake. Kids are not comfortable disclosing private or sensitive information to staff but do open up more to the therapists about what they have experienced. Trauma informed care, we have received criticism for the way we operate. We do not have guards, we have counselors, they are essentially the guards. They do everything that a security guard would do, but they also treat the adolescents with care. We tell all the children that come in the door are that the job of these people is to take care of you while you are here. We are not the judge for these kids. We do pass any helpful information on to the correct people to get these children help. We also tell the children their rights and about disclosure of any information can be sent to the court for use against them. We have 4 long term crimes in detention, 2 attempted homicide 1 homicide, and 1 repeated sexual intercourse without consent. These are unusual for us to have. With these children we are working hard to keep their mental health intact. This facility does provide schooling, physical activity, and human interaction with staff and others. There is a chemical dependency class for youth as well. There have been 2 suicide attempts in their history, 3 staff assaults. 3 youth on youth assaults and 0 escapes. This is a secure and safe facility, but we are working with children, and try to provide a less traumatic atmosphere for them.

Qasim asked about LGBTQ procedures. Val discussed her procedure with the youth deciding on which gender of staff to perform their intake search, as well as having another 3rd party for witness of search of the appropriate gender as well. This is done with a form that Val has for the Youth being searched, where they would sign for which gender they identify as, and which gender of staff they would prefer to have do the search.

Only restraints allowed is mechanical restraints on youth. Policy for this facility is that they do not do youth. We do not like to touch the youth if it is not necessary. We do use the shackles and handcuffs. If we cannot safely remove the restraints within an hour, we do call a licensed mental health professional to the scene. Our restraints average 8 minutes. We only average 2 restraints a year with 900 admissions a year. Only aggressive or self-harm issues are what usually causes for restraints.

TITLE II PLAN DISCUSSION

Rachel discussed the Title II plan, Rachel asked about any directions that we wanted to go with our plan for the next 3 years. Rachel has been focusing her searches on Juvenile Justice Improvement. We are looking for insight from juveniles who has had interactions with the justice system. She asked for any thoughts. Laura discussed Peters focus on shackling of youth in courts, can we take a look at where we are at with this, or if we have accomplished our goal or if we need to expand that goal. Randy discussed that he does not feel like we are as far as we would like to be. Rhonda asked if we have documentation on where we were looking to go with the shackling. Laura asked for Rachel to look for any documentation that she can find on this subject so that we can better answer Rhonda's question.

ADJOURNMENT

Laura Adjourned the meeting at 1:48 pm.