

**MONTANA  
INCIDENT-BASED  
REPORTING  
STANDARDS  
(MTIBRS)**

**EFFECTIVE  
JANUARY 1, 1999**

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**REVISED SEPTEMBER 2009**

<b>INTRODUCTION</b> .....	<b>2</b>
A. Data Elements .....	3
B. Data Values .....	3
C. Descriptions of the Data Elements and Data Values.....	4
<b>MTIBR Data Element Descriptions</b> .....	<b>6</b>
Administrative Segment .....	6
Offense Segment .....	9
Property Segment.....	19
Victim Segment .....	28
Offender Segment .....	38
Arrestee Segment .....	40
<b>Mandatory Requirements</b> .....	<b>46</b>
<b>Montana Data Submission Specifications and Data Format</b> .....	<b>58</b>
A. Submittal Media Specifications .....	58
B. Creation of Monthly Submittal Media .....	58
C. Overview of Segments to be submitted.....	58
D. Incident Report Segment Levels .....	59
E. Linkages and Sequence of Segments.....	60
F. SEGMENT ACTION TYPES.....	60
<b>Level 1 - Administrative Segment</b> .....	<b>62</b>
<b>Level 2 - Offense Segment</b> .....	<b>65</b>
<b>LEVEL 7 - GROUP B ARRESTS</b> .....	<b>88</b>
<b>LEVEL 0 – ZERO-REPORTING SEGMENT</b> .....	<b>89</b>
<b>Appendices</b> .....	<b>91</b>
Appendix A: MTIBR Codes (FBI Reportable) .....	92
Appendix B: Offenses by Category .....	99
Appendix C: MTIBR Codes, FBI Reportable (organized by MCA code) .....	107
Appendix D: Cross Code Review .....	113
Appendix E: Local MTIBR codes (Non-reportable) .....	119

## INTRODUCTION

This document is organized into three sections: (1) Data Elements and Values, (2) Data Submission Specifications and Data Format, and (3) the Appendices.

The Data Elements and Data Values in the first section represent the data elements and data values required by the FBI's National Incident-Based Reporting System's (NIBRS) reporting requirements and by the Montana Incident Based Reporting (MTIBR). Agencies are encouraged to include additional data elements and values in their own Incident Based Reporting (IBR) systems to satisfy their unique record keeping and offense tracking needs. The data that needs to be reported to the Montana Board of Crime Control (MBCC) is specified and explained in Data Submissions and Data Format section (see p. I-1).

The second section, the data submissions and data format section, contains information for the local agency's information specialist or the Records Management System's programmer. It specifies each data element, where it appears in the record (record position), the length of the data string (data length), and data format (e.g. how dates must appear in the record- e.g., YYYYMMDD). It also spells out how to submit the data to the MBCC. For a complete listing of the edits and error checking for data elements and values, see Volume 4 of the FBI's NIBRS Data Submission Specifications, unless it is different in this document's Data Submission Specifications section and/or the Data Elements and Values section. Volume 4 can also be used as a reference for interpreting error messages and error numbers that may be generated when a file is checked for errors (see p. 79-133).

The Appendices consist of the following information:

- 1 Appendix A contains Group A & B offenses by the MTIBR number. It includes the MCA code, the corresponding FBI code and a description of the offense.
- 2 Appendix B contains the same information as Appendix A, but is organized by alphabetical categories: Aggravated Assault, All other Offenses, Arson, Assault-Simple, Bad Checks, Bribery, Burglary, and so on.
- 3 Appendix C contains the Groups A and B Offenses with the "Crimes Against Categories". (crime against person, property, or society)
- 4 Appendix D contains Group A & B offenses by the MCA code. It includes the MTIBR number, the corresponding FBI code, and a description of each offense. (MTIBR code numbers from 0111- 2910)
- 5 Appendix E contains the MTIBR offense codes that are not used for reporting to the MBCC, but are for local agency use only.
- 6 Appendix F lists the MCA codes in numerical order, with descriptions and MTIBR number.

## A. Data Elements

Data *elements* are the general field labels used in the NIBRS and MTIBR systems; the data *values* actually depict the specific characteristics victims, offenders, arrestees, and circumstances of criminal incidents and arrests. Examples of data elements are "Incident Number", "MTIBR Offense Code", "Type of Victim", and "Sex of Offender". The corresponding values would be, for example: "11018978", "0111", "I", and "M".

Some data elements are "Mandatory"; e.g., they are required to be reported. Others may be reported at the option of the agency submitting the report to the MBCC. However, many data elements have to be entered *only if other conditions apply*. For example, "Race of Victim" is entered only if the victim is of type "I" (Individual) or "L" (Law Enforcement Officer). These will be identified as "Mandatory/Conditional" and should be reviewed carefully. A description of each data element appears below, in section C, and will be identified as Mandatory, optional, or Mandatory/Conditional.

## B. Data Values

Data values are the specific characters that are entered into the data elements to describe the unique incident characteristics. Each character is followed by an equal sign (=) and its definition is underlined. For example: M = Male, F = Female, and U = Unknown, which are the data values allowed in the "Sex" data elements; W = White, B = Black, I = American Indian/Alaskan Native, A = Asian/Pacific Islander, and U = Unknown allowed in the "Race" data elements. The detailed list of data values for each data element appears in section C.

Be aware that there are many data values that can apply to any given data element. As seen above, "sex" has two data values and "Race" has five. If more than one of the data values associated with a data element could apply to a situation, use the most specific one; if an *exact* match is not possible, the user should choose the value that is the "closest fit". For example: a 7-Eleven store could be described in Data Element 9 (Location Type) as 05 = Commercial/Office Building, 07 = Convenience Store, or 12 = Grocery/Supermarket. As 07 = Convenience Store is the most specific and accurate description, it should be used. But in the case of a stand-alone and movable building that houses an espresso stand that also serves food, it could be described as 05 = Commercial/Office Building, or 21 = Restaurant, or 24 = Specialty Store, or 25 = Other/Unknown. Under some circumstances, 24 = Specialty Store would be the appropriate value, but in others 25 = Other/Unknown would be the "closest fit".

Furthermore, some data elements allow for the entry of more than one data value. For example, Data Element 12 (Type Criminal Activity) allows up to three (3) types of activity to be entered for each offense. If in a drug case, the offenders had grown marijuana and distributed it by having children sell it at school, the data values of C = Cultivating/Manufacturing/ Publishing, D = Distributing/Selling, and E = Exploiting Children should be entered.

## **C. Descriptions of the Data Elements and Data Values**

The following information is organized by NIBRS/MTIBR reporting segments: Administrative, Offense, Property, Victim, Offender, and Arrestee. Data elements and data values specific to each segment are described and explained. The chart that follows illustrates the way that MTIBR organizes an incident report.

**ARESTEE**

**40** →  
Arrestee Sequence #

**OFFENDER**

**36** →

**39** Offender Race  
**38** Offender Age  
**37** Offender Sex

**34** Offender Number(s) to be related → **35** Relationship of Victim to Offender(s)

**VICTIM**

**23** →

**33** Type of Injury  
**32** Additional Justifiable Homicide Circumstances  
**31** Aggravated Assault/Homicide Circumstances  
**30** Victim Residency Status  
**29** Victim Ethnicity  
**28** Victim Race  
**27** Victim Sex  
**26** Victim Age  
**25** Type of Victim **25A** Type of Activity **25B** Assignment Type **25** Other Jurisdiction  
**24** Victim connected to Offense Codes

**PROPERTY**

**14** →  
Type of Property Loss/Etc.

**20** Suspected Drug Type  
**19** Number of Recovered Motor Vehicles  
**18** Number of Stolen Motor Vehicles  
**15** Property Description

**21** Estimated Drug Quantity  
**22** Type of Drug Measure

**17** Date Recovered  
**16** Value of Property

**OFFENSE**

**6** →  
Offense Code

**13** Type Weapon/ Force Involved  
**12** Type of Criminal Activity  
**11** Method of Entry  
**10** Number of Premises Entered  
**9** Location Type  
**8A** Bias Motivation **8B** Domesitic Abuse **8C** Gang **8D** Gambling Related  
**8** Offender(s) Suspected of Using  
**7** Offense Attempted/Completed

**ADMINISTRATIVE**

→

**4** Exceptional Clearance | **5** Exceptional Clearance Date  
**3** Incident Date/Hour

**52** Disposition of Arrestee < than 18 years old  
**51** Arrestee Resident Status  
**50** Arrestee Ethnicity  
**49** Arrestee Race  
**48** Arrestee Sex  
**47** Arrestee Age  
**46** Arrestee was Armed with  
**45** Arrest Offense Code  
**44** Multi Arrest Segments Indicator  
**43** Type of Arrest  
**42** Arrest Date  
**41** Arrest Transaction Number

**1** → **2** →  
ORI # Incident #

## **MTIBR Data Element Descriptions**

### **Administrative Segment**

The Administrative segment contains data that applies to the entire incident report. The ORI number and the Incident number (Data elements 1 and 2) appear in each segment of every report and are what makes it possible to differentiate one report from another report- either from other agencies' reports (ORI) or from other reports the agency has made (Incident number). Every incident report requires an Administrative segment. Any incident later classified as "Unfounded" needs to be submitted to the state with a "D" in the Segment Action type. The download software should do this so the state database will know to delete the incident.

#### **1 ORI Number - 9 characters (Mandatory)**

The ORI is the NCIC Originating Agency Identifier Number that has been assigned to each reporting law enforcement agency. It must appear in each Incident report segment. Example: The ORI Number for the Helena Police Department is MT0250100

#### **2 Incident Number - 12 characters (Mandatory)**

This is the number assigned by the reporting agency to each Incident Report to identify it uniquely, e.g., the Originating Agency Case Number. The number can be up to 12 characters in length and must be unique, so that incidents can be distinguished. The Incident Number also must appear in each segment of the Incident Report.

#### **3 Incident Date/Hour - 11 characters (Mandatory)**

Data Element 3 has to appear in the Administrative segment of every Incident Report. It is used to enter the Month, Day, Year, if this is the Report date (see below), and Hour when the incident occurred or started, or the beginning of the time period in which it occurred (as appropriate): MM/DD/YYYY/R/HH. Two-digit 24-hour military time is to be used.

If the "Incident Date" is unknown, enter the date of the report (date the incident was reported to law enforcement) with the indicator R = Report, otherwise leave this position in the record as a blank space (shown as a "b" for blank space). If the "Incident Hour" is unknown, leave the hour blank: MM/DD/YYYY/R/bb.

If the incident occurred on or between midnight and 0059, enter 00; if on or between 0100 and 0159, enter 01; if on or between 2300 and 2359, enter 23; etc. If the incident occurred at exactly midnight, it is to be considered to have occurred at the beginning of the next day, as if the crime occurred at 1 minute past midnight. Therefore, 00 should be entered for the hour, along with the next

day's date.

Example (1): If a robbery occurred at 9:30 p.m. on July 2, 1998, the entry should be 07/02/1998/b/21 (dividers "/" are used in examples for ease of reading only and where "b" equals a blank).

Example (2): If a kidnapping started at 11:30 p.m. on November 1, 1998, and ended at 6:00 p.m., on November 16, 1998, the entry should be 11/01/1998/b/23.

Example (3): If a burglary occurred sometime between 11:15 a.m. on June 24, 1998, and 4:30 p.m. on June 26, 1998, the entry should be 06/24/1998/b/11.

Example (4): If the incident occurred at midnight on December 31, 2003, the entry should be 01/01/2004/00. (this is from the FBI NIBRS manual)

Example (5): If the date and hour of the incident are unknown but the incident was reported on March 15, 1998, the entry should be 03/15/1998/R/bb.

#### **4 Cleared Exceptionally - 1 character (Mandatory)**

For data element 4, enter only one:

- A = Death of Offender
- B = Prosecution Declined (by the prosecutor for other than lack of probable cause)
- C = Extradition Denied
- D = Victim Refused to Cooperate (in the prosecution)
- E = Juvenile/No Custody (the handling of a juvenile without taking him/her into custody, but rather by oral or written notice given to the parents or legal guardian in a case involving a minor offense, such as petty larceny)
- N = Not Applicable (not cleared exceptionally)

Data Element 4 must appear in the Administrative segment of every Incident Report. It is used to indicate whether or not the incident was exceptionally cleared. If it was not, then N = Not Applicable is entered. **An incident cannot be cleared exceptionally if an Arrestee Segment was or is being submitted** (e.g., it was previously or is currently, cleared by an arrest). In a multiple offense incident, the exceptional clearance of one offense clears the entire incident.

According to the FBI, clearing an offense by exceptional means requires the following four conditions be met:

- (1) The investigation must have clearly and definitely established the

- identity of at least one offender;
- (2) Sufficient probable cause must have been developed to support the arrest, charging, and prosecution of the offender;
  - (3) The exact location of the offender must be known so that an arrest could be made; and
  - (4) There must be a reason outside the control of law enforcement which prevents the arrest: death of the offender, declined prosecution, denied extradition, victim refusal to cooperate, Juvenile/no custody.

**5 Exceptional Clearance Date** - 8 characters **(Mandatory, Conditional)**

If an incident was exceptionally cleared– data value A, B, C, D, or E in #4 –then the Month, Day, and Year (MMDDYYYY) when the incident was cleared will be entered into Data Element 5. If the incident was NOT cleared exceptionally– data value N in #4 –then this data element is to be left blank.

Example: The incident was cleared on the books of the reporting agency on May 27, 1998. The date 05/27/1998 should be entered into Data Element 5.

## **Offense Segment**

Offense Segments identify and describe the types of offenses involved in the incident (e.g., Arson, Aggravated Assault, Embezzlement). Only one Offense Segment is to be submitted for each reported MTIBR Offense Code even though there may have been more than one victim of the crime. At least one Offense Segment must be submitted for each Incident Report.

The Offense Segment contains Data Elements 6 through 13 and supplies information relating to selected characteristics of an offense. It contains the following: ORI Number, Incident Number, MTIBR Offense Code, whether the offense was attempted or completed, and other information concerning the offense including whether it was related to a hate crime (bias motivation), domestic abuse, gang activity, or gambling. At least one Offense segment has to be present for each Incident report, although up to ten offenses can be entered for each Incident. A separate Offense Segment is entered for each MTIBR code. For each offense code entered, there can be up to 999 victims, 99 offenders and 99 arrestees linked to that one particular MTIBR code, and ten different types of property loss may be entered.

### **6 Montana Incident Based Reporting (MTIBR) Offense Code - 4 characters **(Mandatory)****

Data Element 6 is to be used to enter the 4 digit MTIBR Code(s) of the up to ten (10) most serious (as determined by the reporting agency) offenses involved in the incident.

[Note: A cross-reference table which lists Montana Statutes (MCA's), descriptions, and corresponding MTIBR and FBI IBR codes is provided in Appendix A.]

A separate "Offense Segment" is to be submitted for each reported MTIBR Offense Code involved in the incident. Only one Offense Segment is to be submitted for each reported offense even though there may have been more than one victim of the crime. At least one Offense Segment must be included in an Incident Report.

Example (1): If an incident involved robbery and rape: one incident report with two Offense Segments should be submitted -- one with Robbery (MTIBR 0311) and the other with Forcible Rape - Sexual intercourse without consent (MTIBR 0211).

Example (2): Even if two females were raped in Example (1), only one Offense Segment should be submitted with the MTIBR offense code for Forcible Rape - Sexual intercourse without consent entered into Data Element 6 (MTIBR Offense Code).

[Note: Two Victim Segments should also be submitted which are linked to the Offense Segment by entering the MTIBR offense code for Forcible Rape - Sexual intercourse without consent into Data Element 24 (Victim Connected to MTIBR Offense Codes).]

**7 Offense Attempted/Completed** - 1 character (**Mandatory**):

Data Element 7 is to be used to indicate whether each offense in the incident was completed or merely attempted. If there was more than one occurrence of the same Offense within an incident and one was completed, then "Completed" must be entered.

It should be noted that "Attempted Murder" is to be reported as Aggravated Assault, and all Assault Offenses are to be coded as "Completed".

Allowed Entries: (enter only one)

- A = Attempted
- C = Completed

Example: During the same incident, Offender-01 raped Victim-001 and Offender-02 attempted to rape Victim-002 but had to leave the scene before the act was consummated because of arriving police. Since one rape was completed, C = Completed should be entered into the Offense Segment submitted for Forcible Rape.

**8 Offender(s) Suspected of Using** - 1 character (**Mandatory**):

Data Element 8 is to be used to indicate whether any of the offenders in the incident were suspected of consuming alcohol or using drugs/narcotics during or shortly before the incident; or of using a computer, computer terminal, or other computer equipment to perpetrate the crime. Up to three (3) entries can be made.

While there is no requirement to indicate that none of the offender(s) was suspected of using alcohol, computer equipment, or drugs/narcotics, if the reporting officer did not indicate one of them, N = Not Applicable is to be entered.

Allowed entries: (enter up to 3)

- A = Alcohol
- C = Computer Equipment
- D = Drugs/Narcotics
- N = Not Applicable

Example (1): Witnesses to an assault reported that the victim and offender were in a bar drinking beer when an argument broke out and the offender attacked the victim with a knife. A = Alcohol should be entered.

Example (2): A rape victim advised that her attacker bragged that he had been "freebasing" cocaine just prior to the incident. D = Drugs/Narcotics should be entered.

Example (3): A medical supply warehouse was burglarized and large quantities of Methadone, Morphine, Benzedrine, and Valium were stolen. D = Drugs/Narcotics should not be entered because, while the drugs were the object of the crime, there was no indication that the offenders used drugs or narcotics before or during the incident.

Example (4): A computer "hacker" used his personal computer and a telephone modem to gain access to a company's computer and steal proprietary data. C = Computer Equipment should be entered.

Example (5): A private residence was burglarized and a personal computer was stolen, along with other items. C = Computer Equipment should not be entered because, while the computer was one of the fruits of the crime, it was not used to commit the crime.

## **8A Bias Motivation - 2 characters (Mandatory)**

Data Element 8A is to be used to indicate whether the offense was motivated by bias.

Because of the difficulty of ascertaining the offender's subjective motivation, bias is to be reported only if investigation reveals sufficient objective facts to lead a reasonable and prudent person to conclude that the offender's actions were motivated, in whole or in part, by bias against race, religion, disability, ethnicity, or sexual orientation.

Allowable Entries:

Racial Bias:

- 11 = Anti-White
- 12 = Anti-Black
- 13 = Anti-American Indian/Alaskan Native
- 14 = Anti-Asian/Pacific Islander
- 15 = Anti-Multi-Racial Group

Religious Bias:

- 21 = Anti-Jewish
- 22 = Anti-Catholic

- 23 = Anti-Protestant
- 24 = Anti-Islamic (Muslim)
- 25 = Anti-Other Religion (Buddhism, Hinduism, etc.)
- 26 = Anti-Multi-Religious Group
- 27 = Anti-Atheist/Agnostic

Ethnicity/National Origin Bias:

- 32 = Anti-Hispanic
- 33 = Anti-Other Ethnicity/National Origin

Sexual Orientation Bias:

- 41 = Anti-Male Homosexual (Gay)
- 42 = Anti-Female Homosexual (Lesbian)
- 43 = Anti-Homosexual (Gays and Lesbians)
- 44 = Anti-Heterosexual
- 45 = Anti-Bisexual

Disability Bias:

- 51 = Anti-Physical Disability
- 52 = Anti-Mental Disability

Other:

- 88 = None (no bias)
- 99 = Unknown (offender's motivation not known)

**Incidents which do not involve any facts indicating biased motivation on the part of the offender are to be reported as 88 = None, while incidents involving ambiguous facts (e.g., where some facts are present but are not conclusive) are to be reported as 99 = Unknown.**

Example (1): While driving through a predominantly Mexican-American neighborhood, a black male stopped his car to repair a flat tire. A group of Mexican-Americans leaving a bar across the street accosted the driver and then attacked him with bottles and clubs. During the attack, the offenders called the victim by a well-known and recognized epithet used against blacks and told him that blacks were not welcome in the neighborhood.

The offense would be reported as 12 = Anti-Black because the victim and offenders are of different races, the offenders used a racial epithet, and the facts reveal no other reason for the attack than the stated one, e.g., to keep blacks out of the neighborhood.

Example (2): A white juvenile male snatched a Jewish woman's purse, and in doing so, knocked her down and called her by a well-known and recognized epithet used against Jews. The offender's identity is not known.

Although the offender used an epithet for Jews, it is not known whether he belongs to another religious group or whether his motive was anything more than robbery. Because the facts are ambiguous, the offense would be reported as 99 = Unknown. Should an offender be arrested, subsequent investigation would determine whether or not the offense was bias motivated, and the offense then would be reported as either 88 = None or as a bias crime entry.

Example (3): Overnight, unknown persons broke into a synagogue and destroyed several religious objects. The perpetrators left a large swastika drawn on the door using red paint and wrote "Death to Jews" on a wall. Although valuable items were present, none were stolen. The offense would be reported as 21 = Anti-Jewish because the offenders destroyed religious objects, left anti-Semitic words and graffiti behind, and theft did not appear to be the motive for the burglary.

Example (4): A 51-year-old white male wielding a tire iron attacked a 29-year-old homosexual male. The victim suffered severe lacerations and a broken arm. The incident took place in a parking lot next to a bar. Investigation revealed that the offender and victim had previously exchanged insults in the bar, the offender having initiated the exchange by calling the victim by a well-known and recognized epithet used against homosexuals and complaining that the victim had made a pass at him. The offense would be reported as 41 = Anti-Male Homosexual (Gay), based on the exchange of insults regarding sexual orientation and the absence of other reasons for the attack.

### **8B. Domestic Abuse Related - 1 character (Mandatory)**

Data Element 8B is to be used to indicate whether the offense involved was related to a domestic abuse incident. **Valid codes are "Y" if domestic abuse related or "N" if not applicable.**

### **8C. Gang Related - 1 character (Mandatory)**

Data Element 8C is to be used to indicate whether the offense was motivated by gang involvement. **Valid codes are "Y" if gang related or "N" if not applicable.**

### **8D. Gambling Related - 1 character (Mandatory)**

Data Element 8D is to be used to indicate whether the offense was motivated by involvement in gambling. **Valid codes are "Y" if gambling related or "N" if not applicable.**

### **9 Location Type - 2 characters (Mandatory)**

Data Element 9 is to be used to report the type of location/premises where each offense took place. **Only one (1) location can be entered for**

each offense. [Note: Two additional location codes specific to Montana have been added (35 and 36).]

Allowed entries: (enter only one)

- 01 = Air/Bus/Train Terminal
- 02 = Bank/Savings and Loan (includes other financial institutions)
- 03 = Bar/Night Club
- 04 = Church/Synagogue/Temple (includes other religious buildings)
- 05 = Commercial/Office Building
- 06 = Construction Site
- 07 = Convenience Store
- 08 = Department/Discount Store
- 09 = Drug Store/Doctor's Office/Hospital (includes medical supply building)
- 10 = Field/Woods
- 11 = Government/Public Building
- 12 = Grocery/Supermarket
- 13 = Highway/Road/Alley (includes street)
- 14 = Hotel/Motel/Etc. (includes other temporary lodgings)
- 15 = Jail/Prison (includes penitentiary)
- 16 = Lake/Waterway
- 17 = Liquor Store
- 18 = Parking Lot/Garage
- 19 = Rental Storage Facility (includes "Mini-Storage" and "Self-Storage" buildings)
- 20 = Residence/Home (includes apartment, condominium, and nursing home)
- 21 = Restaurant (includes cafeteria)
- 22 = School/College (includes university)
- 23 = Service/Gas Station
- 24 = Specialty Store (includes fur store, jewelry store, TV store, dress shop, etc.)
- 25 = Other/Unknown
- 35 = Campground/Park (MT specific)
- 36 = Shopping Mall (common area) (MT specific)

Example: An assault started in a bar (03), continued into an adjoining parking lot (18), and ended in the street (13). As the bar was the location where the offense was initiated and best describes the circumstances of the crime, 03 = Bar/Night Club should be entered.

## **10 Number of Premises Entered - 2 characters (Mandatory, Conditional)**

**Data Element 10 is to be used only if the offense is Burglary – Non-Residence, and includes the Hotel/Storage Facility Rule. In such cases, the number of premises entered is to be reported.**

The Hotel Rule, which applies to burglaries of hotels/motels or rental storage facilities, is applied **only** to temporary lodgings. It states: "If a number of dwelling units under a single manager are burglarized and the offenses are most likely to be reported to the police by the manager rather than the individual tenants, the burglary should be scored as one offense".

The Hotel Rule has been expanded to include rental storage facilities, e.g., "Mini-Storage" and "Self-Storage" buildings. **Therefore, Data Element 10 is to be used if the offense is Burglary – Non-Residence, and either 14 = Hotel/Motel/ Etc. or 19 = Rental Storage Facility is entered into Data Element 9 (Location Type).** The total number (up to 99) of individual rooms, units, suites, storage compartments, etc. entered is to be reported in Data Element 10.

Example (1): A "Self-Storage" building was burglarized and 11 rented storage compartments were forcibly entered. The owner/manager of the building reported the incident to the police. The MTIBR offense code for Burglary – Non-Residence should be entered into Data Element 6 (MTIBR Offense Code), the code 19 = Rental Storage Facility should be entered into Data Element 9 (Location Type), and the number 11 (for 11 compartments) should be entered into Data Element 10.

Example (2): A private residence was burglarized. The MTIBR offense code Burglary - Residence should be entered into Data Element 6 (MTIBR Offense Code) and 20 = Residence/Home should be entered into Data Element 9 (Location Type). However, because the "Location Type" was not 14 = Hotel/Motel/Etc. or 19 = Rental Storage Facility, no entry should be made into Data Element 10. It should be blank.

## **11 Method of Entry - 1 character (Mandatory, Conditional)**

**Data Element 11 is to be used only if the offense is a Burglary – Residence or Non-Residence.** It is for reporting whether "Force" or "No Force" was used by the burglar(s) to enter the structure. A forced entry is where force of any degree or a mechanical contrivance of any kind (including a passkey or skeleton key) was used to unlawfully enter a building or other structure. An unforced entry is one where the unlawful entry was achieved without force through an unlocked door or window. If both forced and unforced entries were involved in the crime, the entry should be reported as having been accomplished through "Force".

Allowed entries:

**F = Force**

**N = No Force**

Example: Investigation of a burglary complaint disclosed that the offender(s) entered the building through an unlocked street door and then forced a locked door to an office and stole a typewriter. Since one door was forced, F = Force should be entered.

## **12 Type Criminal Activity - 1 character (Mandatory, Conditional)**

Data Element 12 is to be used to provide additional information on the criminal activity of the offender(s) for particular crimes. Up to three (3) types of activity can be entered for each of the offenses listed below.

A. For the following offense categories, the allowed entries are (B, C, D, E, O, P, T, and U)

Counterfeiting/Forgery  
Stolen Property Offenses  
Drugs/Narcotics Violations  
Drug Equipment Violations  
Gambling Equipment Violations  
Pornography/Obscene Material  
Weapon Law Violations

Allowed entries: (enter up to 3)

**B = Buying/Receiving**

**C = Cultivating/Manufacturing/Publishing**

**D = Distributing/Selling**

**E = Exploiting Children**

**O = Operating/Promoting/Assisting**

**P = Possessing/Concealing**

**T = Transporting/Transmitting/Importing**

**U = Using/Consuming**

Example: The offenders published and sold pornographic photographs of children. Because up to three types of activity can be entered, C = Cultivating/Manufacturing/Publishing, D = Distributing/Selling, and E = Exploiting Children should be entered.

B. Data Element 12 is also to be used to provide additional information on the about gang involvement (data values "J", "G", or "N" that relate to Gang Activity) in violent crime by the offenders in the following offense categories:

Murder and Manslaughter (negligent and non-negligent)	
Kidnapping/Abduction	Forcible Rape
Robbery	Forcible Sodomy
Aggravated Assault	Simple Assault
Intimidation	Forcible Fondling
Sexual Assault w/Object	

To use "J" or "G" a gang must meet the following criteria:

*"An ongoing organization, association or group of three or more persons, and must have a common interest and/or activity characterized by the commission of or involvement in a pattern of criminal or delinquent conduct".*

Allowed entries: (enter up to 3): If "N" is entered, then "J" or "G" cannot be entered

**J** = Juvenile Gang

**G** = Other Gang

**N** = None or unknown gang involvement

### **13 Type Weapon/Force Involved - 3 characters (Mandatory, Conditional)**

Data Element 13 is to be used to enter the type(s) of weapon(s) or force used by the offender(s) in committing the following offense categories:

Murder and Non-negligent Manslaughter	Forcible Fondling
Negligent Homicide	Robbery
Justifiable Homicide	Aggravated Assault
Kidnapping/Abduction	Weapon Law Violations
Forcible Rape	Simple Assault
Sexual Assault with an Object	Extortion/Blackmail
Forcible Sodomy	

**Up to three (3) types of weapons/force can be entered for each of the offenses listed above.**

**If the weapon was an automatic firearm, an "A" is to be added as a suffix to its code, e.g., 13A = Automatic Rifle.**

[Note: An "Automatic Firearm" is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.]

Allowed entries: (enter up to 3)

- 11 = **Firearm** (type not stated)
- 11A = **Automatic Firearm** (type not stated)
- 12 = **Handgun**
- 12A = **Automatic Handgun**
- 13 = **Rifle**
- 13A = **Automatic Rifle**
- 14 = **Shotgun**
- 14A = **Automatic Shotgun**
- 15 = **Other Firearm**
- 15A = **Automatic Other Firearm**
- 20 = **Knife/Cutting Instrument** (e.g., ax, ice pick, screwdriver, switchblade, etc.)
- 30 = **Blunt Object** (e.g., club, hammer, etc.)
- 35 = **Motor Vehicle** (when used as a weapon)
- 40 = **Personal Weapons** (e.g., hands, feet, teeth, etc.)
- 50 = **Poison**
- 60 = **Explosives**
- 65 = **Fire/Incendiary Device**
- 70 = **Drugs/Narcotics/Sleeping Pills**
- 85 = **Asphyxiation** (by drowning, strangulation, suffocation, gas, etc.)
- 90 = **Other** (any weapon or force, including deadly diseases, **not** fitting the above specifically coded weapons/force)
- 95 = **Unknown**
- 99 = **None**

Example: Three robbers held up a bank. One was armed with a revolver, the second had a sawed-off shotgun, and the third had a Thompson machine gun. The entries should be: 12 = **Handgun**; 14 = **Shotgun**; and 15A = **Automatic Other Firearm**.

## Property Segment

Property Segments are used to describe the type, value and, for drugs and narcotics seized in drug cases- quantity, of property involved in the incident. A Property Segment is mandatory for the following offense categories: (all "Crimes Against Property" and certain "Crimes Against Society" offenses -drug & gambling offenses).

Robbery	Kidnapping/Abduction
Arson	Bribery
Burglary	Fraud Offenses
Larceny/Theft Offenses	Vandalism
Counterfeiting/Forgery	Embezzlement
Drug Offenses	Gambling
Motor Vehicle Theft	Stolen Property
Extortion/Blackmail	Issuing a Bad Check

### **14 Type Property Loss/Etc.** - 1 character (**Mandatory, Conditional**)

Data Element 14 is to be used to describe the type(s) of property loss, recovery, seizure, etc., which occurred in an incident. Type Property Loss is mandatory for all offenses noted above. Property information is submitted separately for each type of property loss, so that **a separate "Property Segment" is to be submitted for each type of loss/etc.**, when the incident involves one or more of the above offenses.

The types of offenses in the incident (e.g., Arson, Bribery, Burglary/B&E, Counterfeiting/Forgery, Larceny/Theft, etc.) determine which type(s) of loss/etc. and Data Elements apply. See section titled "Mandatories", for designations of the types of property loss/etc. and Data Elements applicable to individual offenses.

Allowed entries: (enter one per Property Segment)

- 1 = None**
- 2 = Burned** (includes damage caused in fighting the fire)
- 3 = Counterfeited/Forged**
- 4 = Destroyed/Damaged/Vandalized**
- 5 = Recovered** (to impound property which was previously stolen)
- 6 = Seized** (to impound property which was **NOT** previously stolen)
- 7 = Stolen/Etc.** (includes bribed, defrauded, embezzled, extorted, ransomed, robbed, etc.)
- 8 = Unknown** (Not known if there was property loss)

Example (1): For Arson, the entries might be 1 = None (an attempt with no property burned), 2 = Burned (property burned), or 8 = Unknown (not known whether property burned).

Example (2): For Burglary, the entries might be 1 = None (an attempted burglary or the structure was entered but no property was taken), 7 = Stolen/Etc. (property was taken), 5 = Recovered (stolen property was recovered), or 8 = Unknown (it is not known whether property was taken).

Example (3): If the same incident involved both Arson and Burglary, the choices of property loss/etc. codes shown in both Examples (1) and (2) could be applicable, depending on the circumstances.

[Note: An agency should report property stolen in its jurisdiction. Likewise, property recovered should be reported by the agency that reported it as stolen.]

## **15 Property Description - 2 characters (Mandatory, Conditional)**

Data Element 15 is used to enter descriptions of the property which was stolen burned, counterfeited, destroyed/damaged/vandalized, etc., as a result of the incident.

[Note: Two additional property descriptions, specific to Montana have been added (50 and 51).]

Up to ten (10) property descriptions can be entered for each Property Segment (e.g., each type of property loss/etc.) involved in the incident. If more than ten types of property are involved, the nine (9) most valuable specifically codable types of property are to be entered and the remaining types of property are to be combined and entered as 77 = Other.

### **Allowed entries: enter up to 10 per Property Segment**

- 01 = Aircraft** (airplanes, dirigibles, gliders, etc.)
- 02 = Alcohol** (alcoholic beverages, e.g., beer, wine, liquor, etc.)
- 03 = Automobiles** (sedans, coupes, station wagons, convertibles, taxicabs, and other similar motor vehicles which serve the primary purpose of transporting people)
- 04 = Bicycles** (includes tandem bicycles, unicycles, and tricycles)
- 05 = Buses** (motor vehicles which are specifically designed, but not necessarily used, to transport groups of people on a commercial basis)
- 06 = Clothes/Furs** (wearing apparel for human use, including accessories such as belts, shoes, scarves, ties, etc.)
- 07 = Computer Hardware/Software** (computers, computer peripherals [e.g., tape and disk drives, printers, etc.], and storage media [e.g. magnetic tapes, magnetic and optical disks, etc.]
- 08 = Consumable Goods** (expendable items used by humans for nutrition, enjoyment, or hygiene, e.g., food, beverages, grooming products, cigarettes, gasoline, firewood, etc.)
- 09 = Credit/Debit Cards** (includes Automatic Teller Machine cards)

- 10 = **Drugs/Narcotics** (Illegal or controlled substances)
- 11 = **Drug/Narcotic Equipment**(for use with illegal or controlled substances)
- 12 = **Farm Equipment** (tractors, combines, etc.)
- 13 = **Firearms** (weapons that fire a shot by force of an explosion, e.g., handguns, rifles, shotguns, etc., but not "BB", pellet, or gas-powered guns)
- 14 = **Gambling Equipment** (gambling paraphernalia)
- 15 = **Heavy Construction/Industrial Equipment** (cranes, bulldozers, steamrollers, oil-drilling rigs, etc.)
- 16 = **Household Goods** (beds, chairs, desks, sofas, tables, refrigerators, stoves, washer/dryers, air conditioning and heating equipment, etc.)
- 17 = **Jewelry/Precious Metals** (bracelets, necklaces, rings, watches, etc., and gold, silver, platinum, etc.)
- 18 = **Livestock** (living farm-type animals, e.g., cattle, chickens, hogs, horses, sheep, etc., but not household pets, such as dogs and cats)
- 19 = **Merchandise** (items held for sale)
- 20 = **Money** (legal tender, e.g., coins and paper currency)
- 21 = **Negotiable Instruments** (any document, other than currency, which is payable without restriction, e.g., endorsed checks, endorsed money orders, and endorsed traveler's checks; "bearer" checks and bonds; etc.)
- 22 = **Nonnegotiable Instruments** (documents requiring further action to become negotiable, e.g., unendorsed checks, unendorsed money orders, etc.; food stamps; stocks and bonds; etc.)
- 23 = **Office-type Equipment** (typewriters, adding machines, calculators, cash registers, copying machines, etc.)
- 24 = **Other Motor Vehicles** (any other motor vehicles, e.g., motorcycles, motor scooters, trail bikes, mopeds, snowmobiles, golf carts, etc.)
- 25 = **Purses/Handbags/Wallets**
- 26 = **Radios/TVs/VCRs** (includes radios, televisions, videotape recorders, high fidelity and stereo equipment, compact disk players, cameras, etc. Do not include similar vehicle equipment.)
- 27 = **Recordings-Audio/Visual** (phonograph records, compact disks, tape recordings, cassettes, etc.)
- 28 = **Recreational Vehicles** (motor vehicles which are specifically designed, but not necessarily used, to transport people and also provide them temporary lodging for recreational purposes)
- 29 = **Structures-Single Occupancy Dwellings** (houses, townhouses, duplexes, mobile homes, or other private dwellings which are occupied by a single person, family, house mates, or other group)
- 30 = **Structures-Other Dwellings** (any other residential dwellings not meeting the definition of "Single Occupancy Dwellings", e.g., apartments, tenements, flats, boarding houses, dormitories, as well as temporary living quarters, such as hotels, motels, inns, etc.)
- 31 = **Structures-Other Commercial/Business** (stores, office buildings,

- restaurants, etc.)
- 32 = Structures-Industrial/Manufacturing** (factories, plants, assembly lines, etc.)
- 33 = Structures-Public/Community** (colleges, hospitals, jails, libraries, meeting halls, passenger terminals, religious buildings, schools, sports arenas, etc.)
- 34 = Structures-Storage** (barns, garages, storehouses, warehouses, etc.)
- 35 = Structures-Other** (any other structures not fitting the other "Structures" descriptions, e.g., outbuildings, monuments, buildings under construction, etc.)
- 36 = Tools** (hand tools and power tools)
- 37 = Trucks** (motor vehicles which are specifically designed, but not necessarily used, to transport cargo)
- 38 = Vehicle Parts/Accessories** (motor vehicle batteries, engines, transmissions, heaters, hubcaps, tires, manufacturers' emblems, license plates, side view mirrors, radios, antennas, tape decks, etc.)
- 39 = Watercraft** (motorboats, sailboats, houseboats, etc.)
- 50 = Recreational/Sporting goods (MT specific)**
- 51 = Musical Instruments (MT specific)**
- 77 = Other** (all other property not fitting the above specific descriptions, including intangibles. "Intangibles" are anything that cannot be perceived by the sense of touch. They can be benefits, e.g., a right or privilege, a promotion, enhanced reputation, etc.; or detriment, e.g., a loss of reputation, injured feelings)
- 88 = Pending Inventory** (property description unknown until an inventory is conducted)

Example (1): The following property was stolen as the result of a burglary: (1) a \$10,000 stamp collection; (2) jewelry worth \$5,000; (3) an \$1,800 personal computer; (4) clothes worth \$1,500; (5) silverware worth \$800; (6) a \$650 TV; (7) a \$450 VCR; (8) a \$400 microwave oven; (9) \$350 in cash; (10) a \$250 typewriter; (11) a \$150 shotgun; (12) a \$100 bicycle; (13) two credit cards (no value); and (14) ten blank personal checks (no value).

Item (1), the stamp collection, was the most expensive property; however, because it does not fit into any of the specifically coded property descriptions, it should be included 77 = Other. Items (2) through (12) then become the nine most valuable codable properties as follows: the jewelry and silverware should be entered as code 17; the personal computer as 07; the clothes as 06; the TV and VCR as 26; the microwave oven as 16; the cash as 20; the typewriter as 23; the shotgun as 13; and the bicycle as 04. Items (13) and (14), e.g., the two credit cards and ten blank bank checks, should be combined with Item (1), the stamp collection, and entered as 77.

Example (2): If a house was destroyed by arson and the homeowners are away on an overseas trip making it impossible to determine the property loss until they return, enter 88 = Pending Inventory.

## **16 Value of Property - 9 characters (Mandatory, Conditional)**

Data Element 16 is used to enter the total dollar value(s) of the property which was stolen, seized, recovered, burned (including damage caused in fighting the fire), counterfeited, destroyed, damaged, vandalized, etc., as a result of the incident. An agency should report only the value of the property stolen in its jurisdiction. Likewise, the value of the property recovered should be reported by the agency that originally reported it as stolen.

The value of property should be reported in whole dollars. **The value entered for each property description should be the total value of the property loss/etc. for all of the victims in the incident. If the value is unknown, enter one dollar (\$1).**

Property types 9(Credit/Debit Cards) and 22(Non-negotiable financial instruments) must have a value of \$0.00.

**Up to ten (10) values can be entered to match the up to ten property descriptions that are associated with each Property Segment (e.g., each type of property loss/etc.) in the incident.** If more than ten types of property are involved, the values of the nine (9) most valuable properties are to be entered; then, the total value of the remaining properties which were coded as 77 = Other are to be entered.

If drugs or narcotics were seized in a drug case, no value is to be entered into Data Element 16, but the *estimated* quantity of the drugs/narcotics is to be reported. Therefore, when the offense is Drug/Narcotic Violations, 6 = Seized was entered into Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics was entered into Data Element 15 (Property Description), no value is to be entered into Data Element 16, and Data Elements 20 (Suspected Drug Type), 21 (Estimated Drug Quantity), and 22 (Type Drug Measurement) are to be used instead. **However, when drugs or narcotics are involved in other types of crime (e.g., they were stolen through burglary, robbery, theft, etc., or destroyed by arson) their value is to be entered into Data Element 16, and Data Elements 20, 21, and 22 are to be left blank.**

Example (1): Two victims had their bicycles stolen at the same time and place -- one was worth \$300 and the other \$150. 04 = Bicycles should be entered into Data Element 15 (Property Description) and their total value 450 (\$300 + \$150 = \$450) into Data Element 16 (Value of Property).

Example (2): In Example (1) given for Data Element 15, above, the values for each specifically coded property should be entered as follows: \$5,800 for code 17 (the jewelry and silverware); \$1,800 for code 07 (the personal

computer); \$1,500 for code 06 (the clothes); \$1,100 for code 26 (the TV and VCR); \$400 for code 16 (the microwave oven); \$350 for code 20 (the cash); \$250 for code 23 (the typewriter); \$150 for code 13 (the shotgun); \$100 for code 04 (the bicycle); and \$10,000 for code 77 (the stamp collection, the two credit cards, and the ten blank checks).

Example (3): In Example (2) given for Data Element 15, above, since a determination of the property loss must await an inventory, 1 (\$1.00) = Unknown should be entered into Data Element 16 (Value of Property).

### **17 Date Recovered - 8 characters (Mandatory, Conditional)**

If previously stolen property is recovered, the Month, Day, and Year (MMDDYYYY) of its recovery should be entered into Data Element 17. Accordingly, Data Element 17 is to be used only if 5 = Recovered is entered into Data Element 14 (Type Property Loss/Etc.) and should be blank in other cases. If property is stolen and recovered, two property segments -- one with the loss type = 7 (stolen) and one with the loss type = 5 (recovered) -- are needed.

Up to ten (10) dates of recovery can be entered to match each of the up to ten property descriptions that are associated with each Property Segment (e.g., each type of property loss/etc.) in the incident. If there is more than one date of recovery for the same "Property Description", enter the earliest date.

Example: On March 28, 1998, three (3) cars were stolen from a used car lot. One of the cars was recovered on July 1, 1998. On July 24, 1998, a second car was recovered. The date entered into Data Element 17 should be 07/01/1998.

[Note: Again, recovered property should be reported by the jurisdiction in which it was stolen.]

### **18 Number of Stolen Motor Vehicles - 2 characters (Mandatory, Conditional)**

Data Element 18 indicates how many motor vehicles were stolen in the incident. Therefore, **it is to be used only if the offense is Motor vehicle theft or Unauthorized use of motor vehicle, 7 = Stolen was entered into Data Element 14 (Type Property Loss/Etc.), and 03 = Automobiles, 05 = Buses, 24 = Other Motor Vehicles, 28 = Recreational Vehicles, or 37 = Trucks was entered into Data Element 15 (Property Description)**. If the number is unknown, enter 00.

Example: In the example given for Data Element 17, above, the entry should be 03 because three cars were stolen.

## **19 Number of Recovered Motor Vehicles - 2 characters (Mandatory, Conditional)**

Data Element 19 indicates how many motor vehicles were recovered in the incident. Therefore, **it is to be used only if the offense is Motor vehicle theft or Unauthorized use of motor vehicle, 5 = Recovered was entered into Data Element 14 (Type Property Loss/Etc.), and 03 = Automobiles, 05 = Buses, 24 = Other Motor Vehicles, 28 = Recreational Vehicles, or 37 = Trucks was entered into Data Element 15 (Property Description).** If the number is unknown, enter 00.

Example: In the example given for Data Element 17, above, the entry should be 02 because two of the cars were recovered.

## **20 Suspected Drug Type - 1 character (Mandatory, Conditional)**

Data Element 20 is used to identify the types of drugs or narcotics that were **seized** in a drug case. Therefore, **it is used only if one of the offenses in the incident was any of the Drug/Narcotic Violations, 6 = Seized was entered into Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics was entered into Data Element 15 (Property Description).** It is also to be entered if one of the offenses is any one of the Drug/Narcotic Violations and 1 = None is entered in Data Element 14 (Type Property Loss/Etc.).

Data Element 20 is **not** to be used when drugs or narcotics were burned, stolen, etc., in connection with other offenses, such as Arson, Burglary/B&E, Larceny/Theft, etc.

Up to three (3) types of drugs/narcotics can be entered. If more than three are involved, the two most important (as determined by the reporting agency taking into account the quantity, value, and deadliness of the drugs/narcotics) are to be reported under their applicable drug types and the remaining drugs/narcotics are to be entered as a single X = Over 3 Drug Types entry.

Allowed entries: (enter up to 3)

- A = "Crack" Cocaine**
- B = Cocaine (all forms except "Crack")**
- C = Hashish**
- D = Heroin**
- E = Marijuana**
- F = Morphine**
- G = Opium**
- H = Other Narcotics: Codeine; Demerol; Dihydromorphinone or Dilaudid; Hydrocodone or Percodan; Methadone; etc.**
- I = LSD**
- J = PCP**

- K = Other Hallucinogens:** MDMA or "White Acid"; DMT; MDA; MDMA; Mescaline or Peyote; Psilocybin; STP; etc.
- L = Amphetamines/Methamphetamines**
- M = Other Stimulants:** Adipex, Fastine, and Ionamin (Derivatives of Phentermine); Benzedrine; Didrex; Methylphenidate or Ritalin; Phenmetrazine or Preludin; Tenuate; etc.
- N = Barbiturates**
- O = Other Depressants:** Glutethimide or Doriden; Methaqualone or Quaalude; Pentazocine or Talwin; etc.
- P = Other Drugs:** Antidepressants (Elavil, Triavil, Tofranil, etc.); Aromatic Hydrocarbons; Propoxyphene or Darvon; Tranquilizers (Chlordiazepoxide or Librium, Diazepam or Valium, etc.); etc.
- U = Unknown Type Drug**
- X = Over 3 Drug Types**

Example: In a drug case, the following drugs were seized: (1) 1.5 kilograms of "Crack"; (2) 2.125 pounds of Marijuana; (3) 2.0 liquid ounces of Morphine; and (4) 500 Valium capsules. The "Crack" was entered as A and the Marijuana as E. The Morphine and Valium were coded as a single X entry because more than three types of drugs were seized.

## **21 Estimated Drug Quantity - 12 characters (Mandatory, Conditional)**

Data Element 21 is used to indicate the quantity of drugs or narcotics seized in a drug case. Therefore, **it is used only if one of the offenses in the incident was Drug/Narcotic Violations, 6 = Seized was entered into Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics was entered into Data Element 15 (Property Description). If the substance was sent to a laboratory for analysis, and a response has not yet been received, then 1 = None must be entered into Data Element 21 to indicate "None".** This is an interim report and should be later updated with the true quantity.

Data Element 21 is **not** to be used when drugs or narcotics were burned, stolen, etc., in connection with other offenses, such as Arson, Burglary/B&E, Larceny/Theft, etc.

Nine (9) characters are available to enter the number of whole pounds, ounces, grams, etc., and three (3) more characters are available to enter the decimal amount. A decimal point must be entered to separate the whole and decimal amounts.

Up to three (3) entries can be made to match the up to three "Suspected Drug Type" (data segment 20) entries. If more than three drugs or narcotics are involved, the quantities of the two **most important** (as determined by the reporting agency taking into account their quantity, value, and deadlines) are entered. Do **not** enter the quantity of the remaining drugs/narcotics which are coded as X = **Over 3 Drug Types**; leave Data Element 21 blank for them.

Example: In the example given for Data Element 20 the entries should be 1.5 for the "Crack" and 2.125 for the Marijuana. No "quantity" entries should be made for the Morphine or Valium.

## **22 Type Drug Measurement** - 2 characters (**Mandatory, Conditional**)

Data Element 22 is used to indicate the *type* of measurement used in quantifying drugs or narcotics seized in a drug case. Therefore, **it is used only if one of the offenses in an incident was Drug/Narcotic Violations, 6 = Seized was entered into Data Element 14 (Type Property Loss/Etc.), and 10 = Drugs/Narcotics was entered into Data Element 15 (Property Description).**

Data Element 22 is **not** to be used when drugs or narcotics were stolen, burned, etc., in connection with other offenses, such as Arson, Burglary/B&E, or Larceny/Theft.

Up to three (3) entries can be made to match the up to three "Suspected Drug Type" entries. If more than three are involved, enter the types of measurement of the two most important drugs or narcotics (as determined by the reporting agency taking into account their quantity, value, and deadliness). Do not enter the type of measurement for the remaining drugs or narcotics which are coded as X = Over 3 Drug Types; leave Data Element 22 blank for them.

If the substance was sent to a laboratory for analysis and a response has not yet been received, enter XX = Not Reported and also enter 1 into Data Element 21 (Estimated Drug Quantity).

Data Element 22 must be updated and submitted with the results of the laboratory analysis when received.

Allowed entries: (enter up to 3)

### **WEIGHT**

**GM = Gram**  
**KG = Kilogram**  
**OZ = Ounce**  
**LB = Pound**

### **CAPACITY**

**ML = Milliliter**  
**LT = Liter**  
**FO = Fluid Ounce**  
**GL = Gallon**

### **UNITS**

**DU = Dosage Units/Items\***  
**NP = Number of Plants\*\***  
**XX = Not Reported**

\*Number of capsules, pills, tablets, etc.

\*\*E.g., Marijuana plants (bushes), etc.

Example: In the example given for Data Element 20, the entries should be KG for the "Crack" and LB for the Marijuana. No entries should be made for the Morphine or Valium.

## **Victim Segment**

Victim Segments are used to describe the victims involved in the incident.

### **23 Victim (Sequence) Number - 3 characters (Mandatory)**

Each victim in an incident is to be assigned a sequence number from 001 to 999. **A separate "Victim Segment" is to be submitted for each numbered victim.**

Example: If there were three (3) victims in the incident, three Victim Segments should be submitted -- one with Victim Sequence Number 001, another with 002, and the last with 003.

### **24 Victim Connected to Montana (MTIBR) Offense Code - 4 characters (Mandatory)**

Data Element 24 is to be used to link each victim to the up to ten (10) most serious offenses -as determined by the reporting agency- which were perpetrated against him/her during the incident.

Example: Two victims, Victim-001 and Victim-002, were robbed and Victim-001 was also raped. In the Victim Segment for Victim-001, both (Robbery) and (Forcible Rape – Sexual intercourse without consent) should be entered. In the Victim Segment for Victim-002, only Robbery should be entered.

### **25 Type of Victim - 1 character (Mandatory)**

The type of victim is to be entered into Data Element 25. **Only one type is to be entered for each victim.**

Allowed entries: (enter only one)

- I = Individual**
- B = Business**
- F = Financial Institution**
- G = Government**
- L = Law Enforcement Officer**
- R = Religious Organization**
- S = Society/Public**
- O = Other**
- U = Unknown**

Example: During a bank robbery, the offender pointed a gun at a teller and demanded and received money. The robber also pistol-whipped a customer

who stood in his way as he made his getaway from the bank. There were three (3) victims, e.g., the bank (F = Financial Institution), the teller (I = Individual), and the pistol-whipped customer (I = Individual). Therefore, their codes should be entered into their respective Victim Segments.

If "L" (Law Enforcement Officer) is selected for Data Element 25 Type of Victim, the "Type of Activity" (Data Element #25A) and "Type of Assignment" (Data Element #25B) are mandatory. The victim type "L" should only be used for assault and homicide offenses against Law Enforcement officers. If a law enforcement officer is the victim of a different crime (e.g. fraud), a victim type of "I" (Individual) should be used.

### **25A Type of Activity** – 2 characters (Mandatory, Conditional)

Data Element 25A is used to describe the type of activity a law enforcement officer was involved in when she/he was killed or assaulted.

Allowable entries:

- 01 = Responding to disturbance (family quarrel, man w/gun, etc.)
- 02 = Burglary in progress or in pursuit of burglary suspect
- 03 = Robbery in progress or in pursuit of robbery suspect
- 04 = Attempting other arrest
- 05 = Civil Disorder (riot, mass disturbance)
- 06 = Handling, transporting, custody of prisoners
- 07 = Investigating suspicious persons or circumstance
- 08 = Ambush, no warning
- 09 = Mentally deranged
- 10 = Traffic pursuits and stops
- 11 = All other

### **25B Assignment Type** – 1 character (Mandatory, Conditional)

Data Element 25B is to describe the assignment type that a law enforcement officer was involved in when she/he was killed or assaulted.

Allowable entries:

- F = Two officer vehicle
- G = One officer vehicle, alone
- H = One officer vehicle, assisted
- I = Detective or special agent, alone
- J = Detective or special agent, assisted
- K = Other, alone
- L = Other, assisted

**25C ORI – Other Jurisdiction** – 9 characters (**Mandatory, Conditional**)

If a law enforcement officer is killed or assaulted in the line of duty in a jurisdiction other than his/her own, the law enforcement agency having jurisdiction should report the law enforcement officer killed or assaulted using Data Element 25C to identify the ORI of that law enforcement officer's agency. No entry is required if the officer is assaulted in his own jurisdiction.

**26 Age of Victim** - 4 characters (**Mandatory, Conditional**)

If the victim was a person (I = Individual or L = Law Enforcement Officer was entered into "Type of Victim"), his/her age is to be entered into Data Element 26 either as an exact age, a range of days or years, or as unknown.

Allowed entries: (enter only one)

- NN = Under 24 hours (neonate)**
- NB = 1-6 Days Old**
- BB = 7-364 Days Old**
- 01 to 98 = Years Old (exact age in years)**
- 99 = Over 98 Years Old**
- 00 = Unknown**
- Any combination of "\_\_\_" to "\_\_\_" years**

Example: If the victim was a person 18 years old, enter 18. If the victim was between 18 and 25 years old, and the age was unknown then enter 1825.

**27 Sex of Victim** - 1 character (**Mandatory, Conditional**)

If the victim was a person (I = Individual or L = Law Enforcement Officer was entered into "Type of Victim"), his/her sex is to be indicated in Data Element 27.

Allowed entries: (enter only one)

- M = Male**
- F = Female**
- U = Unknown**

Example: If the victim was a male, enter M = Male.

**28 Race of Victim** - 1 character (**Mandatory, Conditional**)

If the victim was a person (I = Individual or L = Law Enforcement Officer was entered into "Type of Victim"), his/her race is to be indicated in Data Element 28.

Allowed entries: (enter only one)

**W = White**  
**B = Black**  
**I = American Indian/Alaskan Native**  
**A = Asian/Pacific Islander**  
**U = Unknown**

Example: If the victim was a white person, enter W = White.

## **29 Ethnicity of Victim - 1 Character (Mandatory, Conditional)**

If the victim was a person (I = Individual or L = Law Enforcement Officer) was entered into "25 Type of Victim"), his/her ethnic origin is entered into Data Element 29.

Allowed entries: (enter only one)

**H = Hispanic Origin**  
**N = Not of Hispanic Origin**  
**U = Unknown**

Example: If the victim was not of Hispanic origin, enter N = Not of Hispanic Origin.

## **30 Resident Status of Victim - 1 character (Mandatory, Conditional)**

If the victim was a person (I = Individual or L = Law Enforcement Officer was entered into "Type of Victim"), whether he/she was a resident or non- resident is to be entered into Data Element 30.

A "Resident" is a person who maintains his/her permanent home for legal purposes in the locality (e.g., town, city, or community) where the crime took place. Concerning university/college campuses, only persons living "on campus" (e.g., in dormitories, etc.) would be considered "residents" if victimized within the confines of the school property and the crime is reported by a campus law enforcement agency.

[Note: Reporting agencies should base their determinations of residency on the town, city, or community where the crime occurred rather than their broader geographical jurisdictions.]

Allowed entries: (enter only one)

**R = Resident**  
**N = Nonresident**  
**U = Unknown**

Example (1): If the victim was robbed in Bozeman, Montana, where he resides, enter R = Resident.

Example (2): If the victim was a business (e.g., B = Business was entered into 25 "Type of Victim"), Data Element 30 should be left blank.

**31 Aggravated Assault/Homicide Circumstances** - 4 characters  
**(Mandatory, Conditional)**

Data Element 31 is used to describe the circumstances of either an aggravated assault or a homicide. Therefore, it is to be used **only** with Aggravated Assault and Homicide Offenses. Two 2-character entries can be made.

For: Aggravated Assault  
Murder and Non-negligent Manslaughter  
Negligent Homicide  
Justifiable Homicide

- 01 = **Argument**
- 02 = **Assault on Law Enforcement Officer(s)**
- 03 = **Drug Dealing**
- 04 = **Gangland** (Organized Crime Involvement)
- 05 = **Juvenile Gang**
- 06 = **Lovers' Quarrel**
- 07 = **Mercy Killing** (Not applicable to Aggravated Assault)
- 08 = **Other Felony Involved**
- 09 = **Other Circumstances**
- 10 = **Unknown Circumstances**

For: Negligent Homicide

- 30 = **Child Playing With Weapon**
- 31 = **Gun-Cleaning Accident**
- 32 = **Hunting Accident**
- 33 = **Other Negligent Weapon Handling**
- 34 = **Other Negligent Killings**

For: Justifiable Homicide

- 20 = **Criminal Killed by Private Citizen**
- 21 = **Criminal Killed by Police Officer**

Example (1): Two rival juvenile street gangs rumble over "turf" rights to sell drugs and one of the gang members is killed. Possible entries are 01 = Argument, 03 = Drug Dealing, and 05 = Juvenile Gang. While all three would

apply, there is a limit of two entries. Therefore, the two most descriptive codes - as determined by the reporting agency- should be used. In this case, the reporting agency entered 03 and 05.

Example (2): In resisting arrest, a fugitive pulled a gun and fired two times in the direction of two police officers who were attempting to take him into custody. Neither officer was hit but both drew their weapons and returned the fire, killing the fugitive. As this was a Justifiable Homicide, 21 = Criminal Killed by Police Officer should be entered.

### **32 Additional Justifiable Homicide Circumstances - 1 character (Mandatory, Conditional)**

Data Element 32 is used to further describe the circumstances of a justifiable homicide. Therefore, **it is used only for Justifiable Homicide (e.g., when either 20 = Criminal Killed by Private Citizen (use only "C through G"), or 21 = Criminal Killed by Police Officer ("A, B, C, D, E, F or G") was entered into Data Element 31)**. Only one code can be entered.

Allowed entries: (enter only one)

- A = Criminal Attacked Police Officer and That Officer Killed Criminal**
- B = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer**
- C = Criminal Attacked a Civilian**
- D = Criminal Attempted Flight From a Crime**
- E = Criminal Killed in Commission of a Crime**
- F = Criminal Resisted Arrest**
- G = Unable to Determine/Not Enough Information**

Example: Assuming the same facts as in Example (2) for Data Element 31, the possible entries are: A = Criminal Attacked Police Officer and That Officer Killed Criminal; B = Criminal Attacked Police Officer and Criminal Killed by Another Police Officer; and F = Criminal Resisted Arrest. As only one code can be entered, the most descriptive code (as determined by the reporting agency) should be used. In this case, the reporting agency entered A.

### **33 Type Injury - 1 character (Mandatory, Conditional)**

Data Element 33 is used to describe the type(s) of bodily injury suffered by a person or law enforcement officer (e.g., I = Individual, or L = Law Enforcement Officer was entered into "Type of Victim") who was the victim of one or more of the following offenses:

Kidnapping/Abduction  
Forcible Rape  
Sexual Assault with an Object  
Forcible Sodomy  
Extortion/Blackmail

Forcible Fondling  
Robbery  
Aggravated Assault  
Simple Assault

**Up to five (5) entries can be made for each victim.**

Allowed entries:

**N = None**  
**B = Apparent Broken Bones**  
**I = Possible Internal Injury**  
**L = Severe Laceration**  
**M = Apparent Minor Injury**  
**O = Other Major Injury**  
**T = Loss of Teeth**  
**U = Unconsciousness**

Example (1): The offender assaulted the victim with a tire iron, breaking the victim's arm and opening up a cut about three inches long and one inch deep on his back. The entries should be B = Apparent Broken Bones and L = Severe Laceration.

[Note: Simple Assault offenses do not allow for any injury types other than "N" (None) or "M" (Apparent Minor Injury).]

### **34 Offender (Sequence) Number(s) to be Related - 2 characters (Mandatory, Conditional)**

Data Element 34 is used, along with Data Element 35 (Relationships of Victim to Offenders), to report the relationships of the victim to offenders who have perpetrated a Crime Against Person or a Robbery against the victim. These two data elements (34 and 35) are always reported together.

**Data Element 34 is to be used only if one or more of the following MTIBR Offense Codes was entered into Data Element 24 (Victim Connected to MTIBR Offense Codes):**

Murder and Non-negligent Manslaughter  
Negligent Homicide  
Kidnapping/Abduction  
Sexual Assault With An Object  
Justifiable Homicide  
Forcible Rape  
Forcible Sodomy

Forcible Fondling  
Aggravated Assault  
Intimidation  
Statutory Rape

Robbery  
Simple Assault  
Incest

Enter the Offender Sequence Numbers (Data Element 36) of the up to ten (10) offenders for whom victim-to-offender relationships are going to be reported in Data Element 35. If more than 10, enter the 10 most closely related.

Example: If three offenders assaulted Victim-001, enter 01, 02, and 03.

[Note: These same sequence numbers must be used to identify the same offenders in Data Element 36. See below.]

### **35 Relationship(s) of Victim to Offender(s) - 2 characters (Mandatory, Conditional)**

Data Element 35 is to be used, along with Data Element 34 (Offender Numbers to be Related), to report the relationship of the victim to offenders who have perpetrated a Crime Against Person or a Robbery against the victim. These two data elements (34 and 35) are always reported together.

Data Element 35 is to be used only if one or more of the following MTIBR Offense Codes was entered into Data Element 24 (Victim Connected to MTIBR Offense Codes):

Murder and Non-negligent Manslaughter	
Negligent Homicide	Justifiable Homicide
Kidnapping/Abduction	Forcible Rape
Sexual Assault With An Object	Forcible Sodomy
Forcible Fondling	Robbery
Aggravated Assault	Simple Assault
Intimidation	Incest
Statutory Rape	

**Data Element 35 is to be used to indicate the victim's relationship with up to ten (10) offenders involved in the incident.**

Allowed entries: (enter up to 10)

#### WITHIN FAMILY:

**SE = Victim Was Spouse**

**CS = Victim Was Common-Law Spouse**

**PA = Victim Was Parent**  
**SB = Victim Was Sibling** (brother or sister)  
**CH = Victim Was Child** (son or daughter)  
**GP = Victim Was Grandparent**  
**GC = Victim Was Grandchild**  
**IL = Victim Was In-law**  
**SP = Victim Was Stepparent**  
**SC = Victim Was Stepchild**  
**SS = Victim Was Stepsibling** (stepbrother / stepsister)  
**OF = Victim Was Other Family Member**

OUTSIDE FAMILY BUT KNOWN TO VICTIM:

**AQ = Victim was Acquaintance**  
**FR = Victim was Friend**  
**NE = Victim was Neighbor**  
**BE = Victim was Babysitter** (the baby/child)  
**BG = Victim was Boyfriend/Girlfriend**  
**CF = Victim was Child of Boyfriend or Girlfriend**  
**HR = Homosexual Relationship**  
**XS = Victim was Ex-Spouse**  
**EE = Victim was Employee**  
**ER = Victim was Employer**  
**OK = Victim was Otherwise Known**

NOT KNOWN BY VICTIM:

**RU = Relationship Unknown**  
**ST = Victim was Stranger**

OTHER:

**VO = Victim Was Offender**

The category "Victim Was Offender" is to be used in cases where a participant in the incident is a victim and offender in the incident, such as domestic disputes where both husband and wife are charged with assault; double murders (e.g., two people kill each other); or barroom brawls where many participants are arrested.

**When reporting these data, keep in mind that the relationship requested is that of the victim to the offender. Also, the relationship of the victim to *each* offender is to be reported.**

Example (1): An employee assaulted his employer (a person) with his fists. ER = Victim Was Employer should be entered.

Example (2): Two unknown subjects rob a male and female couple. ST = Victim was Stranger should be entered to indicate the relationship of each victim to each offender.

[Note: If an offender has unknown values for age, race and sex, the only allowable relationship is RU (relationship unknown).]

## **Offender Segment**

Offender Segments are used to describe the offenders in the incident.

### **36 Offender Sequence Number - 2 characters (Mandatory)**

Each offender in the incident is to be assigned a sequence number from 01 to 99. A separate set of offender data is to be submitted for each numbered offender. If nothing is known about the offender(s), report 00; however, the offender segment must be updated and a sequence number changed to reflect the sequence number and demographics of the arrestee/s if the individual is later arrested. This then allows for the victim/offender relationship to be coded in the victim segment based on the new sequence number.

[Note: If sequence numbers have already been assigned because the offenders perpetrated a Crime Against Person in the victim segment or a Robbery, simply use the same numbers.]

Example (1): A corpse with five bullet holes in it was found in an abandoned warehouse. There were no witnesses to the crime or suspects. A single Offender Segment should be submitted with 00 entered into Data Element 36 (Offender Sequence Number) and with no entries in Data Elements 37 through 39.

Example (2): Two offenders were seen fleeing the scene of a burglary, but because they were wearing ski masks, their age, sex, and race could not be determined. Two Offender Segments should be submitted -- one with Offender Sequence Number 01 and the other with 02. Applicable "unknown" codes should be entered into Data Elements 37, 38, and 39.

### **37 Age of Offender - 4 characters (Mandatory, Conditional)**

The age of the offender is to be entered either as an exact number of years, a range of years, or as unknown.

Allowed entries: (enter only one)

**01 to 98 = Years Old** (enter exact age in years)

**99 = Over 98 Years Old**

**00 = Unknown**

**Any combination of " \_\_ " to " \_\_ " years**

Example: If the victim or a witness reported the offender's age as between 25 and 30 years old, 2530 (e.g., 25 to 30 years old) should be entered.

**38 Sex (of Offender)** - 1 character **(Mandatory, Conditional)**

The sex of the offender is to be indicated in Data Element 38.

Allowed entries: (enter only one)

**M = Male**  
**F = Female**  
**U = Unknown**

Example: The witness caught only a fleeting glance of the offender, and therefore, was unable to report the offender's sex. The entry should be U = Unknown.

**39 Race (of Offender)** - 1 character **(Mandatory, Conditional)**

The race of the offender is to be indicated in Data Element 39.

Allowed entries: (enter only one)

**W = White**  
**B = Black**  
**I = American Indian/Alaskan Native**  
**A = Asian/Pacific Islander**  
**U = Unknown**

Example: If the offender was oriental, the entry should be A = Asian/Pacific Islander.

## **Arrestee Segment**

Arrestee Segments are used to report the apprehension of the persons who committed the crimes reported in the incident reports.

### **40 Arrestee (Sequence) Number - 2 characters (Mandatory, Conditional)**

Each arrestee reported in an Incident Report is to be assigned a sequence number from 01 to 99. In an Incident Report, a separate "Arrestee Segment" is to be submitted for each numbered arrestee. If there were no arrestees, this segment should not be submitted.

Example: If two persons were arrested in connection with a previously submitted Incident Report, two Arrestee Segments should be submitted -- one with Arrestee Sequence Number 01 and the other with 02.

**If the offender was unknown at the time of the reported incident and "00" was entered as the Offender sequence number, the offender record must be updated at the time of the arrest.** The update would involve assigning an offender sequence number and completing the data elements in the offender record based on the arrestees characteristics.

### **41 Arrest Transaction Number: 12 characters (Mandatory, Conditional)**

Data Element 41 must be unique for each arrest within an Incident. This can be the Montana Arrest Numbering System (**MANS**) number assigned by the state. The Montana specific MANS number will be entered when available. If the person is cited and released then the citation number is used as the Arrest Transaction Number. Arrest Transaction Numbers can be auto generated by the records management system.

### **42 Arrest Date - 8 characters (Mandatory, Conditional)**

Data Element 42 is to be used to enter the Month, Day, and Year (MMDDYYYY) when the arrest took place.

Example: If the subject was arrested on July 23, 1998, the entry should be 07/23/1998.

### **43 Type of Arrest - 1 character (Mandatory, Conditional)**

Data Element 43 is to be used to indicate the type of apprehension. Allowed entries: (enter only one)

**O = On-View Arrest** (taken into custody without a warrant or previous incident report)

**S = Summoned/Cited** (not taken into custody)

**T = Taken Into Custody** (based on warrant and/or previously submitted incident report)

Example (1): A female was arrested without a warrant while in the act of soliciting for prostitution on a street corner. The entry should be O = On-View Arrest.

Example (2): A man was served with a subpoena summoning him to appear in court. The entry should be S = Summoned/Cited.

Example (3): A suspect was taken into custody as the result of a complaint being filed, an investigation being conducted, and a warrant being issued. The entry should be T = Taken Into Custody.

#### **44 Multiple Arrestee Segments Indicator - 1 character (Mandatory, Conditional)**

Data Element 44 is to be used to ensure that an arrestee is counted (scored) only once when the arrestee's apprehension causes the arresting agency to submit two or more Arrestee Segments concerning separate Incident Reports. In other words, the arrestee was involved in more than one crime incident (which may be previously uncleared incidents) and his/her arrest data are duplicated in each Incident Report. In such a situation, C = Count Arrestee is to be entered into the current Arrestee Segment, and M = Multiple is to be entered into all of the previous Arrestee Segments. If the arrestee's apprehension does not cause the arresting agency to submit multiple Arrestee Segments, enter N = Not Applicable.

It should be noted that **codes C and M are to be used in Data Element 44 only when the same agency submits two or more Arrestee Segments relating to the same arrestee involving more than one incident.**

Allowed entries: (enter one per Arrestee Segment)

**C = Count Arrestee**

**M = Multiple**

**N = Not Applicable**

Example (1): After a suspect's apprehension for robbery, it was learned that he was also responsible for five additional robberies within the jurisdiction. One Arrestee Segment was keyed into the local computer, along with the Incident Numbers of the six incidents. The local computer then generated six Arrestee Segments, which were duplicates except for their Incident Numbers. The five (5) previous Arrestee Segments had M = Multiple and the current one (1) had C = Count Arrestee entered into Data Element 44. Each of the six robberies is cleared.

Example (2): If the suspect's arrest did not clear additional incidents, the entry should be N = Not Applicable.

A recommended action for Data Element 44 is to enter a "C" for the current arrest and enter "M" in the arrest segment for all previous incidents that are being cleared by the current arrest.

#### **45 Arrest MTIBR Offense Code - 4 characters (Mandatory, Conditional)**

The four-digit MTIBR Offense Code(s) of the offense(s) for which the arrestee was apprehended is to be entered into Data Element 45. Data Element 45 may occur up to ten (10) times for the most serious offenses for which the individual is being arrested. Suggested Action: For an arrest segment being completed for a past incident which is being cleared by the current arrest (A multiple clearance) list the most serious offense for which the current arrestee is being apprehended in the first MTIBR arrest/offense code of the previous incident arrest segment.

#### **46 Arrestee Was Armed With - 3 characters (Mandatory, Conditional)**

Data Element 46 is to be used to indicate whether the arrestee was armed with a commonly known weapon at the time of his/her apprehension. Up to two (2) entries can be made. These codes are not exactly the same as the Offense Segment "Weapon Type" codes.

If the weapon was an automatic firearm, an "A" is to be added as a suffix to its code, e.g., 13A = Automatic Rifle. [Note: An "Automatic Firearm" is defined as any firearm which shoots, or is designed to shoot, more than one shot at a time by a single pull of the trigger without manual reloading.]

Allowed entries: (enter up to 2)

- 01 = Unarmed**
- 11 = Firearm (type not stated)**
- 11A = Automatic Firearm (type not stated)**
- 12 = Handgun**
- 12A = Automatic Handgun**
- 13 = Rifle**
- 13A = Automatic Rifle**
- 14 = Shotgun**
- 14 = Automatic Shotgun**
- 15 = Other Firearm**
- 15A = Automatic - Other Firearm**
- 16 = Lethal Cutting Instrument (e.g., switchblade knife, martial arts "stars", etc.)**
- 17 = Club/Blackjack/Brass Knuckles (blunt object)**

Example (1): When a man was arrested, he had in his possession a .357-Magnum handgun and a penknife. The entry should be 12 = Handgun. Because a small pocketknife is not generally considered to be a "weapon", it does not qualify for reporting.

Example (2): A female resisted arrest using a liquor bottle and a chair as weapons before being subdued. The entry should be 01 = Unarmed. Although the subject used items as weapons, they were not commonly known weapons.

#### **47 Age of Arrestee - 4 characters (Mandatory, Conditional)**

The age of the arrestee is to be entered either as an exact number of years, a range of years, or as unknown.

Allowed entries: (enter only one)

**01 to 98 = Years Old**

**99 = Over 98 Years Old**

**00 = Unknown**

**Any combination of "\_\_\_" to "\_\_\_" years**

Example: The arrestee refused to give his date of birth, but he appeared to be 35 to 40 years old. Possible entries would be 00 = Unknown or 3540 (e.g., 35 to 40 years old).

#### **48 Sex (of Arrestee) - 1 character (Mandatory, Conditional)**

The sex of the arrestee is to be indicated in Data Element 48.

Allowed entries: (enter only one)

**M = Male**

**F = Female**

Example: If the arrestee was a female, the entry should be F = Female.

#### **49 Race (of Arrestee) - 1 character (Mandatory, Conditional)**

The race of the arrestee is to be indicated in Data Element 49.

Allowed entries: (enter only one)

**W = White**

**B = Black**

**I = American Indian/Alaskan Native**

**A = Asian/Pacific Islander**

**U = Unknown**

Example: If the arrestee was a white person, the entry should be W = White.

### **50 Ethnicity of Arrestee - 1 character (Mandatory, Conditional)**

The ethnic origin of the arrestee is to be entered into Data Element 50.

Allowed entries: (enter only one)

**H = Hispanic Origin**  
**N = Not of Hispanic Origin**  
**U = Unknown**

Example: If the arrestee was Hispanic, the entry should be H = Hispanic Origin.

### **51 Resident Status of Arrestee - 1 character (Mandatory, Conditional)**

Whether the arrestee was a resident or nonresident is to be entered into Data Element 51.

A "Resident" is a person who maintains his/her permanent home for legal purposes in the locality (e.g., town, city, or community) where the crime took place. [Note: Reporting agencies should base their determinations of residency on the town, city, or community where the crime occurred rather than their broader geographical jurisdictions.]

Allowed entries: (enter only one)

**R = Resident**  
**N = Nonresident**  
**U = Unknown**

Example (1): The crime occurred in Phoenix, Arizona, and the arrestee maintained his legal residence in that city. The entry would be R = Resident.

### **52 Disposition of Arrestee Under 18 -1 character (Mandatory, Conditional)**

**Data Element 52 is to be used only if the arrestee was 17 years of age or younger at the time of the arrest (checked according to data element 47). Otherwise it should be blank.**

Allowed entries: (enter only one)

**H = Handled Within Department** (e.g., released to parents, released with warning, etc.)

**R = Referred to Other Authorities** (e.g., turned over to juvenile court, probation department, welfare agency, other police agency, criminal or adult court, etc.)

Example (1): The arrestee, age 13, who was arrested for vandalizing a school, was released to his parents with a warning. The entry would be H = Handled Within Department.

Example (2): The arrestee, age 17, who was arrested for murder, was turned over to the Adult Court to be tried as an adult. The entry would be R = Referred to Other Authorities.

## **Mandatory Requirements**

This section sets forth the mandatory requirements for reporting Data Elements in an Incident Based Reporting (FBI IBR) scheme.

**A. Data Element Requirements** - Incident Report Data Elements -- There are two subsets of these Data Elements:

(a) "Common" Data Elements -- These are Data Elements that are applicable to all offenses. These Data Elements are listed on the pages that follow.

(b) "Additional" Data Elements -- These are Data Elements that are also applicable to individual offenses. They are in addition to the "COMMON" Data Elements and complete the reporting requirements for offenses.

## **B. "Mandatory" Data Elements**

Data Elements designated as being "Mandatory" must have data values entered for them in data records submitted to the Montana Board of Crime Control or the reports to which they relate will be rejected as containing errors. Examples of "Mandatory" Data Elements are ORI Number, Incident Number, and Incident Date/Hour. If an incident report submitted on the magnetic media lacks entries for the ORI Number, Incident Number, or Incident Date/Hour, the report will be rejected.

Some "Mandatory" Data Elements require a condition to arise before they must have data entered. They have an "If statement" associated with them stating the condition to be fulfilled which will require their presence.

Example:        If any code but "N" in 4 (Cleared Exceptionally) then:  
                              5 = Exceptional Clearance Date

This means that if any code but N = Not Applicable was entered into Data Element 4 (Cleared Exceptionally), the date of the clearance is to be entered into Data Element 5 (Exceptional Clearance Date).

## **C. Required Data Values**

In some instances, one or more data values appear within parentheses immediately following a Data Element assigned to an offense. This means that those data values are required in the "Segments" (e.g., Property Segment, Victim Segment, etc.) submitted to the Montana Board of Crime Control for that offense; and if other data values are entered, the report will be rejected as containing an error.

(Note: When more than one offense is involved in an incident, there can be different data value requirements for the segments relating to them.)]

Example (1): For all Crimes Against Persons (e.g., Assault Offenses, Homicide Offenses, etc.), 25 = Type of Victim (I) means that the submitting agency must enter I = Individual into Data Element 25 (Type of Victim) of the Victim Segments relating to those offenses. If any other type of victim code is entered into the Victim Segment submitted for one of these offenses (e.g., B = Business or S = Society/Public), the report will be rejected as containing an error.

Example (2): For all Crimes Against Society (e.g., Drug/Narcotic Offenses, Gambling Offenses, etc.), 25 = Type of Victim (S) means that the submitting agency must enter S = Society/Public into Data Element 25 (Type of Victim) of the Victim Segments relating to those offenses. If any other type of victim code is entered into the Victim Segment submitted for one of these offenses (e.g., I = Individual or B = Business), the report will be rejected as containing an error.

Example (3): If both a Crime Against Person and a Crime Against Society were involved in the same incident, I = Individual would be entered into the Victim Segment for the Crime Against Person, while S = Society/Public would be entered into the Victim Segment for the Crime Against Society.

Again, "If statements" have been used to ensure correct reporting. The following "If statements" are given as examples:

Example (1): If "A" in 7 (Offense Attempted/ Completed) then:  
14 = Type of Property Loss/Etc. (1 or 8)

This means that, if the offense (e.g., Arson) was only A = Attempted (e.g., no fire resulted), then the type of property loss/etc. designated within the parentheses must be either 1 = None or 8 = Unknown.

Example (2): If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type of Property Loss/Etc. (2)  
15 = Property Description  
16 = Value of Property

This means that, if the offense (e.g., Arson) was C = Completed, then a Property Segment must be submitted which has the type of property loss/etc. designated within the parentheses (2 = Burned) entered into Data Element 14. If any other type of property loss/etc. was entered by the submitting agency (e.g., 1 = None, 3 = Counterfeited, 4 = Destroyed/Damaged/Vandalized, 7 = Stolen, etc.), the report will be rejected as containing an error.

[Note: In a multiple-offense incident, other Crimes Against Property may be involved which could call for the other types of property loss/etc. For example, if a single incident involved both Arson and Burglary, then a Property Segment containing 2 = Burned and another Property Segment containing 7 = Stolen could be submitted for the incident.]

The above "If statement" also requires that a description of the burned property be entered into Data Element 15 and its value be entered into Data Element 16.

Example (3): If any code but 00 in 36 (Offender Sequence Number) then:  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

This means that, if an "Offender Sequence Number" was assigned (e.g., data were entered describing an offender), then victim-to-offender relationship data must be entered into Data Elements 34 (Offender Numbers to be Related) and 35 (Relationships of Victim to Offenders).

[Note: Example (3) applies only when a Crime Against Person (e.g., Homicide, Kidnapping, Forcible Sex Offense, Assault Offense, or Non-forcible Sex Offense) or a Robbery was committed against the victim.]

#### D. Incident Report - "Common" Data Elements

"Common" Data Elements are applicable to all offenses, e.g., offenses for which "Incident Reports" are submitted.

"Common" Data Elements For All Incident Reports:

Mandatory: 1 = ORI Number  
2 = Incident Number  
3 = Incident Date/Hour  
4 = Cleared Exceptionally  
If any code but "N" in 4 (Cleared Exceptionally) then:  
5 = Exceptional Clearance Date

6 = MTIBR Offense Code  
7 = Offense Attempted/Completed  
8 = Offender(s) Suspected of Using  
8A = Bias Motivation  
8B = Domestic Abuse Related  
8C = Gang Related  
8D = Gambling Related  
9 = Location Type

23 = Victim (Sequence) Number  
24 = Victim Connected to MTIBR Offense Code(s)  
25 = Type of Victim  
If "I" or "L" in 25 (Type of Victim) then:  
26 = Age (of Victim)  
27 = Sex (of Victim)  
28 = Race (of Victim)  
29 = Ethnicity (of Victim)  
30 = Resident Status (of Victim)

If "L" in 25 (Type of Victim) then:

- 25A = Type of Activity
- 25B = Assignment Type
- 25C = ORI – Other Jurisdiction

36 = Offender (Sequence) Number

If any code but 00 in 36 (Offender Sequence Number) then:

- 37 = Age (of Offender)
- 38 = Sex (of Offender)
- 39 = Race (of Offender)

Supplemental "Common" Data Elements For Incident Reports Containing Arrestee Segments:

- Mandatory:
- 40 = Arrestee (Sequence) Number
  - 41 = Arrest Transaction (MANS) Number
  - 42 = Arrest Date
  - 43 = Type of Arrest
  - 44 = Multiple Arrestee Segments Indicator
  - 45 = Arrest MTIBR Offense Code
  - 46 = Arrestee Was Armed With
  - 47 = Age (of Arrestee)

If 47 (Age of Arrestee) is less than 18 then:

- 52 = Disposition of Arrestee Under 18

- 48 = Sex (of Arrestee)
- 49 = Race (of Arrestee)

Mandatory Conditional:

- 50 = Ethnicity (of Arrestee)
- 51 = Resident Status (of Arrestee)

## E. Incident Report - "Additional" Data Elements

"Additional" Data Elements are applicable to certain offenses and are in addition to the Incident Report - "Common Data Elements" listed above. They complete the Data Element reporting requirements for the individual offenses. These must be entered for the specified offense.

### 1. **ARSON** (Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (2)  
15 = Property Description

16 = Value of Property

**2. ASSAULT OFFENSES** (Crimes Against Persons)

Mandatory: 7 = Offense Attempted/Completed (C)  
12 = Type Criminal Activity = (N, G, or J).  
25 = Type of Victim (I) or (L)

If any code but 00 in 36 (Offender Sequence Number) then:

34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

Only: Aggravated Assault  
Simple Assault

Mandatory: 13 = Type Weapon/Force Involved  
33 = Type Injury

Only: Aggravated Assault

Mandatory: 31 = Aggravated Assault/Homicide Circumstances

Only: Aggravated Assault  
If 25 = Type of Victim (L)  
25A = Type of Assignment  
25B = Type of Activity

**3. BAD CHECK OFFENSE** (Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1, 7 or 8)  
15 = Property Description (21, Negotiable Instruments)  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) Then:  
17 = Date Recovered

**4. BRIBERY** (Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If 5 or 7 in 14 (Type Property Loss/Etc.) then:  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
17 = Date Recovered

**5. BURGLARY/BREAKING AND ENTERING (Crime Against Property)**

Mandatory: If 14 or 19 in 9 (Location Type) then:  
10 = Number of Premises Entered  
11 = Method of Entry

If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If 5 or 7 in 14 (Type Property Loss/Etc.) then:  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
17 = Date Recovered

**6. COUNTERFEITING/FORGERY (Crime Against Property)**

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)

If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (3, 5, or 6)  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
17 = Date Recovered

**7. DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY (Crimes Against Property)**

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (4)  
15 = Property Description  
16 = Value of Property

**8. DRUG/NARCOTIC OFFENSES** (Crimes Against Society)

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)

If "A" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (1 or 6)

If any code but 10 in 15 (Property Description) then:

16 = Value of Property

25 = Type of Victim (S)

Only: Drug/Narcotic Violations (Not equipment/paraphernalia)

If 1 in 14 (Type Property Loss/Etc.) then:

20 = Suspected Drug Type

If 6 in 14 (Type Property Loss/Etc.) then:

15 = Property Description (any code but 11)

If 6 in 14 (Type Property Loss/Etc.) and if 10 (Drugs) in 15 (Property Description) then:

20 = Suspected Drug Type

21 = Estimated Drug Quantity

22 = Type Drug Measurement

Only: Drug Equipment/paraphernalia Violations

If 6 in 14 (Type Property Loss/Etc.) then:

15 = Property Description (any code but 10)

**9. EMBEZZLEMENT** (Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (5 or 7)

15 = Property Description

16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:

17 = Date Recovered

10. **EXTORTION/BLACKMAIL** (Crime Against Property)

Mandatory: 13 = Type Weapon/Force Involved

If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
17 = Date Recovered

If "I" in 25 (Type of Victim) then:  
33 = Type Injury

11. **FRAUD OFFENSES** (Crimes Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) Then:  
17 = Date Recovered

12. **GAMBLING OFFENSES** (Crimes Against Society)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (6)  
15 = Property Description  
16 = Value of Property  
25 = Type of Victim (S)

Only: Gambling Equipment Violations

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)

**13. HOMICIDE OFFENSES** (Crimes Against Persons)

Mandatory: 7 = Offense Attempted/Completed (C)

[Note: "Attempted Murder" is to be classified as Aggravated Assault.]

12 = Type Criminal Activity (N, G, or J)

13 = Type Weapon/Force Involved

25 = Type of Victim (I or L)

31 = Aggravated Assault/Homicide Circumstances

If any code but 00 in 36 (Offender Seq. Number) then:

34 = Offender Number(s) to be Related

35 = Relationship(s) of Victim to Offender(s)

If 25 (Type of Victim) = L

25A = Type of Assignment

25B = Type of Activity

Only: Justifiable Homicide

Mandatory: 31 = Aggravated Assault/Homicide Circumstances  
(20 or 21)

32 = Additional Justifiable Homicide Circumstances

**14. KIDNAPING/ABDUCTION** (Crime Against Person)

Mandatory: 12 = Type Criminal Activity (N, G, or J)

13 = Type Weapon/Force Involved

If "A" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:

14 = Type Property Loss/Etc. (1, 5, 7, or 8)

If 5 or 7 in 14 (Type Property Loss/Etc.) then:

15 = Property Description

16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:

17 = Date Recovered

25 = Type of Victim (I)

33 = Type Injury

If any code but 00 in 36 (Offender Seq. Number) then:

34 = Offender Number(s) to be Related

35 = Relationship(s) of Victim to Offender(s)

15. **LARCENY/THEFT OFFENSES** (Crimes Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) Then:  
17 = Date Recovered

16. **MOTOR VEHICLE THEFT** (Crime Against Property)

Mandatory: If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (5 or 7)  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
15 = Property Description (any valid codes)  
17 = Date Recovered

If 03, 05, 24, 28, or 37 in 15 (Property Description) then:  
19 = Number of Recovered Motor Vehicles

If 7 in 14 (Type Property Loss/Etc.) then:  
15 = Property Description (any valid codes, but one must be 03, 05, 24, 28, or 37)  
18 = Number of Stolen Motor Vehicles

17. **PORNOGRAPHY/OBSCENE MATERIAL** (Crime Against Society)

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)  
25 = Type of Victim (S)

18. **PROSTITUTION OFFENSES** (Crimes Against Society)

Mandatory: 25 = Type of Victim (S)

19. **ROBBERY** (Crime Against Property)

Mandatory: 12 = Type Criminal Activity (N, G, or J)  
13 = Type Weapon/Force Involved

If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (5 or 7)  
15 = Property Description  
16 = Value of Property

If 5 in 14 (Type Property Loss/Etc.) then:  
17 = Date Recovered

If "I" in 25 (Type of Victim) then:  
33 = Type Injury

If "I" in 25 (Type of Victim) and if any code but 00 in 36 (Offender Sequence Number) then:  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

**20. SEX OFFENSES, FORCIBLE** (Crimes Against Persons)

Mandatory: 12 = Type Criminal Activity (N, G, or J)  
13 = Type Weapon/Force Involved  
25 = Type of Victim (I)  
33 = Type Injury

If any code but 00 in 36 (Offender Sequence Number) then:  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

**21. SEX OFFENSES, NONFORCIBLE** (Crimes Against Persons)

Mandatory: 25 = Type of Victim (I)

If any code but 00 in 36 (Offender Sequence Number) then:  
34 = Offender Number(s) to be Related  
35 = Relationship(s) of Victim to Offender(s)

**22. STOLEN PROPERTY OFFENSES** (Crime Against Property)

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)

If "A" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 8)

If "C" in 7 (Offense Attempted/Completed) then:  
14 = Type Property Loss/Etc. (1 or 5)

If 5 in 14 (Type Property Loss/Etc.) then:

15 = Property Description  
16 = Value of Property  
17 = Date Recovered

23. **WEAPON LAW VIOLATIONS** (Crime Against Society)

Mandatory: 12 = Type Criminal Activity (B, C, D, E, O, P, T, U)  
13 = Type Weapon/Force Involved  
25 = Type of Victim (S)

## **Montana Data Submission Specifications and Data Format**

Montana Incident Based Reporting System (MTIBRS) Data Submission Specifications (Based on Volume 2 - FBI Uniform Crime Reporting - Data Submission Specifications).

These specifications have been prepared for the local systems personnel (e.g. computer programmers and analysts) who are responsible for preparing data for submission to MBCC. Included are designations of "mandatory" and "mandatory, conditional" data elements.

### **A. Submittal Media Specifications**

Data files may be submitted to MBCC through e-mail file. Each record must end with a carriage return. Field delimiters between fields are not allowed. The filename on the disk should be in the following format: MT02501.MMY where the filename is the first 7 digits of the agency ORI and the extension is the two digit month followed by the last two digits of the year. MBCC should receive 12 monthly files each year.

### **B. Creation of Monthly Submittal Media**

All data entered into the local law enforcement agency's database must be submitted monthly to MBCC. The files should be submitted to MBCC by the 15 of the following month. e.g. January's file should be submitted by February 15th.

To standardize these submittals, MBCC requests that monthly submissions be sent to MBCC containing new incidents, and deleted incidents if incidents have previously been submitted. If there has been a modification made to any segment of an incident, the entire incident needs to be resubmitted to MBCC. If there were no incidents entered in a month, a zero reporting segment should be submitted.

### **C. Overview of Segments to be submitted**

The data elements representing the MTIBR data structure have been grouped into six distinct Segment Levels identified as Level "1", Level "2", etc. Segment Level "0" is used for Zero Reporting for local agencies (That is, there was no crime reported during that month of submission).

Each incident report is to be submitted to MBCC using up to six (6) distinct records, each of which is referred to as a "Segment".

An incident report may consist of many possible combinations of circumstances ranging from a simple one offense, victim, and offender situation, to a complex set of multiple offenses, property losses, victims, offenders, and arrestees. In addition, each of the victims may not be connected to each of the offenses. In other words, one, some, or all of the victims may be connected to each applicable offense.

## D. Incident Report Segment Levels

There are six SEGMENT LEVELS within an incident report. Position "5" of each record [Segment] will contain one of the following SEGMENT LEVEL codes (1-6) to indicate what kind of segment is being submitted. A brief description of each Segment Level follows:

### LEVEL DESCRIPTION

- 1 ADMINISTRATIVE SEGMENT**  
Provides administrative information regarding the overall incident.
- 2 OFFENSE SEGMENT**  
Provides information about the Offense(s) involved in the incident.
- 3 PROPERTY SEGMENT**  
Provides information about the various types of property losses, etc. that may occur as a result of the incident.
- 4 VICTIM SEGMENT**  
Provides information about the victim(s) involved in the incident.
- 5 OFFENDER SEGMENT**  
Provides information about the offender(s) involved in the incident.

NOTE: If the offender(s) had been arrested at the time the initial incident report was entered into the computer system, an Offender Segment must be generated if the local law enforcement agency does not maintain both offender and arrestee segments when the same individual is involved. Care must be taken to include within the victim segment the specific victim relationship code to this offender as originally entered into data element 34 (Offender Number to be Related) and 35 (Relationship of Victim to Offender). Victim to Offender relationships are required when any offense is a "Crime Against Person".

- 6 ARRESTEE SEGMENT**  
Provides information about the arrestee(s) involved in the incident.

Note: if the Arrestee Segment is being submitted as part of an incident report, the local law enforcement agency's computer must create a corresponding Offender Segment. Automated procedures must be established to generate correctly the required segments as mentioned within this document. Refer to Level 5 "Offender Segment", above.

- 0 ZERO-REPORTING SEGMENT LEVEL**  
This Segment Level is to be used when agencies report no crime occurring within their jurisdiction for the reporting month. Position "5" on this segment will contain "0" as the Segment Level.

## E. Linkages and Sequence of Segments

Each incident report has one master segment, called the Administrative Segment. Connected to this segment are one or more Offense, Property (if applicable), Victim, Offender, and Arrestee (if applicable) segments.

Victim Segments contain pointers (e.g., links) to the applicable Offense Segment(s). For example, if there are 2 Offenses, 3 Victims, and 4 Offenders, and one of the Offenders was arrested, Victim-001 could be linked to Offense-02, Victim-002 could be linked to Offense-01, and Victim-003 might be linked to Offense-01 and Offense-02. In "Crime Against Person", each Victim Segment additionally contains relationship pointers to each of the Offender Segments. This sequence of segments reflects the "Linkage Example". The numbers "1" through "6" refer to Segment Levels:

### LEVEL SEGMENT

1	ADMINISTRATIVE
2	OFFENSE-01
2	OFFENSE-02
3	PROPERTY, if applicable.
4	VICTIM-001 (pointer to Offense-02)
4	VICTIM-002 (pointer to Offense-01)
4	VICTIM-003 (pointers to Offenses 01-02)
5	OFFENDER-01
5	OFFENDER-02
5	OFFENDER-03
5	OFFENDER-04
6	ARRESTEE-01

## F. SEGMENT ACTION TYPES

The following SEGMENT ACTION TYPES must be used when submitting incident reports that are maintained within the participant's database. Except where specified below, if a previously submitted incident report is being adjusted, the complete incident report would be resubmitted.

### SEGMENT ACTION TYPE

"1" = INCIDENT REPORT (Levels 1-6):

Submit all known data at the time the incident is initially reported, including the appropriate SEGMENT LEVELS within the Incident Report. Use this "Segment Action

Type" also to resubmit an entire incident report previously reported to MBCC, but which had to be deleted and resubmitted because individual types of segments (Segment Levels) needed to be added, modified, or deleted.

"D" = DELETE

Use "D" to delete if the incident report was previously submitted and later unfounded or was initially reported in error. To do this, send the Administrative Segment as a "D" = Delete and all the "descendant" or "dependent" segments of that linkage will be deleted for Segment Levels 1 through 6.

## Level I - Administrative Segment

This is the master segment. There is one Administrative Segment for each INCIDENT. All other incident data relating to offenses, property, victims, offenders, and arrestees are contained in Segments that are linked to the Administrative Segment by Data Element 1 (ORI Number) and 2 (Incident Number).

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	Segment Level Designates this as an Administrative Segment. Valid Code: 1
	6	1	<b>Segment Action Type: only I or D</b>  Instructs as to what kind of database activity is to be performed. Every record/incident transmitted to the Board of Crime Control will be treated as a new record. It is required that if any part of an incident (including all related segments), is modified a full set of incident segments will be submitted and will replace the corresponding segments in the state database.  Valid Codes: I = Incident new, and D = Delete (to be used only when a record/incident was entered in error or was "Unfounded" after being reported to MBCC).
	7-8	2	<b>Month of Media</b> Month of data being processed (MM / 01-12).
	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b>

			Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b>  Left-justified with blank right-fill.  Example: 97-13456
3	38-45	8	<b>Incident Date</b>  In the format of YYYYMMDD, e.g., 19970308. If incident date is unknown, enter report date.
	46	1	<b>Report Date Indicator</b>  Must be "R" = Report, only if incident date is unknown and the "reported date" was entered as the incident date; else blank.
	47-48	2	<b>Incident Hour</b>  Enter time in military hours only (HH/00-23); Do not enter minutes. If hour is unknown leave blank.
4	49	1	<b>Cleared Exceptionally</b>  Valid Codes: A = Death of offender B = Prosecution declined C = Extradition denied D = Victim refused to cooperate E = Juvenile/no custody N = Not applicable (not cleared exceptionally)  Submit a "N" for incidents that have been cleared by any code other than A – E (example: local agency uses X = Administrative clearance.) For Incidents that were previously submitted to the state and were since "unfounded", submit them with a "D" (delete) in the Segment Action type (Record Position "6") in the Administrative Segment in the next download to MBCC. If an incident is "unfounded" before it is submitted to MBCC, then do not submit it with the download.
	NOTE		
5	50-57	8	<b>Exceptional Clearance Date</b> In the format of YYYYMMDD. The date the incident was

			cleared by exception.
	58-87	30	<p><b>Leave Blank</b></p> <p>(Commercial products may have programmed this to contain Offense Codes for "W" submissions. Montana will collect all segments of an incident even if only one segment changes.)</p>
	88-95	8	<p><b>Activity Date</b></p> <p>Date of entry for new incident, or date of last change/update activity for any segment in this incident. In the format of YYYYMMDD.</p>

## Level 2 - Offense Segment

There must be one Offense Segment for each different Montana IBR (MTIBR) Offense Code (Up to 10) associated with each incident.

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	<b>Segment Level</b> Designates this as an Offense Segment. Valid Code: 2
	6	1	<b>Segment Action Type - Always "I"</b> Valid Code: I
	7-8	2	<b>Month of Media</b> Month of data being processed (MM / 01-12).
	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b> Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b> Left-justified with blank right-fill. Example: 97-13456
	38-40	3	<b>Leave Blank</b> Report MTIBR offense codes in record positions 64-67 of

			this segment.
7	41	1	<b>Offense Attempted/Completed</b>  Valid Codes: A = Attempted C = Completed
8	42	1	<b>Offender Suspected of Using #1</b>  Valid Codes: A = Alcohol C = Computer Equipment D = Drugs/Narcotics N = Not Applicable
8	43	1	<b>Offender Suspected of Using #2</b>  Valid codes: A, C, D or N Same as above
8	44	1	<b>Offender Suspected of Using #3</b>  Valid codes: A, C, D or N Same as above
9	45-46	2	<b>Location Type</b>  Valid Codes: 01-25, 35 and 36 <b>MT Specific</b> (Refer to <i>Montana Data Elements and Data Values</i> )
10	47-48	2	<b>Number of Premises Entered</b>  Valid Values: 01-99. Enter data into this field only if the offense is a (Burglary, Non-residence); and Data Element 9 (Location Type) contains "14" (Hotel/Motel/Etc.) or "19" (Rental Storage Facility.)
11	49	1	<b>Method of Entry</b>  Valid Codes: F = Force N = No Force  Enter data into this field only if the offense is a burglary.
12	50	1	<b>Type Criminal Activity #1</b>

			Valid Codes: B = Buying/Receiving C = Cultivating/Manufacturing/Publishing D = Distributing/Selling E = Exploiting children G = Other Gang J = Juvenile Gang N = No Gang involved/Unknown if gang involved O = Operating/Promoting/Assisting P = Possessing/Concealing T = Transporting/Transmitting/Importing U = Using/Consuming
12	51	1	<b>Type Criminal Activity #2</b>  Same as above for valid codes (N, G, and J are not valid in this space)
12	52	1	<b>Type Criminal Activity #3</b>  Same as above for valid codes (N, G, and J are not valid in this space)
13	53-54	2	<b>Type Weapon/Force Involved #1</b>  Valid Codes: 11 = Firearm (type not stated) 12 = Handgun 13 = Rifle 14 = Shotgun 15 = Other Firearm 20 = Knife/Cutting instrument 30 = Blunt object 35 = Motor vehicle 40 = Personal weapon (hands, feet, etc) 50 = Poison 60 = Explosives 65 = Fire/incendiary device 70 = Drugs/narcotics/sleeping pills 85 = Asphyxiation (drowning, strangulation, etc) 90 = Other 95 = Unknown, and 99 = None
	55	1	<b>Automatic Weapon Indicator #1</b>  Enter "A" if the weapon above is automatic

13	56-57	2	<p><b>Type Weapon/Force Involved #2</b></p> <p>Valid Codes = 11-99 as in data element 13 above.</p>
	58	1	<p><b>Automatic Weapon Indicator #2</b></p> <p>Enter "A" if the weapon above is automatic</p>
13	59-60	2	<p><b>Type Weapon/Force Involved #3</b></p> <p>Valid Codes = 11-99 as in data element 13 above.</p>
	61	1	<p><b>Automatic Weapon Indicator #3</b></p> <p>Enter "A" if the weapon above is automatic</p>
8A	62-63	2	<p><b>Bias Motivation</b></p> <p>Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).</p> <p>Racial Bias: 11-15</p> <p>Religious Bias 21-27</p> <p>Ethnicity/National origin bias: 32-33</p> <p>Sexual Bias: 41-45</p> <p>Disability bias: 51-52</p> <p>88 = None 99 = Unknown</p>
6	64-67	4	<p><b>Montana IBR (MTIBR) Offense Code</b></p> <p>Four (4) digit MTIBR Code from Offense Code Table. Computer software should place this four (4) digit code in this position automatically based on the corresponding MCA code and description selected by the data entry operator. (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>

	NOTE		<p>The following three fields should be filled with a "Y" if the offense in this offense record is related to a Domestic Abuse, Gang, or Gambling. Otherwise enter "N" if not applicable to this offense.</p> <p>A gang related offense must meet the following criteria:  An ongoing organization, association or group of three or more persons, and  Must have a common interest and/or activity characterized by the commission of or involvement in a pattern of criminal or delinquent conduct;  And the offense must have been committed in association with the gang not necessarily committed by someone who is a gang member.</p>
8B	68	1	<p><b>Domestic Abuse Related</b></p> <p>Enter "Y" if related and "N" if not applicable. This data element is to be used to indicate whether the offense was related to domestic abuse.</p>
8C	69	1	<p><b>Gang Related</b></p> <p>Enter "Y" if related and "N" if not applicable. This data element is to be used to indicate whether the offense was motivated by gang involvement.</p>
8D	70	1	<p><b>Gambling Related</b></p> <p>Enter "Y" if related and "N" if not applicable. This data element is to be used to indicate whether the offense was motivated by a persons involvement in gambling.</p>

### Level 3 - Property Segment

Property Segment data should only be entered for offenses of Gambling, Drugs, Drug Paraphernalia, Kidnapping, and "Crimes against Property". Data elements 14 through 22 should show the Total losses, recoveries, seizures, etc., for all the victims in each incident. If there is more than one type of property loss/etc. (e.g., "burned" and "stolen" in data element 14 [Type Property Loss/Etc.]), submit one Property Segment report for each type of loss/etc. This includes the situation when all property "stolen" is "recovered" and the value of the recovered property is the same. Two Segments would be submitted one for "Stolen" and the other for "Recovered".

The "Value" of property entered into Data Element 16 must include the total dollar loss/etc. for all of the victims. For example, if there were two victims and each had a bicycle stolen, one costing \$100 and the other \$400, the value of the bicycles would be added together showing \$500. Property Description Code "04" = Bicycles should be entered into Data Element 15 and "000000500" into data element 16. If the type property loss/etc. is "1" = None or "8" = Unknown, leave data elements 15-22 blank. It is recommended that a user warning be displayed when property values are entered above \$250,000. The MBCC does not have an upper limit when reporting property values. However, we will question any property values above \$250,000 depending on the corresponding property description.

If stolen property is recovered, enter the value at recovery in the property value field in the recovered property record. If the value at recovery is less than the loss value, enter the lesser value in the recovered property record.

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	<b>Segment Level</b> Designates this as a Property Segment. Valid Code: 3
	6	1	<b>Segment Action Type:</b> always = "I" Valid Code: I
	7-8	2	<b>Month of Media</b> Month of data being processed. (MM / 01-12)

	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b> Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b> Left-justified with blank right-fill. Example: 97-13456
14	38	1	<b>Type of Property Loss/Etc.</b> Valid Codes: 1 = None 2 = Burned 3 = Counterfeited/forged 4 = Destroyed/damaged/vandalized 5 = Recovered 6 = Seized 7 = Stolen 8 = Unknown
	NOTE		For Reporting More Than One Piece of Property Data elements 15-16-17 are a group occurring 10 times. Up to 10 different property description codes can be entered for each type of loss/etc. selected under 14 (type property loss/etc). Enter into data element 15 (property description), the numeric codes which best describe the types of property involved. If more than 10 types of property are involved, enter the codes and values for the 9 most valuable; next, enter "77" = <u>Other</u> for the remaining combined properties, along with their total loss value and/or date recovered, also complete data elements 18 and/or 19, as applicable to reflect the number of vehicles involved.
15	39-40	2	<b>Property Description #1</b> - MT has additional property

			<p>description codes.</p> <p>Valid Codes: 01-39, 50 and 51 <b>MT specific</b>, 77 and 88 (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
16	41-49	9	<p><b>Value of Property #1</b></p> <p>Right-justified with zero left-fill (in whole dollars). If the value of property is unknown, enter one ("1") dollar.</p>
17	50-57	8	<p><b>Date Recovered #1</b></p> <p>In the format of YYYYMMDD. Enter only if data element 14 (Type of loss) is "5" = Recovered.</p>
	58-76	19	<b>Repeat</b> 15-16-17 / Occurrence #2
	77-95	19	<b>Repeat</b> 15-16-17 / Occurrence #3
	96-114	19	<b>Repeat</b> 15-16-17 / Occurrence #4
	115-133	19	<b>Repeat</b> 15-16-17 / Occurrence #5
	134-152	19	<b>Repeat</b> 15-16-17 / Occurrence #6
	153-171	19	<b>Repeat</b> 15-16-17 / Occurrence #7
	172-190	19	<b>Repeat</b> 15-16-17 / Occurrence #8
	191-209	19	<b>Repeat</b> 15-16-17 / Occurrence #9
	210-228	19	<b>Repeat</b> 15-16-17 / Occurrence #10
18	229-230	2	<p><b>Number of Stolen Motor Vehicles</b></p> <p>If data element 14 (type property loss/etc.) Is "7" = Stolen and data element 15 (property description is 03, 05, 24, 28, or 37, enter number of known stolen vehicles. If number stolen is unknown, enter 00.</p>
19	231-232	2	<p><b>Number of Recovered Motor Vehicles</b></p> <p>If data element 14 (type property loss/etc.) is "5" = Recovered and data element 15 (Property Description) is 03, 05, 24, 28, or 37 enter number of known recovered vehicles. If number recovered is unknown or no vehicle</p>

			code present, enter 00.
20	233	1	<p><b>Suspected Drug Type</b></p> <p>Valid Codes: A-P, U, and X (Refer to <i>Montana Data Elements and Data Values</i> for details).</p> <p>If data element 14 (type property loss/etc) is "1" = None and the Offense Code is a Drug/Narcotic Violation, only enter data element 20; otherwise enter only if one of the data element 15 (property description) Codes is "10" = Drugs/Narcotics, and "6" = Seized was entered into data element 14 (Type property loss/etc.). If there is a mixture of drugs that are split between two offenses, only enter the drug type(s) applicable to the Drug/Narcotic Violation.</p>
21	234-242	9	<p><b>Estimated Drug Quantity</b></p> <p>Right-justified with zero left-fill (number of pounds, grams, etc. involved)</p>
21	243-245	3	<p><b>Estimated Drug Quantity Fraction</b></p> <p>Fraction of Pounds, grams, etc. entered into type measurement below, represented in thousandths. Must be three numeric digits.</p> <p>If 1/2" ounce: 500 if "1/4" gram : 250</p>
22	246-247	2	<p><b>Type Drug Measurement</b></p> <p>Valid Codes: GM, KG, OZ, LB, ML, LT, FO, GL, DU, NP, and XX. (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
	248-262	15	<b>Repeat</b> 20-21-22 / Occurrence #2
	263-277	15	<b>Repeat</b> 20-21-22 / Occurrence #3
	278-307	30	Leave Blank

## Level 4 - Victim Segment

This segment is linked to the Offense Segment(s) applicable to this victim.  
There is one segment per victim.

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	<b>Segment Level</b> Designates this as a Victim Segment. Valid Code: 4
	6	1	<b>Segment Action Type</b> Valid Code: I
	7-8	2	<b>Month of Media</b> Month of data being processed. (MM / 01-12)
	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b> Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b> Left-justified with blank right-fill. Example: 97-13456
23	38-40	3	<b>Victim (Sequence) Number</b> Valid Codes: 001-999.

	41-70		<p><b>Leave Blank</b></p> <p>Montana codes are longer than 3 digits. Submit MTIBR offense codes in data element 24 at the end of this record.</p>
25	71	1	<p><b>Type of Victim</b></p> <p>L = Law Enforcement Officer is for reporting Law Enforcement Officers Killed or Assaulted (LEOKA)</p> <p>Valid Codes:  I = Individual  B = Business  F = Financial institution  G = Government  R = Religious organization  S = Society/public  L = Law enforcement officer (for LEOKA reporting)  O = Other, and  U = Unknown</p> <p>NOTE: If "L" is entered then "Type of Activity" and "Type of Assignment" at the end of the Victim Segment must be completed.</p>
26	72-75	4	<p><b>Age of Victim</b></p> <p>Only enter if "Type of Victim" is I or L</p> <p>For an exact age use only positions 72-73 (leave 74-75 blank) and enter age in years as 01-98, NN = Under 24 hrs old, NB = 1-6 days, BB = 7-364 days, 99 = over 98, or 00 = unknown; or use positions 72-75 for an age range such as 25 to 30 years (2530).</p>
27	76	1	<p><b>Sex of Victim</b></p> <p>Only enter if "Type of Victim" is I or L</p> <p>Valid Codes:  M = Male  F = Female, and  U = Unknown.</p>
28	77	1	<p><b>Race of Victim</b></p>

			<p>Only enter if "Type of Victim" is I or L</p> <p>Valid Codes:  W = White  B = Black  I = American Indian/Alaskan native  A = Asian, and  U = Unknown.</p>
29	78	1	<p><b>Ethnicity of Victim</b></p> <p>Only enter if "Type of Victim" is I or L</p> <p>Valid Codes:  H = Hispanic origin  N = Not of Hispanic origin, and  U = Unknown.</p>
30	79	1	<p><b>Resident Status of Victim</b></p> <p>Only enter if "Type of Victim" is I or L</p> <p>Valid Codes:  R = Resident  N = Nonresident, and  U = Unknown.</p>
31	80-81	2	<p><b>Aggravated Assault/Homicide Circumstance (#1)</b></p> <p>Valid Codes: 01-10, 20-21, and 30-34. (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
31	82-83	2	<p><b>Aggravated Assault/Homicide Circumstance (#2)</b></p> <p>Valid Codes: 01-10, 20-21, and 30-34. (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
32	84	1	<p><b>Additional Justifiable Homicide Circumstances</b></p> <p>Valid Codes:  A = Criminal attacked police officer and that officer killed criminal  B = Criminal attacked police officer and criminal killed by another police officer  C = Criminal attacked a civilian  D = Criminal attempted flight from a crime  E = Criminal killed in commission of crime  F = Criminal resisted arrest  G = Unable to determine/not enough information</p>

33	85	1	<p><b>Type Injury (#1)</b></p> <p>Valid Codes:  N = None  B = Apparent broken bones  I = Possible internal injury  L = Severe laceration  M = Apparent minor injury  O = Other major injury  T = Loss of teeth  U = Unconsciousness.</p>
33	86	1	Type Injury (#2) BLANK IF INJURY #1 = N (NONE)
33	87	1	Type Injury (#2) BLANK IF INJURY #1 = N (NONE)
33	88	1	Type Injury (#2) BLANK IF INJURY #1 = N (NONE)
33	89	1	Type Injury (#2) BLANK IF INJURY #1 = N (NONE)
	NOTE		<p>Relationship(s) of victim to offender(s).</p> <p>Enter data elements 34 and 35 only if one or more of the offenses entered into data element 24 (Victim connected to Montana IBR (MTIBR) Offense Code) is a crime against a person, e.g., an Assault Offense, Homicide Offense, Kidnapping/Abduction, Forcible Sex Offense, or Non-forcible Sex Offense. Robbery Offenses also require relationships. Enter the relationship of the victim with up to 10 offenders involved in the incident. Enter each offender's (Offender Sequence Number) into data element 34 (Offender Numbers to be related). Then enter the appropriate relationship code into data element 35 (relationship of victim to offenders).</p>
34	90-91	2	<p><b>Offender Sequence Number to be related:</b></p> <p>Enter a number contained in data element 36 of the offense segment (offender sequence number).</p> <p>Valid values: 01-99; or 00 if the only Offender Segment submitted was a dummy Segment. Refer to data element 36 in Offender Segment (Offender Sequence Number) for additional information regarding dummy request.</p>
35	92-93	2	<b>Relationships Victim to Offenders</b>

			Valid Codes: SE, CS, PA, SB, CH, GP, GC, IL, SP, SC, SS, OF, VO, AQ, FR, NE, BE, BG, CF, HR, XS, EE, ER, OK, RU, AND ST. (Refer to <i>Montana Data Elements and Data Values</i> for details).
	94-97	4	<b>Repeat 34-35 / Occurrence #2</b>
	98-101	4	<b>Repeat 34-35 / Occurrence #3</b>
	102-105	4	<b>Repeat 34-35 / Occurrence #4</b>
	106-109	4	<b>Repeat 34-35 / Occurrence #5</b>
	110-113	4	<b>Repeat 34-35 / Occurrence #6</b>
	114-117	4	<b>Repeat 34-35 / Occurrence #7</b>
	118-121	4	<b>Repeat 34-35 / Occurrence #8</b>
	122-125	4	<b>Repeat 34-35 / Occurrence #9</b>
	126-129	4	<b>Repeat 34-35 / Occurrence #10</b>
	NOTE		Enter only offenses that affected the victim.  If an offense DID NOT affect this victim, do not enter the offense within data element 24. Every offense MUST have a victim or victims, but every victim may not be affected by all offense within an incident.
24	130-133	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#1)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	134-137	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#2)</b>

			Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	138-141	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#3)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	142-145	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#4)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	146-149	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#5)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	150-153	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#6)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	154-157	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#7)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	158-161	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#8)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	162-165	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#9)</b>  Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
24	166-169	4	<b>Montana IBR (MTIBR) Offense Code to which the victim was connected. (#10)</b>

			Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
	NOTE		If the victim was a law enforcement officer who was killed or assaulted, the following three data elements must be completed.
25A	170 – 171	2	<b>Type of Activity: for LEOKA reporting</b>  Valid Codes: (01 - 11) - (Refer to <i>Montana Data Elements and Data Values</i> for details).
25B	172	1	<b>Assignment Type: for LEOKA reporting</b>  Valid Codes: (F -L) - (Refer to <i>Montana Data Elements and Data Values</i> for details).
25C	173 - 181	9	<b>ORI - Other Jurisdiction:</b> Valid ORI Codes - (Refer to <i>Montana Data Elements and Data Values</i> for details).

## Level 5 - Offender Segment

There is one Offender Segment per offender.

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	<b>Segment Level</b> Designates this as an Offender Segment. Valid Code: 5
	6	1	<b>Segment Action Type</b> Valid Code: I
	7-8	2	<b>Month of Media</b> Month of data being processed. (MM / 01-12)
	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b> Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b> Left-justified with blank right-fill. Example: 97-13456
36	38-39	2	<b>Offender (Sequence) Number</b> Valid Values: 01-99; or 00 if nothing is known about the offender. This would be entered in the situation where there were no suspects or witnesses. "00" would <u>not</u> be

			entered in the case where someone was seen running from the crime scene but age, sex, and race were all unknown. If "00" is entered, it would then have to be updated in the event of an arrest for the incident.
37	40-43	4	<p><b>Age of Offender</b></p> <p>For an exact age use only positions 40-41 (leave 42-43 blank) and enter age in years as 01-98, 99, 00; or use positions 40-43 for an age range such as 25 to 30 years (2530).</p>
38	44	1	<p><b>Sex of Offender</b></p> <p>Valid Codes:  M = Male  F = Female, and  U = Unknown.</p>
39	45	1	<p><b>Race of Offender</b></p> <p>Valid Codes:  W = White  B = Black  I = American Indian/Alaskan Native  A = Asian, and  U = Unknown.</p>

## Level 6 - Arrestee Segment

There is one Arrestee Segment per arrestee.

**DE** = Data Element

**RP** = Record Position

**DL** = Data Length

DE	RP	DL	Description
	1-4	4	<b>Leave Blank</b>
	5	1	<b>Segment Level</b> Designates this as an Arrestee Segment. Valid Code: 6
	6	1	<b>Segment Action Type:</b> Always "I" Valid Code: I
	7-8	2	<b>Month of Media</b> Month of data being processed. (MM / 01-12)
	9-12	4	<b>Year of Media</b> Year of data being processed (YYYY / e.g. 1998)
	13-16	4	<b>Leave Blank</b>
1	17-25	9	<b>ORI Number</b> Valid NCIC ORI number. Example: MT0250100 = Helena P.D.
2	26-37	12	<b>Incident Number</b> Left-justified with blank right-fill. Example: 97-13456
40	38-39	2	<b>Arrestee (Sequence) Number</b> Valid values: 01-99
41	40-51	12	<b>Arrest (MANS) Number</b>

			MANS number, Citation number or auto-generated number (left-justified with blank right-fill)
42	52-59	8	<b>Arrest Date</b> In the format of YYYYMMDD
43	60	1	<b>Type of Arrest</b> Valid Codes: O = On-view arrest S = Summoned/cited T = Taken into custody.
	NOTE		For Multiple Clearance Arrest  If the apprehension of this arrestee will result in the submission of Arrestee Segments for more than one incident within the jurisdiction served by the reporting agency, enter "C" = Count Arrestee into data element 44 (multiple arrest segment indicator) for the most recent arrest that cleared other incidents. Then enter an "M" = Multiple into data element 44 (multiple arrestee segments indicator) on all previous incidents being cleared by this arrest. If multiple Arrestee Segments are not involved, enter "N" = Not Applicable.
44	61	1	<b>Multiple Arrestee Segments Indicator</b> Valid Codes: C = Count arrestee M = Multiple N = Not applicable.
	62-64	3	<b>Leave Blank</b>  (See data element 45 at end of this record to enter the offense code of the arrestees)
46	65-66	2	<b>Arrestee was armed with (#1)</b>  Valid Codes: 01 and 11-17 - (Refer to <i>Montana Data Elements and Data Values</i> for details).
	67	1	<b>Automatic weapon (#1)</b> Enter "A" if the weapon entered above is an automatic weapon.

46	68-69	2	<p><b>Arrestee was armed with (#2)</b></p> <p>Valid Codes: 01 and 11-17 - (Refer to <i>Montana Data Elements and Data Values</i> for details). If "Arrestee was armed with (#1) is '01', leave blank.</p>
	70	1	<p><b>Automatic weapon (#2)</b></p> <p>Enter "A" if the weapon entered above is an automatic weapon</p>
47	71-74	4	<p><b>Age of Arrestee</b></p> <p>For an exact age use only positions 71-72 (leave 73-74 blank) and enter age in years as 01-98, or 99, or 00; or use positions 71-74 for an age range such as 25 to 30 (2530).</p> <p>If an age range is entered and the low age is juvenile and the high range is adult and the averaged age (rounded down) is juvenile, it should be in agreement with Date Element 52 (Disposition of Arrestee Under 18).</p>
48	75	1	<p><b>Sex of Arrestee</b></p> <p>Valid Codes: M = Male F = Female</p>
49	76	1	<p><b>Race of Arrestee</b></p> <p>Valid Codes: W = White B = Black I = American Indian/Alaskan native A = Asian, and U = Unknown.</p>
50	77	1	<p><b>Ethnicity of Arrestee</b></p> <p>Valid Codes: H = Hispanic origin N = Not of Hispanic origin, and U = Unknown.</p>
51	78	1	<p><b>Resident Status of Arrestee</b></p>

			Valid Codes: R, N, and U.
52	79	1	<p><b>Disposition of Arrestee Under 18</b></p> <p>Valid Codes:  H = Handled within department  R = Referred to other authorities.</p>
	80-110		<b>Leave Blank</b>
	NOTE		<p>Include the 10 most serious Montana IBR (MTIBR) Offense Codes for which an individual is arrested.</p> <p>If a past incident is cleared by an arrest in a more recent incident (Multiple Clearance Arrest), a separate Arrestee segment must be completed for each incident, and only the most serious or primary arrest MTIBR code should be entered in the former incident. The former incident will also be coded with a (M) for the multiple clearance indicator where as the current arrest would be coded as a "C". See (data element 44) Multiple Arrestee Segments Indicator.</p>
45	111-114	4	<p><b>Arrest MTIBR Offense Code (#1)</b></p> <p>Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).  This is the primary or most serious offense for which the individual was arrested.</p>
45	115-118	4	<p><b>Arrest MTIBR Offense Code (#2)</b></p> <p>Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
45	119-122	4	<p><b>Arrest MTIBR Offense Code (#3)</b></p> <p>Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
45	123-126	4	<p><b>Arrest MTIBR Offense Code (#4)</b></p> <p>Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).</p>
45	127-130	4	<p><b>Arrest MTIBR Offense Code (#5)</b></p>

			Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
45	131-134	4	<b>Arrest MTIBR Offense Code (#6)</b> Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
45	135-138	4	<b>Arrest MTIBR Offense Code (#7)</b> Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
45	139-142	4	<b>Arrest MTIBR Offense Code (#8)</b> Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
45	143-146	4	<b>Arrest MTIBR Offense Code (#9)</b> Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).
45	147-150	4	<b>Arrest MTIBR Offense Code (#10)</b> Valid Codes: (Refer to <i>Montana Data Elements and Data Values</i> for details).

## **LEVEL 7 - GROUP B ARRESTS**

**Montana will collect all segments (1-6) for Group B offenses only when Arrests are included; therefore, all group B offenses should be treated like group A for reporting to MBCC. There will be no Level 7 segment submitted to MBCC. Local law enforcement software should require all segments to be completed rather than just an arrest segment for all Group B Offenses.**

**LEVEL 0 -- ZERO-REPORTING SEGMENT**

**One record is to be submitted for each month that a reporting agency has responded that no crime occurred within the local agency's jurisdiction.**

**DE = Data Element**

**RP = Record Position**

**DL = Data Length**

<b>DE</b>	<b>RP</b>	<b>DL</b>	<b>Description</b>
	<b>1-4</b>	<b>4</b>	<b>Leave Blank</b>
	<b>5</b>	<b>1</b>	<b>Segment Level</b>  <b>Designates this as a Zero-reporting Segment.</b> <b>Valid Code: 0</b>
	<b>6</b>	<b>1</b>	<b>Segment Action Type</b>  <b>Valid Code: A and D</b>
	<b>7-8</b>	<b>2</b>	<b>Month of Media</b>  <b>Month of data being processed. (MM / 01-12)</b>
	<b>9-12</b>	<b>4</b>	<b>Year of Media</b>  <b>Year of data being processed (YYYY / c.g., 1998)</b>
	<b>13-16</b>	<b>4</b>	<b>Leave Blank</b>
<b>1</b>	<b>17-25</b>	<b>9</b>	<b>ORI Number</b>  <b>Valid NCIC ORI number. Example:</b> <b>MT0250100 = Helena PD</b>
<b>2</b>	<b>26-37</b>	<b>12</b>	<b>Incident Number</b>  <b>Zero fill.</b>
	<b>38-39</b>	<b>2</b>	<b>Zero-report Month (01-12)</b>  <b>This is the month in which there was no reported crime.</b>

	<b>40-43</b>	<b>4</b>	<p><b>Zero-report Year - e.g., 1997</b></p> <p><b>This is the year in which there was no reported crime.</b></p>
	<b>44-51</b>	<b>8</b>	<p><b>Activity Date</b></p> <p><b>Date this record was created, or date of last change/update activity for this record. In the format of YYYYMMDD.</b></p>

## **Appendices**

## Appendix A: MTIBR Codes (FBI Reportable)

MTIBR	MCA	UCR	Offense
0111	45-5-102	09A	Homicide, deliberate
0112	45-5-103	09A	Homicide, mitigated deliberate
0121	45-5-104	09B	Homicide, negligent
0122	45-5-106	90D	Vehicular homicide while under the influence
0131	45-5-102	09C	Homicide, justifiable
0211	45-5-503	11A	Sexual intercourse without consent
0212	45-5-503	11C	Sexual intercourse (with object) w/o consent
0213	45-5-503	11B	Sexual intercourse (forcible sodomy) w/o consent
0221	45-5-503	11B	Same-sex forcible rape
0311	45-5-401	120	Robbery
0411	45-5-202	13A	Assault, aggravated - permanent or life threatening injury
0412	45-5-201	13A	Assault, agg. -broken bones, severe laceration, etc.(not perm. or life threat. injury)
0413	45-5-212	13A	Assault on a minor
0414	45-5-213	13A	Assault with a weapon
0415	45-5-214	13A	Assault with bodily fluid
0421	45-5-207	13A	Criminal endangerment
0431	45-5-202	13A	Attempted homicide
0441	45-5-206	13A	Partner or family assault (serious injury)
0451	45-5-205	13A	Negligent vehicular assault (serious bodily injury)
0461	45-5-221	13A	Hate motivated intimidation or harassment
0471	45-5-622	13A	Endangering the welfare of children
0472	45-5-627	13A	Ritual abuse of a minor
0474	20-4-303	13A	Abuse of teachers
0481	45-5-210	13A	Assault, on a peace or judicial officer
0482	52-3-811	13A	Abuse, neglect, or exploit the elderly
0511	45-6-204	220	Burglary, residence
0521	45-6-204	220	Burglary, non-residence
0531	45-6-204	220	Burglary, aggravated
0611	45-6-301	23A	Pickpocket
0621	45-6-301	23B	Purse snatch
0631	45-6-301	23C	Shoplift
0641	45-6-301	23F	Theft of belongings from motor vehicles
0651	45-6-301	23G	Theft of motor vehicles parts and accessories
0671	45-6-301	23D	Theft from buildings
0681	45-6-301	23E	Theft from coin-op machines
0691	45-6-327	23H	Illegal branding or altering or obscuring a brand
0692	45-6-302	23H	Theft of lost or mislaid property
0699	45-6-301	23H	Theft, all others
0711	45-6-301	240	Motor vehicle theft
0713	45-6-308	240	Unauthorized use of motor vehicle

0815	45-5-214	13B	Assault with bodily fluid
0821	45-7-301	13B	Resisting arrest
0825	45-5-201	13B	Assault, simple - with minor injuries (no broken bones or severe lacerations, etc)
0826	45-5-220	13C	Stalking
0827	45-5-208	13B	Negligent endangerment
0828	45-5-206	13B	Partner or family assault (non-aggravated)
0831	45-5-204	13B	Mistreating prisoners
0832	45-8-403	13C	Assault - threat to coerce gang membership
0833	45-7-102	13C	Threats in official and political matters
0834	45-5-211	13B	Assault upon sports official
0835	45-5-203	13C	Assault, by coercion, intimidation, or threat
0871	45-5-622	13B	Endangering the welfare of children
0872	45-5-627	13B	Ritual abuse of a minor
0874	20-4-303	13B	Abuse of teachers
0882	52-3-811	13B	Abuse, neglect, or exploit the elderly
0911	45-6-103	200	Arson
0912	45-6-102	200	Arson, negligent
0913	76-13-124	200	Arson, throwing lighted materials
1011	45-6-325	250	Forgery
1023	45-6-325	250	Counterfeit
1025	23-5-155	250	Counterfeiting or defacing gambling documents
1111	45-6-316	90A	Issuing a bad check
1121	45-6-317	26B	Credit cards
1131	45-6-318	26A	Deceptive business practices
1132	45-6-317	26A	Deceptive practices for financial gain
1133	45-6-315	26A	Defrauding creditors
1141	45-6-305	26A	Theft of labor or services or use of property
1142	45-6-307	26A	Avoidance of telecommunication charges
1143	45-6-332	26C	Theft of Identity, fraud
1151	45-6-301	26D	Welfare fraud
1152	45-6-312	26D	Unauthorized acquisition/transfer of food stamps
1153	45-6-313	26D	Medicaid fraud
1154	45-6-301	26D	Workers comp fraud
1161	45-6-306	26E	Obtaining communication services to defraud
1162	45-6-311	26A	Unlawful use of a computer
1163	45-6-341	90Z	Money laundering
1171	45-6-309	26A	Failure to return rented or leased property
1172	45-7-210	90Z	False claims to public agencies
1173	45-7-205	90Z	False reports to law enforcement authorities
1174	45-7-202	90Z	False swearing
1175	45-7-209	90Z	Impersonating a public servant
1176	45-6-326	26A	Obscuring the identity of a machine
1177	30-10-201	26A	Securities regulations

1178	30-10-202	26A	Securities selling
1179	30-10-301	26A	Security fraud
1181	30-10-306	26A	Security liability
1182	45-8-216	26E	Unlawful automated telephone solicitation
1183	45-7-203	90Z	Unsworn falsification to authorities
1184	45-6-319	26A	Chain distributor scheme
1185	30-10-325	26A	Pyramid scheme
1211	45-6-301	270	Embezzlement
1311	45-5-623	280	Receiving stolen property from minor
1331	45-6-301	280	Illegal handling of stolen property
1332	45-6-314	280	Theft by disposal of stolen property
1411	45-6-101	290	Criminal mischief/vandalism
1421	45-6-104	290	Desecration of capitol
1431	45-8-215	290	Desecration of flags
1441	69-14-1205	290	Intentional vandalism to railroad property
1451	45-6-105	290	Destruction of a communication device
1461	45-6-106	290	Damage to rental property
1511	45-8-340	520	Possess illegally, sawed-off firearm
1512	45-8-331	520	Possess illegally, switchblade knife
1513	45-8-335	520	Possess of explosives
1514	45-8-334	520	Possession of a destructive device
1515	45-8-336	520	Possession of a silencer
1516	45-8-318	520	Possession of deadly weapon by a prisoner
1517	45-8-304	520	Use of machine gun for offensive purpose
1518	45-8-303	520	Use of machine gun in connection with a crime
1519	45-8-313	520	Possession of firearm by convicted person
1521	45-8-316	520	Carrying concealed weapon
1522	45-8-327	520	Carrying a concealed weapon while intoxicated
1523	45-8-328	520	Carrying a concealed weapon when prohibited
1541	45-8-343	520	Discharge within city limits - firing firearms
1542	45-8-333	520	Reckless or malicious use of explosives
1551	45-8-308	520	Manufacturers failure to register machine gun
1561	45-8-309	520	Owners failure to register machine gun
1571	45-5-623	520	Sells or gives explosives to minors
1572	45-8-406	520	Provide firearms to criminal street gangs
1581	45-8-361	520	Guns in schools
1582	45-8-344	520	Use of firearms by children under fourteen
1611	45-5-601	40A	Prostitution
1621	45-5-602	40B	Prostitution promotion
1631	45-5-603	40B	Prostitution, aggravated promotion of
1711	45-5-503	36B	Statutory rape - sexual intercourse w/o consent
1712	45-5-622	90Z	Contributing to sexual delinquency of minor
1713	45-5-502	11D	Sexual assault
1715	45-5-223	90H	Peeping tom

1716	45-5-504	90Z	Indecent exposure
1719	45-5-507	36A	Incest
1723	45-5-625	11D	Sexual abuse of children
1727	45-5-505	11B	Sodomy, deviate sexual conduct
1811	45-9-101	35A	Sale of dangerous drugs
1812	45-9-102	35A	Possession of dangerous drugs
1813	45-9-110	35A	Production or manufacture of dangerous drugs
1814	45-9-104	35A	Fraudulently obtaining dangerous drugs
1815	45-9-105	35A	Altering labels on dangerous drugs
1816	45-9-132	35A	Operation of clandestine lab
1817	45-10-103	35B	Possession of drug paraphernalia
1818	45-10-106	35B	Advertisement of drug paraphernalia
1821	45-9-112	35A	Sale of imitation dangerous drug
1822	45-9-103	35A	Possession with Intent to sell
1823	45-9-115	35A	Manufacture imitation dangerous drug
1827	45-10-104	35B	Manufacture or delivery of drug paraphernalia
1828	45-9-114	35A	Advertisement of imitation dangerous drug
1831	45-9-109	35A	Sale of dangerous drugs on/near school property
1832	45-9-121	35A	Possession of toxic substances
1837	45-10-105	35B	Delivery of drug paraphernalia to a minor
1841	45-5-623	35A	Sells or gives intoxicating substances to minors
1842	45-9-113	35A	Possession of imitation drugs with purpose to sell
1852	45-9-107	35A	Possession of precursors to dangerous drugs
1911	23-5-151	39A	Betting, wagering
1913	23-5-152	39C	Possess illegal gambling device or enterprise
1921	23-5-157	39A	Gambling on a cash basis
1923	23-5-153	39C	Possession and sale of antique slot machines
1931	23-5-158	39A	Minors not to participate in gambling
1951	23-5-159	39B	Illegal sale, lease or transfer of gambling license
1961	23-5-156	39B	Obtain item of value by fraud or illegal gambling
1971	23-5-154	39B	Soliciting participation in illegal gambling activity
1981	45-8-214	39D	Bribery in contests/sports tampering
2011	45-5-622	90F	Endangering the welfare of children
2012	45-5-627	90F	Ritual abuse of a minor
2013	45-5-623	90F	Unlawful transactions with children
2021	20-5-106	90F	Truancy
2041	45-5-621	90F	Nonsupport
2051	45-5-631	90F	Visitation interference
2052	45-5-632	90F	Aggravated visitation interference
2053	45-5-634	90F	Parenting interference
2061	45-5-611	90Z	Bigamy
2062	45-5-612	90Z	Marrying a bigamist
2071	45-5-626	90Z	Violation of protective order
2081	52-3-811	90F	Abuse, neglect, or exploit elderly

2117	61-8-402	90D	DUI undetermined level - refused to test
2118	61-8-406	90D	DUI, determined level of intoxication, liquor 0.08 or greater
2138	61-8-410	90D	DUI, under 21 with BAC of 0.02 - liquor
2148	61-8-401	90D	DUI, intoxication by drugs or alcohol
2211	45-5-624	90G	Purchase or possess intoxicant by a minor
2212	16-6-305	90G	False identification by a minor to get alcohol
2221	16-6-303	90G	Sale of alcohol not purchased from state agency
2222	16-6-301	90G	Unlawful transfer, or possession of alcohol
2231	16-6-302	90G	Sale of alcohol without license
2241	City Ord	90G	Drinking in public
2251	16-6-305	90G	Sell or provide alcohol to person under age 21
2252	16-6-304	90G	Providing alcohol to an intoxicated person
2253	45-5-623	90G	Sells or gives an alcoholic beverage to minors
2254	16-3-304	90G	Closing hours for licensed retail establishments
2255	16-3-305	90G	Selling alcohol after hours
2256	16-3-301	90G	Liquor licensee/employee sell or provide alcohol to person under age 21
2261	61-8-460	90G	Open container in motor vehicle on highway
2271	16-3-324(1)	90G	Failure to attach keg tag
2272	16-3-324(2)	90G	Remove or deface keg tab
2411	45-8-101	90C	Disorderly conduct
2421	45-8-110	90C	Disorderly conduct
2441	45-7-302	90Z	Obstructing a peace officer or other public servant
2442	45-7-304	90Z	Failure to aid a peace officer
2443	45-7-303	90Z	Obstructing justice
2451	45-8-105	90C	Criminal incitement
2461	45-8-102	90C	Failure of disorderly person to disperse
2462	45-8-111	90C	Public nuisance
2471	45-8-104	90B	Incitement to riot
2481	45-8-103	90B	Riot
2482	45-8-109	90C	Civil disorder
2611	45-5-303	100	Kidnapping, aggravated
2612	45-5-302	100	Kidnapping
2613	45-5-304	100	Custodial interference
2614	45-5-301	100	Unlawful restraint
2620	69-14-1204	90J	Stowing away on railroad property
2621	45-6-202	90J	Trespass, criminal, to vehicles
2622	45-6-203	90J	Trespass, criminal, to property
2623	45-6-205	90Z	Possession of burglary tools
2624	45-7-207	90Z	Tampering with or fabricating physical evidence
2625	45-7-208	90Z	Tampering with public records or information
2626	45-7-206	90Z	Tampering with witnesses and informants
2627	45-7-307	90Z	Transfer illegal articles or communications
2628	45-7-204	90Z	False alarm to agencies of public safety

2629	45-8-101	90Z	False reporting of an impending explosion
2630	45-8-101	90Z	False reporting of a fire or other catastrophe
2631	45-7-306	90Z	Escape
2632	45-8-212	90Z	Criminal defamation
2633	45-8-211	90Z	Cruelty to animals
2634	45-7-501	90Z	Employer misconduct
2635	45-8-114	90Z	Failure to yield party line
2636	45-7-104	510	Illegal gifts to public servants
2637	45-8-209	90Z	Harming a police dog
2638	45-7-401	90Z	Official misconduct
2639	45-7-201	90Z	Perjury
2641	75-10-212	90Z	Garbage / Littering
2642	45-7-308	90Z	Bail jumping
2643	45-8-106	90Z	Bringing armed men into state
2645	45-5-105	90Z	Aiding or soliciting suicide
2646	45-8-210	90Z	Causing animals to fight
2647	45-7-103	510	Compensation for past official behavior
2648	45-8-113	90Z	Creating a hazard
2649	45-7-309	90Z	Criminal contempt
2650	45-8-217	90Z	Aggravated animal cruelty
2651	45-8-201	370	Obscenity
2652	45-8-206	370	Display or provide obscene material to minors
2653	45-5-624	90Z	Interfere with court order for minor
2654	45-9-206	90Z	Use of property subject to criminal forfeiture
2655	46-23-507	90Z	Failing to register as a sex or violent offender
2656	45-8-115	90Z	Illegal posting of public land
2657	45-8-213	90Z	Obscene/harassing phone call - privacy in comm.
2658	46-18-1003	90Z	Home arrest violation
2659	20-4-303	90Z	Abuse of teachers
2660	46-18-203	90Z	Revocation of Suspended/Deferred Sentence
2661	45-4-101	90Z	Solicitation
2662	45-4-102	90Z	Conspiracy
2663	45-4-103	90Z	Attempt
2664	45-2-302	90Z	Accountability
2665	45-5-209	90Z	Violation of No-contact order
2670	46-9-503	90Z	Violation of conditions of release
2671	46-23-1012	90Z	Probation violation
2672	46-23-1023	90Z	Parole violation
2681	45-5-203	210	Extortion / blackmail
2682	45-7-101	510	Bribery in official and political matters
2683	45-7-305	510	Bribery, compounding a felony
2811	41-5-103	90B	Juvenile curfew violations
2821	41-5-103	90B	Loitering juvenile
2831	41-5-103	90B	Ungovernable juvenile

2841	45-5-637	90Z	Under age tobacco possession or consumption
2910	41-5-103	90I	Runaway, juvenile

## Appendix B: Offenses by Category

### Aggravated Assault:

0411 45-5-202	13A Assault, aggravated - permanent or life threatening injury
0412 45-5-201	13A Assault, agg. -Broken bones, severe laceration, etc.(not perm. or life threat. injury)
0413 45-5-212	13A Assault on a minor
0414 45-5-213	13A Assault with a weapon
0415 45-5-214	13A Assault with bodily fluid
0421 45-5-207	13A Criminal endangerment
0431 45-5-202	13A Attempted homicide
0441 45-5-206	13A Partner or family assault (serious injury)
0451 45-5-205	13A Negligent vehicular assault (serious bodily injury)
0461 45-5-221	13A Hate motivated intimidation or harassment
0471 45-5-622	13A Endangering the welfare of children
0472 45-5-627	13A Ritual abuse of a minor
0474 20-4-303	13A Abuse of teachers
0481 45-5-210	13A Assault, on a peace or judicial officer
0482 52-3-811	13A Abuse, neglect, or exploit the elderly

### All Other Offenses:

1172 45-7-210	90Z False claims to public agencies
1173 45-7-205	90Z False reports to law enforcement authorities
1174 45-7-202	90Z False swearing
1183 45-7-203	90Z Unsworn falsification to authorities
1712 45-5-622	90Z Contributing to sexual delinquency of minor
1716 45-5-504	90Z Indecent exposure
2061 45-5-611	90Z Bigamy
2062 45-5-612	90Z Marrying a bigamist
2071 45-5-626	90Z Violation of protective order
2441 45-7-302	90Z Obstructing a peace officer or other public servant
2442 45-7-304	90Z Failure to aid a peace officer
2443 45-7-303	90Z Obstructing justice
2623 45-6-205	90Z Possession of burglary tools
2624 45-7-207	90Z Tampering with or fabricating physical evidence
2625 45-7-208	90Z Tampering with public records or information
2626 45-7-206	90Z Tampering with witnesses and informants
2627 45-7-307	90Z Transfer illegal articles or communications
2628 45-7-204	90Z False alarm to agencies of public safety
2629 45-8-101	90Z False reporting of an impending explosion
2630 45-8-101	90Z False reporting of a fire or other catastrophe
2631 45-7-306	90Z Escape
2632 45-8-212	90Z Criminal defamation
2633 45-8-211	90Z Cruelty to animals
2634 45-7-501	90Z Employer misconduct
2635 45-8-114	90Z Failure to yield party line
2637 45-8-209	90Z Harming a police dog

2638 45-7-401	90Z Official misconduct
2639 45-7-201	90Z Perjury
2641 75-10-212	90Z Garbage / Littering
2642 45-7-308	90Z Bail jumping
2643 45-8-106	90Z Bringing armed men into state
2645 45-5-105	90Z Aiding or soliciting suicide
2646 45-8-210	90Z Causing animals to fight
2648 45-8-113	90Z Creating a hazard
2649 45-7-309	90Z Criminal contempt
2650 45-8-217	90Z Aggravated animal cruelty
2654 45-9-206	90Z Use of property subject to criminal forfeiture
2655 46-23-507	90Z Failing to register as a sex or violent offender
2656 45-8-115	90Z Illegal posting of public land
2657 45-8-213	90Z Obscene/harassing phone call - privacy in comm.
2658 46-18-1003	90Z Home arrest violation
2659 20-4-303	90Z Abuse of teachers
2660 46-18-203	90Z Revocation of suspended / deferred sentence
2661 45-4-101	90Z Solicitation
2662 45-4-102	90Z Conspiracy
2663 45-4-103	90Z Attempt
2664 45-2-302	90Z Accountability
2665 45-5-209	90Z Violation of No-contact order
2670 46-9-503	90Z Violation of conditions of release
2671 46-23-1012	90Z Probation violation
2672 46-23-1023	90Z Parole violation
2841 45-5-637	90Z Under age tobacco possession or consumption

Arson:

0911 45-6-103	200 Arson
0912 45-6-102	200 Arson, negligent
0913 76-13-124	200 Arson, throwing lighted materials

Bad Check Offense:

1111 45-6-316	90A Issuing a bad check
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Bribery Offense:

2636 45-7-104	510 Illegal gifts to public servants
2647 45-7-103	510 Compensation for past official behavior
2682 45-7-101	510 Bribery in official and political matters
2683 45-7-305	510 Bribery, compounding a felony

Burglary:

0511 45-6-204	220 Burglary, residence
0521 45-6-204	220 Burglary, non-residence
0531 45-6-204	220 Burglary, aggravated

Curfew/Loitering/Vagrancy Offenses:

2471 45-8-104 90B Incitement to riot  
2481 45-8-103 90B Riot  
2811 41-5-103 90B Juvenile curfew violations  
2821 41-5-103 90B Loitering juvenile  
2831 41-5-103 90B Ungovernable juvenile

Disorderly Conduct:

2411 45-8-101 90C Disorderly conduct  
2421 45-8-110 90C Obstructing access to health care facility  
2451 45-8-105 90C Criminal incitement  
2461 45-8-102 90C Failure of disorderly person to disperse  
2462 45-8-111 90C Public nuisance  
2482 45-8-109 90C Civil disorder

Drug/Narcotic Offenses:

1811 45-9-101 35A Sale of dangerous drugs  
1812 45-9-102 35A Possession of dangerous drugs  
1813 45-9-110 35A Production or manufacture of dangerous drugs  
1814 45-9-104 35A Fraudulently obtaining dangerous drugs  
1815 45-9-105 35A Altering labels on dangerous drugs  
1816 45-9-132 35A Operation of clandestine lab  
1817 45-10-103 35B Possession of drug paraphernalia  
1818 45-10-106 35B Advertisement of drug paraphernalia  
1821 45-9-112 35A Sale of imitation dangerous drug  
1822 45-9-103 35A Possession with Intent to sell  
1823 45-9-115 35A Manufacture imitation dangerous drug  
1827 45-10-104 35B Manufacture or delivery of drug paraphernalia  
1828 45-9-114 35A Advertisement of imitation dangerous drug  
1831 45-9-109 35A Sale of dangerous drugs on/near school property  
1832 45-9-121 35A Possession of toxic substances  
1837 45-10-105 35B Delivery of drug paraphernalia to a minor  
1841 45-5-623 35A Sells or gives intoxicating substances to minors  
1842 45-9-113 35A Possession of imitation drugs with purpose to sell  
1852 45-9-107 35A Possession of precursors to dangerous drugs

DUI Offenses:

0122 45-5-105 90D Vehicular homicide while under the influence  
2117 61-8-402 90D DUI undetermined level - refused to test  
2118 61-8-406 90D DUI, determined level of intoxication, liquor 0.08 or greater  
2138 61-8-410 90D DUI, under 21 with BAC of 0.02 - liquor  
2148 61-8-401 90D DUI, intoxication by drugs or alcohol

Embezzlement:

1211 45-6-301 270 Embezzlement

Extortion/Blackmail:

2681 45-5-203 210 Extortion / blackmail

Family Offenses, Nonviolent:

2011 45-5-622 90F Endangering the welfare of children  
2012 45-5-627 90F Ritual abuse of a minor  
2013 45-5-623 90F Unlawful transactions with children  
2021 20--106 90F Truancy  
2041 45-5-621 90F Nonsupport  
2051 45-5-631 90F Visitation interference  
2052 45-5-632 90F Aggravated visitation interference  
2053 45-5-634 90F Parenting interference  
2081 52-3-811 90F Abuse, neglect, or exploit elderly

Forgery/Counterfeiting:

1011 45-6-325 250 Forgery  
1023 45-6-325 250 Counterfeit  
1025 23-5-155 250 Counterfeiting or defacing gambling documents

Fraud Offenses:

1121 45-6-317 26B Credit cards  
1131 45-6-318 26A Deceptive business practices  
1132 45-6-317 26A Deceptive practices for financial gain  
1133 45-6-315 26A Defrauding creditors  
1141 45-6-305 26A Theft of labor or services or use of property  
1142 45-6-307 26A Avoidance of telecommunication charges  
1143 45-6-332 26C Theft of Identity, fraud  
1151 45-6-301 26D Welfare fraud  
1152 45-6-312 26D Unauthorized acquisition/transfer of food stamps  
1153 45-6-313 26D Medicaid fraud  
1154 45-6-301 26D Workers comp fraud  
1161 45-6-306 26E Obtaining communication services to defraud  
1162 45-6-311 26A Unlawful use of a computer  
1163 45-6-341 90Z Money laundering  
1171 45-6-309 26A Failure to return rented or leased property  
1175 45-7-209 90Z Impersonating a public servant  
1176 45-6-326 26A Obscuring the identity of a machine  
1177 30-10-201 26A Securities regulations  
1178 30-10-202 26A Securities selling  
1179 30-10-301 26A Security fraud  
1181 30-10-306 26A Security liability  
1182 45-8-216 26E Unlawful automated telephone solicitation  
1184 45-6-319 26A Chain distributor scheme  
1185 30-10-325 26A Pyramid scheme

Gambling Offenses:

1911 23-5-151	39A Betting, wagering
1913 23-5-152	39C Possess illegal gambling device or enterprise
1921 23-5-157	39A Gambling on a cash basis
1923 23-5-153	39C Possession and sale of antique slot machines
1931 23-5-158	39A Minors not to participate in gambling
1951 23-5-159	39B Illegal sale, lease or transfer of gambling license
1961 23-5-156	39B Obtain item of value by fraud or illegal gambling
1971 23-5-154	39B Soliciting participation in illegal gambling activity
1981 45-8-214	39D Bribery in contests/sports tampering

Homicide:

0111 45-5-102	09A Homicide, deliberate
0112 45-5-103	09A Homicide, mitigated deliberate
0121 45-5-104	09B Homicide, negligent
0131 45-5-102	09C Homicide, justifiable

Intimidation:

0826 45-5-220	13C Stalking
0832 45-8-403	13C Assault - threat to coerce gang membership
0833 45-7-102	13C Threats in official and political matters
0835 45-5-203	13C Assault, by coercion, intimidation, or threat

Kidnapping:

2611 45-5-303	100 Kidnapping, aggravated
2612 45-5-302	100 Kidnapping
2613 45-5-304	100 Custodial interference
2614 45-5-301	100 Unlawful restraint

Larceny/Theft Offenses:

0611 45-6-301	23A Pickpocket
0621 45-6-301	23B Purse snatch
0631 45-6-301	23C Shoplift
0641 45-6-301	23F Theft of belongings from motor vehicles
0651 45-6-301	23G Theft of motor vehicles parts and accessories
0671 45-6-301	23D Theft from buildings
0681 45-6-301	23E Theft from coin-op machines
0691 45-6-327	23H Illegal branding or altering or obscuring a brand
0692 45-6-302	23H Theft of lost or mislaid property
0699 45-6-301	23H Theft, all others

Liquor Law Violations:

2211 45-5-624	90G Purchase or possess intoxicant by a minor
2212 16-6-305	90G False identification by a minor to get alcohol
2221 16-6-303	90G Sale of alcohol not purchased from state agency
2222 16-6-301	90G Unlawful transfer, or possession of alcohol
2231 16-6-302	90G Sale of alcohol without license

2241 City Ord 90G Drinking in public  
2251 16-6-305 90G Sell or provide alcohol to person under age 21  
2252 16-6-304 90G Providing alcohol to an intoxicated person  
2253 45-5-623 90G Sells or gives an alcoholic beverage to minors  
2254 16-3-304 90G Closing hours for licensed retail establishments  
2255 16-3-305 90G Selling alcohol after hours  
2256 16-3-301 90G Liquor licensee/employee sell or provide alcohol to person under age 21  
2261 61-8 460 90G Open container in motor vehicle on highway  
2271 16-3-324(1) 90G Failure to attach keg tag  
2272 16-3-324(2) 90G Remove or deface keg tab

Motor Vehicle Theft:

0711 45-6-301 240 Motor vehicle theft  
0713 45-6-308 240 Unauthorized use of motor vehicle

Obscenity/Pornography:

2651 45-8-201 370 Obscenity  
2652 45-8-206 370 Display or provide obscene material to minors

Peeping Tom:

1715 45-5-223 90H Peeping tom

Prostitution Offenses:

1611 45-5- 601 40A Prostitution  
1621 45-5- 602 40B Prostitution promotion  
1631 45-5- 603 40B Prostitution, aggravated promotion of

Robbery:

0311 45-5- 401 120 Robbery

Runaway:

2910 41-5- 103 90I Runaway, juvenile

Sex Offenses, Forcible:

1713 45-5-502 11D Sexual assault  
1723 45-5-625 11D Sexual abuse of children  
1727 45-5-505 11B Sodomy, deviate sexual conduct  
0211 45-5-503 11A Sexual intercourse without consent  
0212 45-5-503 11C Sexual intercourse (with object) w/o consent  
0213 45-5-503 11B Sexual intercourse (forcible sodomy) w/o consent  
0221 45-5-503 11B Same-sex forcible rape

Sex Offenses, Nonforcible:

1711 45-5-503 36B Statutory rape - sexual intercourse w/o consent  
1719 45-5-507 36A Incest

Simple Assault:

0815 45-5-214	13B Assault with bodily fluid
0821 45-7-301	13B Resisting arrest
0825 45-5-201	13B Assault, simple - with minor injuries (no broken bones or severe lacerations, etc)
0827 45-5-208	13B Negligent endangerment
0828 45-5-206	13B Partner or family assault (non-aggravated)
0831 45-5-204	13B Mistreating prisoners
0834 45-5-211	13B Assault upon sports official
0871 45-5-622	13B Endangering the welfare of children
0872 45-5-627	13B Ritual abuse of a minor
0874 20-4-303	13B Abuse of teachers
0882 52-3-811	13B Abuse, neglect, or exploit the elderly

Stolen Property Offenses:

1311 45-5-623	280 Receiving stolen property from minor
1331 45-6-301	280 Illegal handling of stolen property
1332 45-6-314	280 Theft by disposal of stolen property

Trespass:

2620 69-14-1204	90J Stowing away on railroad property
2621 45-6-202	90J Trespass, criminal, to vehicles
2622 45-6-203	90J Trespass, criminal, to property

Vandalism/Criminal Mischief:

1411 45-6-101	290 Criminal mischief/vandalism
1421 45-6-104	290 Desecration of capitol
1431 45-8-215	290 Desecration of flags
1441 69-14-1205	290 International vandalism to railroad property
1451 45-6-105	290 Destruction of a communication devise
1461 45-6-106	290 Damage to rental property

Weapons Law Violations:

1511 45-8-340	520 Possess illegally, sawed-off firearm
1512 45-8-331	520 Possess illegally, switchblade knife
1513 45-8-335	520 Possess of explosives
1514 45-8-334	520 Possession of a destructive device
1515 45-8-336	520 Possession of a silencer
1516 45-8-318	520 Possession of deadly weapon by a prisoner
1517 45-8-304	520 Use of machine gun for offensive purpose
1518 45-8-303	520 Use of machine gun in connection with a crime
1519 45-8-313	520 Possession of firearm by convicted person
1521 45-8-316	520 Carrying concealed weapon
1522 45-8-327	520 Carrying a concealed weapon while intoxicated
1523 45-8-328	520 Carrying a concealed weapon when prohibited
1541 45-8-343	520 Discharge within city limits - firing firearms
1542 45-8-333	520 Reckless or malicious use of explosives
1551 45-8-308	520 Manufacturers failure to register machine gun

1561 45-8-309	520 Owners failure to register machine gun
1571 45-5-623	520 Sells or gives explosives to minors
1572 45-8-406	520 Provide firearms to criminal street gangs
1581 45-8-361	520 Guns in schools
1582 45-8-344	520 Use of firearms by children under fourteen

### **Appendix C: MTIBR Codes, FBI Reportable (organized by MCA code)**

MCA	Offense	MTIBR	UCR
16-3-301	Liquor licensee/employee sell or provide alcohol to person under age 21	2256	90G
16-3-304	Closing hours for licensed retail establishments	2254	90G
16-3-305	Selling alcohol after hours	2255	90G
16-3-324(1)	Failure to attach keg tag	2271	90G
16-3-324(2)	Remove or deface keg tag	2272	90G
16-6-301	Unlawful transfer, or possession of alcohol	2222	90G
16-6-302	Sale of alcohol without license	2231	90G
16-6-303	Sale of alcohol not purchased from state agency	2221	90G
16-6-304	Providing alcohol to an intoxicated person	2252	90G
16-6-305	False identification by a minor to get alcohol	2212	90G
16-6-305	Sell or provide alcohol to person under age 21	2251	90G
20-4-303	Abuse of teachers	2659	90Z
20-4-303	Abuse of teachers	0474	13A
20-4-303	Abuse of teachers	0874	13B
20-5-106	Truancy	2021	90F
23-5-151	Betting, wagering	1911	39A
23-5-152	Possess illegal gambling device or enterprise	1913	39C
23-5-153	Possession and sale of antique slot machines	1923	39C
23-5-154	Soliciting participation in illegal gambling activity	1971	39B
23-5-155	Counterfeiting or defacing gambling documents	1025	250
23-5-156	Obtain item of value by fraud or illegal gambling	1961	39B
23-5-157	Gambling on a cash basis	1921	39A
23-5-158	Minors not to participate in gambling	1931	39A
23-5-159	Illegal sale, lease or transfer of gambling license	1951	39B
30-10-201	Securities regulations	1177	26A
30-10-202	Securities selling	1178	26A
30-10-301	Security fraud	1179	26A
30-10-306	Security liability	1181	26A
30-10-325	Pyramid scheme	1185	26A
41-5-103	Juvenile curfew violations	2811	90B
41-5-103	Loitering juvenile	2821	90B
41-5-103	Ungovernable juvenile	2831	90B
41-5-103	Runaway, juvenile	2910	90I
45-10-103	Possession of drug paraphernalia	1817	35B
45-10-104	Manufacture or delivery of drug paraphernalia	1827	35B
45-10-105	Delivery of drug paraphernalia to a minor	1837	35B
45-10-106	Advertisement of drug paraphernalia	1818	35B
45-2-302	Accountability	2664	90Z
45-4-101	Solicitation	2661	90Z
45-4-102	Conspiracy	2662	90Z
45-4-103	Attempt	2663	90Z
45-5-102	Homicide, deliberate	0111	09A
45-5-102	Homicide, justifiable	0131	09C
45-5-103	Homicide, mitigated deliberate	0112	09A

45-5-104	Homicide, negligent	0121	09B
45-5-105	Aiding or soliciting suicide	2645	90Z
45-5-106	Vehicular homicide while under the influence	0122	90D
45-5-201	Assault, agg. -broken bones, severe laceration, etc.(not perm. or life threat. injury)	0412	13A
45-5-201	Assault, simple - with minor injuries (no broken bones or severe lacerations, etc)	0825	13B
45-5-202	Assault, aggravated - permanent or life threatening injury	0411	13A
45-5-202	Attempted homicide	0431	13A
45-5-203	Extortion / blackmail	2681	210
45-5-203	Assault, by coercion, intimidation, or threat	0835	13C
45-5-204	Mistreating prisoners	0831	13B
45-5-205	Negligent vehicular assault (serious bodily injury)	0451	13A
45-5-206	Partner or family assault (serious injury)	0441	13A
45-5-206	Partner or family assault (non-aggravated)	0828	13B
45-5-207	Criminal endangerment	0421	13A
45-5-208	Negligent endangerment	0827	13B
45-5-209	Violation of No-contact order	2665	90Z
45-5-210	Assault, on a peace or judicial officer	0481	13A
45-5-211	Assault upon sports official	0834	13B
45-5-212	Assault on a minor	0413	13A
45-5-213	Assault with a weapon	0414	13A
45-5-214	Assault with bodily fluid	0415	13A
45-5-214	Assault with bodily fluid	0815	13B
45-5-220	Stalking	0826	13C
45-5-221	Hate motivated intimidation or harassment	0461	13A
45-5-223	Peeping tom	1715	90H
45-5-301	Unlawful restraint	2614	100
45-5-302	Kidnapping	2612	100
45-5-303	Kidnapping, aggravated	2611	100
45-5-304	Custodial interference	2613	100
45-5-401	Robbery	0311	120
45-5-502	Sexual assault	1713	11D
45-5-503	Statutory rape - sexual intercourse w/o consent	1711	36B
45-5-503	Sexual intercourse without consent	0211	11A
45-5-503	Sexual intercourse (with object) w/o consent	0212	11C
45-5-503	Sexual intercourse (forcible sodomy) w/o consent	0213	11B
45-5-503	Same-sex forcible rape	0221	11B
45-5-504	Indecent exposure	1716	90Z
45-5-505	Sodomy, deviate sexual conduct	1727	11B
45-5-507	Incest	1719	36A
45-5-601	Prostitution	1611	40A
45-5-602	Prostitution promotion	1621	40B
45-5-603	Prostitution, aggravated promotion of	1631	40B
45-5-611	Bigamy	2061	90Z
45-5-612	Marrying a bigamist	2062	90Z
45-5-621	Nonsupport	2041	90F
45-5-622	Contributing to sexual delinquency of minor	1712	90Z

45-5-622	Endangering the welfare of children	2011	90F
45-5-622	Endangering the welfare of children	0471	13A
45-5-622	Endangering the welfare of children	0871	13B
45-5-623	Receiving stolen property from minor	1311	280
45-5-623	Sells or gives explosives to minors	1571	520
45-5-623	Sells or gives intoxicating substances to minors	1841	35A
45-5-623	Unlawful transactions with children	2013	90F
45-5-623	Sells or gives an alcoholic beverage to minors	2253	90G
45-5-624	Purchase or possess intoxicant by a minor	2211	90G
45-5-624	Interfere with court order for minor	2653	90Z
45-5-625	Sexual abuse of children	1723	11D
45-5-626	Violation of protective order	2071	90Z
45-5-627	Ritual abuse of a minor	2012	90F
45-5-627	Ritual abuse of a minor	0472	13A
45-5-627	Ritual abuse of a minor	0872	13B
45-5-631	Visitation interference	2051	90F
45-5-632	Aggravated visitation interference	2052	90F
45-5-634	Parenting interference	2053	90F
45-5-637	Under age tobacco possession or consumption	2841	90Z
45-6-101	Criminal mischief/vandalism	1411	290
45-6-102	Arson, negligent	0912	200
45-6-103	Arson	0911	200
45-6-104	Desecration of capitol	1421	290
45-6-105	Destruction of a communication devise	1451	290
45-6-106	Damage to rental property	1461	290
45-6-203	Trespass, criminal, to property	2622	90J
45-6-204	Burglary, residence	0511	220
45-6-204	Burglary, non-residence	0521	220
45-6-204	Burglary, aggravated	0531	220
45-6-205	Possession of burglary tools	2623	90Z
45-6-301	Welfare fraud	1151	26D
45-6-301	Workers comp fraud	1154	26D
45-6-301	Embezzlement	1211	270
45-6-301	Illegal handling of stolen property	1331	280
45-6-301	Pickpocket	0611	23A
45-6-301	Purse snatch	0621	23B
45-6-301	Shoplift	0631	23C
45-6-301	Theft of belongings from motor vehicles	0641	23F
45-6-301	Theft of motor vehicles parts and accessories	0651	23G
45-6-301	Theft from buildings	0671	23D
45-6-301	Theft from coin-op machines	0681	23E
45-6-301	Theft, all others	0699	23H
45-6-301	Motor vehicle theft	0711	240
45-6-302	Theft of lost or mislaid property	0692	23H
45-6-305	Theft of labor or services or use of property	1141	26A
45-6-306	Obtaining communication services to defraud	1161	26E

45-6-307	Avoidance of telecommunication charges	1142	26A
45-6-308	Unauthorized use of motor vehicle	0713	240
45-6-309	Failure to return rented or leased property	1171	26A
45-6-311	Unlawful use of a computer	1162	26A
45-6-312	Unauthorized acquisition/transfer of food stamps	1152	26D
45-6-313	Medicaid fraud	1153	26D
45-6-314	Theft by disposal of stolen property	1332	280
45-6-315	Defrauding creditors	1133	26A
45-6-316	Issuing a bad check	1111	90A
45-6-317	Credit cards	1121	26B
45-6-317	Deceptive practices for financial gain	1132	26A
45-6-318	Deceptive business practices	1131	26A
45-6-319	Chain distributor scheme	1184	26A
45-6-325	Forgery	1011	250
45-6-325	Counterfeit	1023	250
45-6-326	Obscuring the identity of a machine	1176	26A
45-6-327	Illegal branding or altering or obscuring a brand	0691	23H
45-6-341	Money laundering	1163	90Z
45-6-332	Theft of Identity, fraud	1143	26C
45-7-101	Bribery in official and political matters	2682	510
45-7-102	Threats in official and political matters	0833	13C
45-7-103	Compensation for past official behavior	2647	510
45-7-104	Illegal gifts to public servants	2636	510
45-7-201	Perjury	2639	90Z
45-7-202	False swearing	1174	90Z
45-7-203	Unsworn falsification to authorities	1183	90Z
45-7-204	False alarm to agencies of public safety	2628	90Z
45-7-205	False reports to law enforcement authorities	1173	90Z
45-7-206	Tampering with witnesses and informants	2626	90Z
45-7-207	Tampering with or fabricating physical evidence	2624	90Z
45-7-208	Tampering with public records or information	2625	90Z
45-7-209	Impersonating a public servant	1175	90Z
45-7-210	False claims to public agencies	1172	90Z
45-7-301	Resisting arrest	0821	13B
45-7-302	Obstructing a peace officer or other public servant	2441	90Z
45-7-303	Obstructing justice	2443	90Z
45-7-304	Failure to aid a peace officer	2442	90Z
45-7-305	Bribery, compounding a felony	2683	510
45-7-306	Escape	2631	90Z
45-7-307	Transfer illegal articles or communications	2627	90Z
45-7-308	Bail jumping	2642	90Z
45-7-309	Criminal contempt	2649	90Z
45-7-401	Official misconduct	2638	90Z
45-7-501	Employer misconduct	2634	90Z
45-8-101	Disorderly conduct	2411	90C
45-8-101	False reporting of an impending explosion	2629	90Z

45-8-101	False reporting of a fire or other catastrophe	2630	90Z
45-8-102	Failure of disorderly person to disperse	2461	90C
45-8-103	Riot	2481	90B
45-8-104	Incitement to riot	2471	90B
45-8-105	Criminal incitement	2451	90C
45-8-106	Bringing armed men into state	2643	90Z
45-8-109	Civil disorder	2482	90C
45-8-110	Obstructing access to health care facility	2421	90C
45-8-111	Public nuisance	2462	90C
45-8-113	Creating a hazard	2648	90Z
45-8-114	Failure to yield party line	2635	90Z
45-8-115	Illegal posting of public land	2656	90Z
45-8-201	Obscenity	2651	370
45-8-206	Display or provide obscene material to minors	2652	370
45-8-209	Harming a police dog	2637	90Z
45-8-210	Causing animals to fight	2646	90Z
45-8-211	Cruelty to animals	2633	90Z
45-8-212	Criminal defamation	2632	90Z
45-8-213	Obscene/harassing phone call - privacy in comm.	2657	90Z
45-8-214	Bribery in contests/sports tampering	1981	39D
45-8-215	Desecration of flags	1431	290
45-8-216	Unlawful automated telephone solicitation	1182	26E
45-8-217	Aggravated animal cruelty	2650	90Z
45-8-304	Use of machine gun for offensive purpose	1517	520
45-8-308	Manufacturers failure to register machine gun	1551	520
45-8-309	Owners failure to register machine gun	1561	520
45-8-313	Possession of firearm by convicted person	1519	520
45-8-316	Carrying concealed weapon	1521	520
45-8-318	Possession of deadly weapon by a prisoner	1516	520
45-8-327	Carrying a concealed weapon while intoxicated	1522	520
45-8-328	Carrying a concealed weapon when prohibited	1523	520
45-8-331	Possess illegally, switchblade knife	1512	520
45-8-333	Reckless or malicious use of explosives	1542	520
45-8-334	Possession of a destructive device	1514	520
45-8-335	Possess of explosives	1513	520
45-8-336	Possession of a silencer	1515	520
45-8-340	Possess illegally, sawed-off firearm	1511	520
45-8-343	Discharge within city limits - firing firearms	1541	520
45-8-344	Use of firearms by children under fourteen	1582	520
45-8-361	Guns in schools	1581	520
45-8-403	Assault - threat to coerce gang membership	0832	13C
45-8-406	Provide firearms to criminal street gangs	1572	520
45-9-101	Sale of dangerous drugs	1811	35A
45-9-102	Possession of dangerous drugs	1812	35A
45-9-103	Possession with Intent to sell	1822	35A
45-9-104	Fraudulently obtaining dangerous drugs	1814	35A

45-9-105	Altering labels on dangerous drugs	1815	35A
45-9-107	Possession of precursors to dangerous drugs	1852	35A
45-9-109	Sale of dangerous drugs on/near school property	1831	35A
45-9-110	Production or manufacture of dangerous drugs	1813	35A
45-9-112	Sale of imitation dangerous drug	1821	35A
45-9-113	Possession of imitation drugs with purpose to sell	1842	35A
45-9-114	Advertisement of imitation dangerous drug	1828	35A
45-9-115	Manufacture imitation dangerous drug	1823	35A
45-9- 121	Possession of toxic substances	1832	35A
45-9- 132	Operation of clandestine lab	1816	35A
45-9-206	Use of property subject to criminal forfeiture	2654	90Z
46-9- 503	Violation of conditions of release	2670	90Z
46-18-1003	Home arrest violation	2658	90Z
46-18- 203	Revocation of suspended / deferred sentence	2660	90Z
46-23- 507	Failing to register as a sex or violent offender	2655	90Z
46-23-1012	Probation violation	2671	90Z
46-23-1023	Parole violation	2672	90Z
52-3-811	Abuse, neglect, or exploit elderly	2081	90F
52-3-811	Abuse, neglect, or exploit the elderly	0482	13A
52-3-811	Abuse, neglect, or exploit the elderly	0882	13B
61-8-401	DUI, intoxication by drugs or alcohol	2148	90D
61-8-402	DUI undetermined level - refused to test	2117	90D
61-8-406	DUI, determined level of intoxication, liquor 0.08 or greater	2118	90D
61-8-410	DUI, under 21 with BAC of 0.02 - liquor	2138	90D
61-8- 460	Open container in motor vehicle on highway	2261	90G
69-14-1204	Stowing away on railroad property	2620	90J
69-14-1205	Intentional vandalism to railroad property	1441	290
75-10-212	Garbage / Littering	2641	90Z
76-13-124	Arson, throwing lighted materials	0913	200
City Ord	Drinking in public	2241	90G

## Appendix D: Cross Code Review

MTIBR MCA	UCR Offense	Person	Property	Society
0111 45-5-102	09A Homicide, deliberate	X		
0112 45-5-103	09A Homicide, mitigated deliberate	X		
0121 45-5-104	09B Homicide, negligent	X		
0122 45-5-106	90D Vehicular homicide while under the influence	X		
0131 45-5-102	09C Homicide, justifiable	X		
0211 45-5-503	11A Sexual intercourse without consent	X		
0212 45-5-503	11C Sexual intercourse (with object) w/o consent	X		
0213 45-5-503	11B Sexual intercourse (forcible sodomy) w/o consent	X		
0221 45-5-503	11B Same-sex forcible rape	X		
0311 45-5-401	120 Robbery		X	
	Assault, aggravated - permanent or life threatening injury			
0411 45-5-202	13A injury	X		
	Assault, agg. - broken bones, severe laceration, etc.(not perm. or life threat. injury)			
0412 45-5-201	13A	X		
0413 45-5-212	13A Assault on a minor	X		
0414 45-5-213	13A Assault with a weapon	X		
0415 45-5-214	13A Assault with bodily fluid	X		
0421 45-5-207	13A Criminal endangerment	X		
0431 45-5-202	13A Attempted homicide	X		
0441 45-5-206	13A Partner or family assault (serious injury)	X		
0451 45-5-205	13A Negligent vehicular assault (serious bodily injury)	X		
0461 45-5-221	13A Hate motivated intimidation or harassment	X		
0471 45-5-622	13A Endangering the welfare of children	X		
0472 45-5-627	13A Ritual abuse of a minor	X		
0474 20-4-303	13A Abuse of teachers	X		
0481 45-5-210	13A Assault, on a peace or judicial officer	X		
0482 52-3-811	13A Abuse, neglect, or exploit the elderly	X		
0511 45-6-204	220 Burglary, residence		X	
0521 45-6-204	220 Burglary, non-residence		X	
0531 45-6-204	220 Burglary, aggravated		X	
0611 45-6-301	23A Pickpocket		X	
0621 45-6-301	23B Purse snatch		X	
0631 45-6-301	23C Shoplift		X	
0641 45-6-301	23F Theft of belongings from motor vehicles		X	
0651 45-6-301	23G Theft of motor vehicles parts and accessories		X	
0671 45-6-301	23D Theft from buildings		X	
0681 45-6-301	23E Theft from coin-op machines		X	
0691 45-6-327	23H Illegal branding or altering or obscuring a brand		X	
0692 45-6-302	23H Theft of lost or mislaid property		X	
0699 45-6-301	23H Theft, all others		X	
0711 45-6-301	240 Motor vehicle theft		X	
0713 45-6-308	240 Unauthorized use of motor vehicle		X	
0815 45-5-214	13B Assault with bodily fluid	X		
0821 45-7-301	13B Resisting arrest	X		





1816	45-9-132	35A Operation of clandestine lab			X
1817	45-10-103	35B Possession of drug paraphernalia			X
1818	45-10-106	35B Advertisement of drug paraphernalia			X
1821	45-9-112	35A Sale of imitation dangerous drug			X
1822	45-9-103	35A Possession with Intent to sell			X
1823	45-9-115	35A Manufacture imitation dangerous drug			X
1827	45-10-104	35B Manufacture or delivery of drug paraphernalia			X
1828	45-9-114	35A Advertisement of imitation dangerous drug			X
1831	45-9-109	35A Sale of dangerous drugs on / near school property			X
1832	45-9-121	35A Possession of toxic substances			X
1837	45-10-105	35B Delivery of drug paraphernalia to a minor			X
1841	45-5-623	35A Sells or gives intoxicating substances to minors			X
1842	45-9-113	35A Possession of imitation drugs with purpose to sell			X
1852	45-9-107	35A Possession of precursors to dangerous drugs			X
1911	23-5-151	39A Betting, wagering			X
1913	23-5-152	39C Possess illegal gambling device or enterprise			X
1921	23-5-157	39A Gambling on a cash basis			X
1923	23-5-153	39C Possession and sale of antique slot machines			X
1931	23-5-158	39A Minors not to participate in gambling			X
1951	23-5-159	39B Illegal sale, lease or transfer of gambling license			X
1961	23-5-156	39B Obtain item of value by fraud or illegal gambling			X
1971	23-5-154	39B Soliciting participation in illegal gambling activity			X
1981	45-8-214	39D Bribery in contests / sports tampering			X
2011	45-5-622	90F Endangering the welfare of children			X
2012	45-5-627	90F Ritual abuse of a minor			X
2013	45-5-623	90F Unlawful transactions with children			X
2021	20-5-106	90F Truancy			X
2041	45-5-621	90F Nonsupport			X
2051	45-5-631	90F Visitation interference			X
2052	45-5-632	90F Aggravated visitation interference			X
2053	45-5-634	90F Parenting interference			X
2061	45-5-611	90Z Bigamy			X
2062	45-5-612	90Z Marrying a bigamist			X
2071	45-5-626	90Z Violation of protective order			X
2081	52-3-811	90F Abuse, neglect, or exploit elderly			X
2117	61-8-402	90D DUI undetermined level - refused to test			X
2118	61-8-406	90D DUI, determined level of intoxication, liquor 0.08 or greater			X
2138	61-8-410	90D DUI, under 21 with BAC of 0.02 - liquor			X
2148	61-8-401	90D DUI, intoxication by drugs or alcohol			X
2211	45-5-624	90G Purchase or possess intoxicant by a minor			X
2212	16-6-305	90G False identification by a minor to get alcohol			X
2221	16-6-303	90G Sale of alcohol not purchased from state agency			X
2222	16-6-301	90G Unlawful transfer, or possession of alcohol			X
2231	16-6-302	90G Sale of alcohol without license			X
2241	City Ord	90G Drinking in public			X
2251	16-6-305	90G Sell or provide alcohol to person under age 21			X
2252	16-6-304	90G Providing alcohol to an intoxicated person			X

2253	45-5-623	90G	Sells or gives an alcoholic beverage to minors			X
2254	16-3-304	90G	Closing hours for licensed retail establishments			X
2255	16-3-305	90G	Selling alcohol after hours			X
			Liquor licensee / employee sell or provide alcohol			
2256	16-3-301	90G	to person under age 21			X
2261	61-8-460	90G	Open container in motor vehicle on highway			X
2271	16-3-324(1)	90G	Failure to attach keg tag			X
2272	16-3-324(2)	90G	Removal or defacing of keg tag			X
2411	45-8-101	90C	Disorderly conduct			X
2421	45-8-110	90C	Obstructing access to health care facility			X
2441	45-7-302	90Z	Obstructing a peace officer or other public servant			X
2442	45-7-304	90Z	Failure to aid a peace officer			X
2443	45-7-303	90Z	Obstructing justice			X
2451	45-8-105	90C	Criminal incitement			X
2461	45-8-102	90C	Failure of disorderly person to disperse			X
2462	45-8-111	90C	Public nuisance			X
2471	45-8-104	90B	Incitement to riot			X
2481	45-8-103	90B	Riot			X
2482	45-8-109	90C	Civil disorder			X
2611	45-5-303	100	Kidnapping, aggravated	X		
2612	45-5-302	100	Kidnapping	X		
2613	45-5-304	100	Custodial interference	X		
2614	45-5-301	100	Unlawful restraint	X		
2620	69-14-1204	90J	Stowing away on railroad property			X
2621	45-6-202	90J	Trespass, criminal, to vehicles			X
2622	45-6-203	90J	Trespass, criminal, to property			X
2623	45-6-205	90Z	Possession of burglary tools			X
2624	45-7-207	90Z	Tampering with or fabricating physical evidence			X
2625	45-7-208	90Z	Tampering with public records or information			X
2626	45-7-206	90Z	Tampering with witnesses and informants			X
2627	45-7-307	90Z	Transfer illegal articles or communications			X
2628	45-7-204	90Z	False alarm to agencies of public safety			X
2629	45-8-101	90Z	False reporting of an impending explosion			X
2630	45-8-101	90Z	False reporting of a fire or other catastrophe			X
2631	45-7-306	90Z	Escape			X
2632	45-8-212	90Z	Criminal defamation			X
2633	45-8-211	90Z	Cruelty to animals			X
2634	45-7-501	90Z	Employer misconduct			X
2635	45-8-114	90Z	Failure to yield party line			X
2636	45-7-104	510	Illegal gifts to public servants			X
2637	45-8-209	90Z	Harming a police dog			X
2638	45-7-401	90Z	Official misconduct			X
2639	45-7-201	90Z	Perjury			X
2641	75-10-212	90Z	Garbage / littering			X
2642	45-7-308	90Z	Bail jumping			X
2643	45-8-106	90Z	Bringing armed men into state			X
2645	45-5-105	90Z	Aiding or soliciting suicide			X
2646	45-8-210	90Z	Causing animals to fight			X

2647 45-7-103 510 Compensation for past official behavior  
 2648 45-8-113 90Z Creating a hazard  
 2649 45-7-309 90Z Criminal contempt  
 2650 45-8-217 90Z Aggravated animal cruelty  
 2651 45-8-201 370 Obscenity  
 2652 45-8-206 370 Display or provide obscene material to minors  
 2653 45-5-624 90Z Interfere with court order for minor  
 2654 45-9-206 90Z Use of property subject to criminal forfeiture  
 2655 46-23-507 90Z Failing to register as a sex or violent offender  
 2656 45-8-115 90Z Illegal posting of public land  
 2657 45-8-213 90Z Obscene/harassing phone call - privacy in comm.  
 2658 46-18-1003 90Z Home arrest violation  
 2659 20-4-303 90Z Abuse of teachers  
 2660 46-18-203 90Z Revocation of suspended / deferred sentence  
 2661 45-4-101 90Z Solicitation  
 2662 45-4-102 90Z Conspiracy  
 2663 45-4-103 90Z Attempt  
 2664 45-2-302 90Z Accountability  
 2665 45-5-209 90Z Violation of no-contact order  
 2670 46-9-503 90Z Violation of conditions of release  
 2671 46-23-1012 90Z Probation violation  
 2672 46-23-1023 90Z Parole violation  
 2681 45-5-203 210 Extortion / blackmail  
 2682 45-7-101 510 Bribery in official and political matters  
 2683 45-7-305 510 Bribery, compounding a felony  
 2811 41-5-103 90B Juvenile curfew violations  
 2821 41-5-103 90B Loitering juvenile  
 2831 41-5-103 90B Ungovernable juvenile  
 2841 45-5-637 90Z Under age tobacco possession or consumption  
 2910 41-5-103 90I Runaway, juvenile

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## Appendix E: Local MTIBR codes (Non-reportable)

Hit and Run - Traffic Crime	3911
Reckless Driving - Traffic Crime	3921
Eluding - Traffic Crime	3931
Driving while suspended - Traffic Crime	3941
Careless Driving - Traffic Crime	3951
Seat Belt - Traffic Crime	3961
Other - Traffic Crime	3991
Pedestrian - Traffic Fatal	4011
Train - Traffic Fatal	4021
Bicycle - Traffic Fatal	4031
Other motor vehicle - Traffic Fatal	4041
Animal - Traffic Fatal	4051
Ran off road - Traffic Fatal	4061
Overturned in road - Traffic Fatal	4071
Fixed object - Traffic Fatal	4081
Other - Traffic Fatal	4091
Pedestrian - Traffic Injury	4111
Train - Traffic Injury	4121
Bicycle - Traffic Injury	4131
Other motor vehicle - Traffic Injury	4141
Animal - Traffic Injury	4151
Ran off road - Traffic Injury	4161
Overturned in road - Traffic Injury	4171
Fixed object - Traffic Injury	4181
Other - Traffic Injury	4191
Pedestrian - Traffic Property	4211
Train - Traffic Property	4221
Bicycle - Traffic Property	4231
Other motor vehicle - Traffic Property	4241
Animal - Traffic Property	4251
Ran off road - Traffic Property	4261
Overturned in road - Traffic Property	4271
Fixed object - Traffic Property	4281
Other - Traffic Property	4291
Illegal Alien	5001
Federal Warrants - Felony	5211
Federal Warrants - Misdemeanor	5212
Federal Warrants - Violation	5213
Federal Warrants - Other	5214
State District Court Warrants - Felony	5221
State District Court Warrants - Misdemeanor	5222
State District Court Warrants - Violation	5223
State District Court Warrants - Traffic	5224

Justice/City Court Warrants - Felony	5231
Justice/City Court Warrants - Misdemeanor	5232
Justice/City Court Warrants - Violation	5233
Justice/City Court Warrants - Traffic	5234
Motor vehicle recovered for another agency	5311
Stolen property recovered for another agency	5411
Felony fugitive	5511
Fugitive - Escape	5521
Fugitive - Misdemeanor	5531
Missing person	5611
Lost hunter	5621
Lost Child	5631
Male adult body found	5711
Female Adult body found	5721
Male Juvenile body found	5731
Female juvenile body found	5741
Suicide	5811
Attempted suicide	5821
Recreation/sports accident	5911
Home accident	5921
Occupational accident	5931
Firearm accident	5941
Plane accident	5951
Public building accident	5961
Private building accident	5971
Other accident	5991
Cruelty/neglect to animals	6011
Killing animals	6021
Lost/stray animal	6031
Dog at large	6041
Dog bite	6051
Barking dog	6061
Road kill	6071
Other animal problem	6091
Lost property	6111
Found property	6121
Confiscated property	6131
Other Property	6191
Abandoned auto	6211
Locate only auto	6411
Impound auto in evidence	6511
Parking violation - impound	6521
Abandoned - impound	6531
Prisoner property - impound	6541
Repossessed - impound	6551

Public assistance required	6611
Law enforcement agency assist	6621
Other government agency assist	6631
Holding for another agency	6691
Family disturbance - domestic problem	6711
Home health hazard	6721
Insecure premise reported by department	6911
Insecure premise reported by citizen	6921
Suspicious person	7011
Suspicious premise	7021
Suspicious activity	7031
Open well, ditch public safety	7111
Shafts & excavations	7121
Unsafe structures	7131
Abandoned refrigerator	7141
Down power line	7151
Floods & high water	7161
Dangerous liquids & gases	7171
Fire/smoke	7181
Other public safety issue	7191
Party - Disturbance/noise	7311
Music - Disturbance/noise	7321
Vehicle - Disturbance/noise	7331
Equipment - Disturbance/noise	7341
Arguments/verbal - Disturbance/noise	7351
Other - Disturbance/noise	7391
Sick cared for	7511
Marine	7611
Moving traffic/road - Traffic/roads	7711
Signs/signals - Traffic/roads	7721
Railroads - Traffic/roads	7731
Parking - Traffic/roads	7741
Road surface - Traffic/roads	7751
Trees/debris on road - Traffic/roads	7761
Visibility obstruction - Traffic/roads	7771
Blocked driveway - Traffic/roads	7781
Other - Traffic/roads	7791
Boundary dispute - civil	7811
Landlord/tenant - civil	7821
Contracts/agreements - civil	7831
Divorce - civil	7841
Other - civil	7891
Sale of vehicle - Vehicle disposition	7911
Released to owner - Vehicle disposition	7921
Other - Vehicle disposition	7931

Confirmed alarm - Fire	8111
Confirmed alarm - Burglary	8112
Confirmed alarm - Robbery	8113
Confirmed alarm - Other	8119
False alarm - Fire	8121
False alarm - Burglary	8122
False alarm - Robbery	8123
False alarm - Other	8129
Accidental alarm - Fire	8131
Accidental alarm - Burglary	8132
Accidental alarm - Robbery	8133
Accidental alarm - Other	8139
Faulty alarm - Fire	8141
Faulty alarm - Burglary	8142
Faulty alarm - Robbery	8143
Faulty alarm - Other	8149
Other alarm - Fire	8191
Other alarm - Burglary	8192
Other alarm - Robbery	8193
Other alarm - Other	8199
Subpoenas	8211
Local	9711
Local	9712
Local	9713
Local	9714
Local	9715
Local	9716
Local	9717
Local	9718
Local	9719
Local	9811
Local	9812
Local	9813
Local	9814
Local	9815
Local	9816
Local	9817
Local	9818
Local	9819
Other	9911